

WEST MALLING PARISH COUNCIL

MINUTES OF A MEETING OF THE
HIGHWAYS, TRANSPORTATION & STREETLIGHTING COMMITTEE
HELD ON 19TH JUNE 7.30PM
AT 9 HIGH STREET WEST MALLING

Present: Mrs Trudy Dean
Mr Keith Mann
Ms Sara Margetts (Chair)
Mr David Thompson (until 8.21pm)

Minute		Action by	Action taken	Response
	This meeting commenced at 8.05pm			
23/366	<u>APOLOGIES FOR ABSENCE</u> – Ms Barkham; Mrs Bridgeland and Mr Stevens			
23/367	<u>DECLARATIONS OF INTEREST</u> – none			
23/368	<u>ELECTION OF CHAIR</u>			
	Mrs. Dean proposed that Ms. Margetts continue to serve as Chair; this was seconded by Mr. Thompson and agreed unanimously. There being no other nominations, Ms Margetts was re-elected.			
23/369	<u>MINUTES</u> of the meeting held on 17 th April were approved and signed.			
23/370	<u>MATTERS ARISING</u> 23/252 – extension of 20mph scheme – it was confirmed that at the last Highway meeting the committee agreed to support the extension of the scheme. It was clarified that ‘consideration of other speed reduction measures’ was not a condition of that agreement. Mrs. Dean is seeking advice from KCC with regards to the collection of signatures and will report to Full Council once the proposal is ready to be considered by Council.			
23/371	<u>HIGHWAYS IMPROVEMENT PLAN</u> It was agreed to take the agenda out of order to enable Mr Thompson to consider the Highways Improvement Plan item.			
371.1	Members were in receipt of the updated HIP. It was noted that KCC has provisionally agreed that heritage / traffic calming gates can be installed on St Leonards Street at the junction with Teston Road. A feasibility study / costing to be undertaken by KCC at a cost of £1068.00. It was agreed that recommendation be made			

	to Full Council that the sum of £1068.00 be taken from reserves to fund the feasibility study.			
	It was agreed that this scheme would for the time being take priority over funding the painting of white lines on St Leonards Street, the committee may possibly return to this scheme at a later date Clerk to note Full Council agenda.	Clerk	√	
	Mr Thompson left the meeting at 8.21.			
371.2	Ryarsh Lane Steps – it was noted that a resident had commented on the need for a handrail on the Ryarsh Lane steps. It was agreed that this should be added to the HIP at the next review date.			
23/372	<u>STREETLIGHTING</u>			
371.1	The Clerk reported that the phased repair work for 22/23 had now been completed and invoiced.			
371.2	The Clerk reported that that the contractor had been instructed to undertake the 23/24 phased repair work.			
371.3	The Clerk reported that Laser has now confirmed that the Council can move to a 100% green energy contract. The Council is awaiting cost comparisons which will need to be considered by Full Council. Deadline for sign up to the new contract is 1 st October.			
23/373	<u>SPEEDWATCH & SPEED CHECKS.</u>			
373.1	<u>Speed Indicator Device (SID)</u> Mrs Dean confirmed that West Malling is not currently being considered for a SID. KCC is currently assessing sites in Larkfield where a SID is to be funded by KCC due to a fatality. A team will be needed to help move the device from site to site and it is understood that 2 West Malling residents have volunteered to do this. If WMPC were to consider purchasing a SID the cost would be in the region of £13,000. Mrs Dean suggested that WMPC contact the Planning Department at TMBC to request that the London Road Retirement Villages developers be asked to fund traffic calming measures under a Section 106 agreement. Comments to be drafted at the June Planning meeting.			
373.2	<u>Speedwatch</u> <u>WMPC device</u> – consideration to be given to contacting PSE Alan Watson of Kent Police to see if he would be able to test the device to ensure that it is working correctly. <u>Hand-held device</u> – it was agreed that contact should be made with the Watringbury Speedwatch co-ordinator to determine how their trial of the device is progressing. It is understood that Watringbury are currently using the new device alongside their existing one.			
373.3	<u>Police Speed Enforcement</u> The Clerk confirmed that the Police have not provided any data to the parish office following their speed checks carried out on the by-pass. No information has been provided on future speed checks within the town.			
23/374	<u>FINGERPOSTS & NOTICEBOARDS SCHEME</u>			
	Clerk to contact the company that were originally going to produce the noticeboards and fingerposts. There was a general discussion regarding amending the scheme to noticeboards only.			
23/375	<u>ADVERTISING A BOARDS</u>			

