

# WEST MALLING PARISH COUNCIL

MINUTES OF A MEETING OF THE  
HIGHWAYS, TRANSPORTATION & STREETLIGHTING COMMITTEE  
HELD ON 16<sup>TH</sup> OCTOBER 7.30PM  
AT 9 HIGH STREET WEST MALLING

**Present:** Ms Gwyneth Barkham  
Mrs Trudy Dean  
Mr Keith Mann  
Ms Sara Margetts (Chair)  
Mr Peter Stevens

Minute		Action by	Action taken	Response
23/582	<b>APOLOGIES FOR ABSENCE</b> – Mrs Bridgeland			
23/583	<b>DECLARATIONS OF INTEREST</b> – none			
23/584	<b>MINUTES</b> of the meeting held on 19 <sup>th</sup> June were approved and signed.			
23/585	<p><b>MATTERS ARISING</b></p> <p>23/370 – 20mph scheme – Mrs. Dean reported that the main proposal had been agreed by KCC, but that KCC costs, including design costs, have increased to the extent that Mrs. Dean’s member’s grant will not cover the full cost of the scheme. It was noted that there may be a shortfall of around £15K but detailed costs will be confirmed by KCC.</p> <p>It was noted that use needs to be made of Section 106 monies for this and other types of schemes moving forward.</p> <p>23/374 – fingerposts – the Clerk has contacted the company that had initially quoted for the production of noticeboards – awaiting a reply. Ms. Margetts and Clerk to work together on a new scheme.</p>			
23/586	<b>STREETLIGHTING</b>			
586.1	The Clerk reported that the phased repair work for 23/24 had been completed and invoiced.			
586.2	<p>It was noted that the streetlight inventory had been updated to reflect the columns that had been upgraded to LED lamps.</p> <p>An updated UMS certificate had been received; this certificate will be forwarded by UKPN to Laser. Decrease in kwh was noted.</p>			
586.3	Column 53 King Hill – it was noted that this column had been removed by Crest Nicholson without the express consent of WMPC. The Clerk advised that WMPC had complained about			

	the removal of the column and was awaiting a reply from Crest Nicholson.			
<b>23/587</b>	<b><u>REQUEST FOR A TRAFFIC REGULATION ORDER ON A20</u></b>			
	<p>Mrs Dean reported that a resident of Brickfields is concerned about cars parking on the pavement / verge to the west of Brickfields (towards Leybourne Chase) as parked cars reduce visibility when exiting Brickfields and turning left.</p> <p>It was agreed that consideration ought to be given to a Traffic Regulation Order to prohibit parking on the verge / pavement and that the Clerk contact TMBC to ask that this be added to their list of TRO's for consideration.</p> <p>It was noted that this stretch may just fall within the parish of Ryarsh and therefore the Clerk to check that Ryarsh Parish Council is happy that WMPC take this action.</p>	Clerk  Clerk	√	
<b>23/588</b>	<b><u>HIGHWAYS IMPROVEMENT PLAN</u></b>			
<b>588.1</b>	It was noted that KCC has now installed bollards in the High Street opposite The Chocolate Umbrella.			
<b>588.2</b>	<p>Gateway, St Leonards Street - it was noted that the gateway being installed as a traffic calming measure is made of recycled plastic and therefore it should require little or no maintenance.</p> <p>Once installed, to be added to the asset register and insurance schedule.</p>			
<b>588.3</b>	<p>It was noted that the HIP is to be reviewed in November and members were asked to consider any issues that could be added to an updated HIP.</p> <p>Ms Margetts noted the following potential items, Offham Road / Norman Road junction – to raise the kerb; Ryarsh Lane, to add a handrail on the steps; to raise the High Street zebra crossing – issues with loss of bricks and current paintwork were discussed.</p>			
<b>23/589</b>	<b><u>BUS SERVICES</u></b>			
	<p>Members were in receipt of the estimate costs for running services 70 and 58 should there be no KCC grant funding moving forward.</p> <p>The figure of £1,311.49 to be added to the draft budget for 2024/25.</p>			
<b>23/590</b>	<b><u>HIGHWAYS BUDGET 2024/25</u></b>			
	<p><b>Streetlights:</b> Phased repair - the Clerk informed members that she had not yet received the annual streetlight report and was therefore unable to add any streetlight phased repair recommendations to the draft budget.</p> <p>Column painting – it was agreed that the Council would continue with a column painting schedule as this prolongs the life of the columns. Annual sum of £1540.00 +VAT</p> <p>Maintenance – Mr Bonner (Streetlights) has advised the Clerk that there will not be an increase in the cost of the maintenance contract.</p> <p><b>Seasonal:</b> Salt / grit - it was agreed to increase this figure to £200.00 – this if for collection of KCC salt from the village hall and distribution to salt bins, twice a year.</p> <p><b>Buses:</b> It was agreed to add the sum of £1311.49 to the draft budget.</p> <p><b>Energy:</b> Awaiting estimated costs from Laser</p>			
<b>23/591</b>	<b><u>TMBC PROPOSED PARKING CHARGES</u></b>			

