

WEST MALLING PARISH COUNCIL

MINUTES OF A MEETING OF THE
HIGHWAYS, TRANSPORTATION & STREETLIGHTING COMMITTEE
HELD ON 17TH OCTOBER, 7.30PM
AT 9 HIGH STREET WEST MALLING

Present: Ms Gwyneth Barkham
Mr Keith Mann
Ms Sara Margetts (Chair)

Minute		Action by	Action taken	Response
22/514	<u>APOLOGIES FOR ABSENCE</u> – Mr Thompson			
22/515	<u>DECLARATIONS OF INTEREST</u> – none			
22/516	<u>MINUTES</u> of the meeting held on 20 th June were approved and signed.			
22/517	<u>MATTERS ARISING</u> [22/331.1] King Hill speeding complaints – letter to be drafted to KCC Extension of the 20mph speedlimit – Mrs Dean has confirmed that this should be out for consultation in the near future.	Clerk		
22/518	<u>STREETLIGHTING</u>			
518.1	<u>Annual report</u> Receipt of the annual report was noted and way forward agreed. Work to be undertaken in 22/23 total £811.75; this is to be funded from the repairs budget. Clerk to check with Clarion Housing as to whether or not a date has been arranged for the cutting of the Churchfields hedge and if so, this work will not be undertaken by Streetlights contractor. List of works below.			
518.2	<u>Updated streetlight inventory</u> Following completion of the 21/22 works, the updated streetlight inventory was noted. Clerk to send to UMSO	Clerk		
518.3	<u>Site meeting with Streetlights contractor, Ken Bonner</u> Ms Margetts reported on the recent site meeting with Ken Bonner of Streetlights which concentrated on the additional column in Swan Street.			

	<p>It was noted that the costs for UKPN had been received (£4211.00) and that costs for the column and planning permission were awaited. It was noted that the sum of £5993 has been safeguarded for this project and that a recommendation may need to be made to Full Council requesting further monies from reserves to cover any shortfall.</p> <p>It was noted that Mr Bonner has contacts with a contractor who may be able to offer advice on the installation of EV charging points within the parish.</p>			
22/519	<u>SPEEDWATCH</u>			
	<p>Mrs Dean had expressed an interest in funding a new hand held device from her KCC Combined Members Fund. This funding may need to include bodycams which volunteers are entitled to wear during sessions.</p> <p>It was noted that a new co-ordinator would need to be recruited. It was agreed to ask Kent Police whether car information can be downloaded to the system rather than having to input each registration, make and model individually.</p> <p>It was agreed to send an email out to residents advising them of the Speedwatch scheme and to make a request for volunteers.</p>	Clerk		
22/520	<u>HIGHWAYS IMPROVEMENT PLAN</u>			
	<p>The Highways Improvement Plan was last reviewed in December 2021. On considering the plan the following was noted:</p> <p>Priority 1 – High Street – footpath on the opposite side of the road. It was noted that bollards had been installed. Clerk to request that this be deleted from future plans.</p> <p>Priority 2 – St Leonards Street – dangerous footpath crossing near to St Leonards Tower. This issue was to be monitored by WMPC & KCC. It was agreed that this site is still dangerous and therefore should remain on the plan.</p> <p>Priority 3 – High Street, parking bays – issue with cars parking diagonally. It was agreed to speak with T&MBC to ask for the current parking scheme to be assessed, it was also agreed to speak with Nu Venture who have in the past expressed concern about the danger of cars reversing out into the High Street.</p> <p>Priority 4 – Cars / vans mounting the kerb outside the Chocolate Umbrella shop. It was agreed that this remain on the plan.</p> <p>Priority 5 – Police Station Road – suggestion for advance warning signs of the junction on Swan Street. It was agreed to consider this further at the December meeting.</p> <p><i>Subsequent to the meeting it was confirmed that a junction warning sign had been added to a post in Swan Street. The Clerk to request that this be deleted from future plans.</i></p> <p>Priority 6 – Nevill Court – additional signage to warn lorry drivers of the weak bridge so as to deter drivers from turning round in Nevill Court. This has not been investigated by KCC. It was agreed that this remain on the plan.</p> <p>Priority 7 – Two 90 degree bends in the road near St Mary's Church, High Street – 2 sharp bends causing drivers to drive partially on the other side of the road. It was agreed that although KCC has ruled out painting white dashed lines in the middle of the road that this remain on the plan to enable WMPC to monitor.</p> <p>Priority 8 – impaired road markings at several West Malling junctions – it was agreed to remove this from future plans as KCC advise that this should be reported via the KCC portal.</p> <p>Priority 9 – junction with Alma Road & Norman Road – KCC has advised that road markings can be refreshed (report via portal) and that no further signage will be added due to a lack of collision data. Clerk to request that this be deleted from future plans.</p>	Clerk		
22/521	<u>HIGHWAY INSPECTIONS</u>			