	<p>It was noted that there has been an increase in A boards being placed on the High Street some distance from the businesses that they are advertising, with some boards being kept out overnight. A boards should be displayed directly outside of the business and only during working hours. Mrs Dean has already reported this to KCC.</p> <p>Mrs Dean to provide members with the latest KCC guidance.</p> <p>Clerk to ask the Highways Steward to speak with the businesses in question.</p>				
		TD	√		
		Clerk	√		
23/376	<u>PARKING</u>				
	<p>It was noted that a resident had complained to the parish office regarding parking / TMBC enforcement in King Street.</p> <p>It was agreed that Mrs Dean would contact the resident to arrange a meeting.</p>	TD			
23/377	<u>KCC FAULT PORTAL TEST SITE</u>				
	Ms Margetts provided feedback on the KCC test site. Ms Margetts reported that the personal information requested felt somewhat intrusive, however the test site was clearer and easier to use than the current site especially as personal information does not have to be re-entered for new faults.				
23/378	<u>HIGHWAYS / PAVEMENTS / DRAINAGE</u>				
	<p>Drainage near Manor Park – the new drainage works were noted. To monitor effectiveness.</p> <p>St Leonards Street (by Douces Manor) – to note complaint regarding blocked drains and KCC leaving debris on the road when the drains have been cleared. To monitor.</p> <p>Douces Manor – to note complaint that grass cuttings coming from Douces Manor are left on St Leonards Street pavement which is exacerbating issues with blocked drains – to monitor.</p> <p>Frog Lane – it was noted that KCC has recently undertaken drainage works. General discussion regarding Frog Lane capacity and KCC / privately owned land.</p>				
23/379	<u>FINANCE</u>				
379.1	Receipt was noted of year to date budget statement – see below				
379.2	Accounts for payment – were authorised in the sum of £3021.20 – see below.				
23/380	<u>QUESTIONS FROM MEMBERS OF THE PUBLIC</u> - none				
23/381	<u>QUESTIONS FROM COUNCILLORS</u> - none				
	<u>DATE OF NEXT MEETING</u> – 21 st August 2023 - tbc				
	<p>There being no further business the Chairman thanked members for attending and closed the meeting at 9.22</p> <p>Signed.....</p> <p>Date.....</p>				

West Malling Parish Council

Accounts for Payment 19th June 2023							cheques to be drawn
Playsafety Ltd (cheque 2586) (invoice 71379 annual inspection of equipment at play area £252.00 &) checklist for routine inspections £30.00						282.00	£ 338.40
				VAT	56.40		
ELM Header Account (cheque 2587) Twitch Inn service charges 1st Aug 23 - 31st Oct 23 (invoice 9103232 - estimated costs for water (£17.90) and insurance (£74.32) electricity £99.61)							£ 191.83
Kent County Council (Laser) (single cheque 2588) (Electricity supply period May 23 at 5% VAT)						16.20	£ 17.01
				VAT	0.81		
Kent County Council (Laser) (Electricity supply period May 23 at 20% VAT)						530.94	£ 637.13
				VAT	106.19		
C&A Landscapes Ltd (cheque 2589) (invoice CA36450 - Churchyard maintenance 12th & 26th May + ivy clearance)						1215.00	£ 1,458.00
				VAT	243.00		
Mr M Pawley (cheque 2590) (reimbursement for key cutting - Macey's containers)							£ 20.00
Mrs C Christmas (single cheque 2591) (invoice 3096453- reimbursement for renewal of Multisite Hosting)						230.45	£ 276.54
				VAT	46.09		
Renewal of 1 year Pro Site Plan (Weebly) (reimbursement)							£ 82.29
				TOTAL		3,021.20	