	It was noted that members of the Chamber of Commerce and representatives from St Mary's Church and West Malling Primary School will be meeting Matt Boughton, Leader of TMBC on 31 <sup>st</sup> October to discuss the proposed charges.			
<b>23/592</b>	<b><u>HIGHWAYS / PAVEMENTS / DRAINAGE / SALT BINS</u></b>			
<b>592.1</b>	<p>Ms Margetts reported on some of the issues that have arisen and/or been actioned since the last meeting.</p> <p>Water Lane – white lines have been repainted.</p> <p>Sandown Road – faint white lines and ivy covered footpath sign have been reported.</p> <p>Churchyard – dip in main footpath (PROW) has been reported. Mrs Dean questioned if the lighting in the Churchyard could be improved.</p> <p>Frog Lane flooding – there is the possibility that a new grate may be fitted in Manor Park.</p>			
<b>592.2</b>	<p>Ms Barkham reported that there is continued flooding by column 46 St Leonards Street due to a blocked drain; this issue is being exacerbated by Douces Manor contractors not clearing grass cuttings from St Leonards Street. Ms Margetts to report on the KCC faults portal.</p> <p>Mr Stevens reported that there is flooding in Fartherwell Avenue, near the post box. To monitor.</p> <p>Mrs Dean reported a broken kerb at the village hall – Clerk to obtain a photo and then to be reported on the KCC faults portal.</p>	<b>SM</b>		
<b>592.3</b>	Salt bins – it was noted that WMPC will apply for the annual salt delivery from KCC. Members agreed to check the salt levels in the parish salt bins.	<b>Clerk/ SM</b>		
<b>23/593</b>	<b><u>FINANCE</u></b>			
<b>593.1</b>	Receipt was noted of year to date budget statement – see below			
<b>23/594</b>	<b><u>QUESTIONS FROM MEMBERS OF THE PUBLIC</u></b> - none			
<b>23/595</b>	<b><u>QUESTIONS FROM COUNCILLORS</u></b>			
	<p>Ms Barkham reported that King Hill is in a bad state of repair presumably due to the construction of Lancaster Park. There was discussion as to whether or not Crest Nicholson could be asked to pay towards repair and whether this is a condition of planning.</p> <p><i>Subsequent to the meeting Mr Mann agreed to look at the planning conditions.</i></p> <p>Mrs Dean asked that the use by date on the stored flood sacks be checked. Clerk to action.</p>	<b>KM</b>		
		<b>Clerk</b>		
	<b><u>DATE OF NEXT MEETING</u></b> – 18 <sup>th</sup> December 2023			
	<p>There being no further business the Chairman thanked members for attending and closed the meeting at 9.45</p> <p>Signed.....</p> <p>Date.....</p>			

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Budget 23/24 – year to date

<b>Highways and Transportation Committee</b>			
<b>Income</b>		<b>Budget 2023-24</b>	<b>YTD</b>
Written Back Cheque			
	<b>Total</b>	<b>0.00</b>	<b>0.00</b>
<b>Expenditure</b>		<b>Budget 2023-24</b>	<b>YTD</b>
Energy		10273.00	3309.80
Maintenance		4874.92	2437.46
Painting & numbering of columns		1408.00	704.00
Phased repair programme from 22/23		4560.00	6460.00 £1900 safeguarded
One off repairs		2000.00	97.75
Seasonal (Salt)		150.00	
Fingerposts and Noticeboard			
Additional Streetlight (planning fee)			-231.00 cancelled from 2022/23
Speedwatch materials (safeguarded)		100.00	
	<b>Total</b>	<b>23365.92</b>	<b>12778.01</b>
<b>Surplus/-deficit</b>		<b>-23365.92</b>	<b>-12778.01</b>