

WEST MALLING PARISH COUNCIL

MINUTES OF A MEETING OF THE HIGHWAYS, TRANSPORTATION & STREETLIGHTING COMMITTEE HELD ON 19TH DECEMBER 7.30PM AT 9 HIGH STREET WEST MALLING

Present: Ms Gwyneth Barkham
Mr Keith Mann
Ms Sara Margetts (Chair)

Minute		Action by	Action taken	Response
22/637	APOLOGIES FOR ABSENCE – Mr Thompson			
22/638	DECLARATIONS OF INTEREST – none			
22/639	MINUTES of the meeting held on 17 th October were approved and signed.			
22/640	MATTERS ARISING [22/528] Mill Yard – further enquiries to be made.			
22/641	STREETLIGHTING			
641.1	Clerk provided members with an update on the installation of the new column in Swan Street, repairs currently being undertaken and outstanding works under the phased repairs budget.			
641.2	Column 2 – members ratified the decision to spend £445 + Vat from the repair budget for the installation of a L6 lantern on column 2 in Brickfields.			
22/642	SPEEDWATCH			
	It was noted that WMPC is still in need of a new co-ordinator and more volunteers before consideration can be given to re-starting the scheme and or buying new hand-held equipment. It was agreed that the Clerk send out a message via both the parish database and Facebook asking if any residents would be interested in joining the scheme.	Clerk		
22/643	HIGHWAYS IMPROVEMENT PLAN			
	Ms Margetts provided a verbal report of the Teams meeting held with Emma Tilbury of KCC at which Ms Margetts and Clerk were in attendance. During this meeting the WMPC HIP was discussed in detail and further to the meeting KCC provided an updated HIP. On consideration of the updated HIP, the following was agreed: To add a new Highways issue to the plan, the pavement slope on the junction with Swan Street and Police Station Road (outside St Leonards restaurant), as the slope can be dangerous, in particular during icy weather.			

	<p>It was agreed that subject to discussions with KCC that the issues highlighted in the HIP be given the following priority order:</p> <ol style="list-style-type: none"> 1) Chocolate Umbrella – cars / vans mounting pavement 2) Slope on the junction with Swan Street / Police Station Road 3) St Leonards Street – crossing near St Leonards Tower 4) Two 90 degree bends in the road near St Mary's Church (cars cutting across) 5) High Street parking bays outside of Tesco <p>Nevill Court (signage on A20) to be removed as there is already signage in place.</p>			
22/644	<u>PUBLIC SPACE PROTECTION ORDERS</u>			
	<p>In addition to the current borough wide measures (dog fouling etc), T&MBC are proposing 2 new borough wide measures. These are:</p> <ol style="list-style-type: none"> 1) No unauthorised vehicles on public open spaces No person may park their vehicle on any public open space save in a designated vehicle parking space. 2) No car/motorcycle meetings No person may participate in car cruising activity as a passenger or driver of a vehicle within the borough. No person may congregate in an area to spectate cruising activity undertaken by vehicles within the borough. <p>It was agreed that the Clerk would respond in support of the 2 additional measures.</p> <p>https://www.tmbc.gov.uk/community-services/pspo-consultation Deadline – 15th January 2023.</p>	Clerk	✓	
22/645	<u>SNOW / ICE</u>			
	<p>A number of complaints had been received regarding the lack of gritting / snow and ice clearance in the town, especially in West Street, by the zebra crossing and Swan Street leading down to the train station. It was also noted that shops had not cleared the snow from outside their premises as they have done in previous years.</p> <p>It was agreed that the Clerk would speak further with KCC regarding clearance of pavements, in particular near schools and leading to and from the train station.</p> <p>It was further agreed that the Clerk would speak with the chair of the Chamber of Commerce regarding clearance from outside shops.</p> <p>To be further considered at the February Highways meeting.</p> <p>It was noted that an additional payment may need to be made to Mr Carr who stores and distributes the grit / salt for the parish council; Mr Carr having already made 2 trips to distribute. It was agreed that Full Council be asked to consider the sum of £75.00 be taken from reserves to enable Mr Carr to distribute a new delivery of grit to the parish salt bins.</p>	Clerk Clerk		
22/646	<u>MANOR PARK / CASCADE / FROG LANE BLOCKAGES AND FLOODS</u>			
	<p>Ms Margetts reported that following recent blockages caused by debris, the flow of water from Manor Park which runs into the cascade and then into Frog Lane is now being monitored on a monthly basis by the park warden, the Abbey and Ms Margetts.</p> <p>It is hoped that regular monitoring of the water flow and subsequent clearance of debris will stop the flooding of Frog Lane which can occur when the debris is removed after a significant build up.</p>			
22/647	<u>HIGHWAYS RISK ASSESSMENT</u>			
	The draft risk assessment was agreed.			