	Ms Margetts reported that a number of logged faults had now been repaired. It was agreed that members will continue to log faults on the KCC portal and to retain the job reference number provided so that progress can be monitored.			
22/522	<u>LOCAL PLAN – REG 18 CONSULTATION QUESTIONS</u>			
	Mr Mann had drafted responses to the transport questions within the consultation and those responses were considered and agreed by members.			
22/523	<u>PUBLIC TRANSPORT</u>			
523.1	<u>Southeastern trains</u> It was noted that a new timetable is due to start from December 11 th which includes new all day services from Maidstone East to Charing Cross (via London Bridge). https://www.southeasternrailway.co.uk/travel-information/live-travel-information/december-timetables			
523.2	<u>Buses</u> It is understood that a decision about route 58 and other buses is to be decided at a KCC meeting on Thursday 20 th October.			
523.3	<u>National Highways & Transport Survey</u> It was agreed that members should respond to this as individuals and that the committee would not respond. Deadline 28 th February 2023 https://letstalk.kent.gov.uk/national-highways-and-transport-2022-23			
22/524	<u>PARISH SEMINAR</u>			
	Ms Margetts reported on the KCC Parish Seminar which she attended via Zoom. Ms Margetts to provide a list of contacts to the Clerk.	SM		
22/525	<u>JOINT PARISH COUNCILS TRAFFIC CONSULTATIVE GROUP</u>			
	It was noted that a new meeting date had not been arranged.			
22/526	<u>FINANCE</u>			
	Receipt was noted of year to date budget statement – see below.			
	Budget 23/24 – works to streetlights to be undertaken in the 2023/24 year discussed and agreed – see below.			
22/527	<u>QUESTIONS FROM MEMBERS OF THE PUBLIC</u> - none			
22/528	<u>QUESTIONS FROM COUNCILLORS</u> Ms Barkham raised the issue of car idling which had been discussed at the latest KALC meeting – there was a general discussion about legislation. Mill Yard – the Clerk reported that she had received a complaint from a mobility scooter user who is unable to access Mill Yard due to the height of the speed bump. The Clerk is also aware that members of the public have tripped over the high speed bump. It is noted that this is private land. Further enquiries to be made.			
	<u>DATE OF NEXT MEETING</u> – 19 th December 2022			

	<p>There being no further business the Chairman thanked members for attending and closed the meeting at 9.49</p> <p>Signed.....</p> <p>Date.....</p>			
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Works identified in annual report

2022 / 2023				
Col.	Road	Location	Reason	Cost
			S = scheduled	
5	A20 London Road	Outside No. 249	Branches hanging in front of the col for better light	£45.00
6	A20 London Road	Outside No. 239	Corrosion	S
9	Town Hill	Opposite No. 10	Pruning - branch on roundabout side	£45.00
26	King Street	Outside flats 7-12	Pruning one branch needs removing	£45.00
43	High Street	Merge point with St Leonards Road	Pruning	£45.00
46	St Leonards Street	1st from Douces Manor	Pruning	£45.00
58	Police Station Road	Opposite No. 64	Urgent - Corrosion needs to be done now	£61.75
61	Frog Lane	Opposite No. 13	Heavily corroded frog old lantern	S
62	Frog Lane	By the railway bridge	Heavily corroded frog old lantern	S
72	Water Lane	Near Old Parsonage Court	Pruning	£45.00
89	Churchfields	Adjacent St Marys Court entrance	Branch reduction	£45.00
90	Churchfields	Rear of the 'Sacred Crow' pub	Pruning 2 people needed	£145.00
91	Churchfields	Opposite No. 30	Hedge overgrown site. Tractor unit needed with 2	
92	Churchfields	Opposite No. 20 Rose cottage	Hedge overgrown site. Tractor unit needed with 2	
93	Churchfields	Opposite No. 15	Hedge overgrown site. Tractor unit needed with 2	£245.00
111	Alma Road	Footpath between No's 19 & 21	Replacement column rust inside	S
111	Alma Road	Footpath between No's 19 & 21	Weed killing needed	£45.00
			TOTAL	£811.75

Minutes HT&S 221017

2023 / 2024			
High Street	Opposite 'The Bull Inn' pub	Replace Winsor lantern in poor condition	£1,150.00
High Street	Outside church entrance on bend	Column loose in the ground	£275.00
Police Station Road	On No. 28	Convert Winsor to LED & match rest of road	£325.00
Police Station Road	In the cut - alleyway to Town Hill	Alleyway SL6 LED	£350.00
Fatherwell Avenue	Outside No. 30	All 60W Cosmo change to LED	
Fatherwell Avenue	On junction with Alma Road	All 60W Cosmo change to LED	
Fatherwell Avenue	Outside No. 56	All 60W Cosmo change to LED	
Ewell Avenue	Outside flats 77-79	All 60W Cosmo change to LED	
Ewell Avenue	Outside No. 65	All 60W Cosmo change to LED	£2,050.00
Alma Road	Opposite Woodland Close junction	45 Cosmo to Led	£410.00
TOTAL			£4,560.00

Budget 22/23

Highways and Transportation Committee					
		Budget 2022-23	YTD	Budget 2021-22	End of Year
Income					
Written Back Cheque					
	Total	0.00	0.00	0.00	0.00
Expenditure					
Energy		6500.00	2507.77	7000.00	4510.52
Maintenance		4641.92	2320.96	5000.00	2320.96
Painting & numbering of columns		1408.00	704.00	1408.00	704.00
Phased repair programme		6000.00	1863.00	8086.00	6987.00
One off repairs		2000.00		2000.00	341.50
Seasonal (Salt, Floodsax)		100.00		100.00	
Fingerposts and Noticeboard					
Speedwatch materials (safeguarded)		100.00		100.00	
	Total	20749.92	7395.73	23694.00	14863.98
Surplus/-deficit		-20749.92	-7395.73	-23694.00	-14863.98