	To be considered by Full Council for adoption.			
22/648	<u>HIGHWAY INSPECTIONS</u>			
	Ms Margetts is continuing to log issues on the KCC portal.			
22/649	<u>PUBLIC TRANSPORT</u>			
	<p><u>Buses</u></p> <p>Mrs Dean had provided a written update on her meeting with neighbouring parishes about the future of services recently axed by KCC. At this meeting, parishes considered the possibility of parishes acting together to try to replace some or all of the local bus routes which will be withdrawn in February; some parishes will be losing all links to be able to access shops and medical facilities.</p> <p>The meeting was attended by approx. 5 parishes and Norman Kemp who is the owner of Nu-venture. It was noted that Nu Venture are taking over the school service to Wrotham School.</p> <p>A second meeting is to be held this evening.</p>			
22/650	<u>JOINT PARISH COUNCILS TRAFFIC CONSULTATIVE GROUP</u>			
	It was noted that this group had now been disbanded. Traffic / transport items will now be considered at KALC T&M meetings.			
22/651	<u>FINANCE</u>			
651.1	Receipt was noted of year to date budget statement – see below.			
651.2	<p>Budget 23/24</p> <p>Energy costs - the Clerk reported that she had now received the projected energy costs for the streetlights – see below.</p> <p>Maintenance contract – a 5% increase has been budgeted.</p> <p>Phased repair figure agreed – see below</p> <p>Seasonal (salt) – the figure increased to £150.00 for the storage and distribution of salt; salt to be distributed twice in a year.</p>			
22/652	<u>QUESTIONS FROM MEMBERS OF THE PUBLIC</u> - none			
22/653	<u>QUESTIONS FROM COUNCILLORS</u>			
	Ms Margetts reported that Sister Ruth had made enquiries as to ownership of the patch of grass by the cascade; the Abbey have previously maintained this piece of land but no longer wish to do so due to safety concerns. It was noted that a solution had potentially been found.			
	<u>DATE OF NEXT MEETING</u> – 20 th February 2023			
	<p>There being no further business the Chairman thanked members for attending and closed the meeting at 9.18</p> <p>Signed.....</p> <p>Date.....</p>			

West Malling Parish Council

14 December 2022 (2022-2023)

Summary of Receipts and Payments

Cost Centre 6

Highways, Transportation

Code	Title	Receipts			Payments			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
50	Energy				6,500.00	2,906.54	3,593.46	3,593.46 (55%)
51	Maintenance				4,641.92	3,481.44	1,160.48	1,160.48 (25%)
52	Painting & Numbering of Colur				1,408.00	1,056.00	352.00	352.00 (25%)
53	Phased Repair Programme				6,000.00	4,096.25	1,903.75	1,903.75 (31%)
54	Light Sw an Street							(NA)
55	One Off Repairs				2,000.00		2,000.00	2,000.00 (100%)
56	Seasonal				100.00		100.00	100.00 (100%)
57	Speedw atch Materials				100.00		100.00	100.00 (100%)
124	planning application Finger pc							(NA)
127	Advertising							(NA)
148	Additional Streetlights					231.00	-231.00	-231.00 (NA)
	SUB TOTAL				20,749.92	11,771.23	8,978.69	8,978.69 (43%)

Draft Budget 23/24

Highways and Transportation Committee					
Income		Budget 2023-24	YTD	Budget 2022-23	End of Year
Written Back Cheque					
	Total	0.00	0.00	0.00	0.00
Expenditure		Budget 2023-24	YTD	Budget 2022-23	End of Year
Energy		10273.00		6500.00	2507.77
Maintenance		4874.92		4641.92	2320.96
Painting & numbering of columns		1408.00		1408.00	704.00
Phased repair programme		4560.00		6000.00	1863.00
One off repairs		2000.00		2000.00	
Seasonal (Salt)		150.00		100.00	
Fingerposts and Noticeboard					
Additional Streetlight (planning fee)					231.00
Speedwatch materials (safeguarded)		100.00		100.00	
	Total	23365.92	0.00	20749.92	7626.73
Surplus/-deficit		-23365.92	0.00	-20749.92	-7626.73