

WEST MALLING PARISH COUNCIL

MINUTES OF A MEETING OF THE
HIGHWAYS, TRANSPORTATION & STREETLIGHTING COMMITTEE
HELD ON 18TH OCTOBER 2021, 7.30PM
AT 9 HIGH STREET WEST MALLING

Present: Mr N Stapleton (Chair)
Ms G Barkham
Ms S Margetts
Mr D Thompson

Also Present

Minute		Action by	Action taken	Response
21/540	<u>APOLOGIES FOR ABSENCE</u> – none			
21/541	<u>DECLARATIONS OF INTEREST</u> – none			
21/542	<u>MINUTES</u> of the meeting held on 16 th August were approved and signed following a typo amendment at 21/433	NS	✓	
21/543	<p><u>MATTERS ARISING</u></p> <p>[21/431.1] Parking enforcement – the Clerk had obtained parking enforcement visit figures for the months of August and September as follows:</p> <p>August 2021, officers carried out 247 visits to West Malling, resulting in 68 Penalty Charge Notices. September 2021, officers carried out 286 visits to West Malling, resulting in 54 Penalty Charge Notices.</p> <p>A ‘visit’ is per West Malling street patrolled and should an enforcement officer visit the same street twice during a shift, this will count as an additional visit.</p> <p>Clerk to ask T&MBC if they are able to detail the time of day that the visits are made.</p>	Clerk		
21/544	<u>STREETLIGHTING</u>			
544.1	<p><u>Annual Inspection Report</u> – receipt was noted.</p> <p>It was agreed that the pruning of foliage on columns / lanterns 9,19,44,46,72,83 & 89 be undertaken in the current financial year at a cost of £490. It was agreed that this sum be taken from the phased repairs budget.</p> <p>All other works to be undertaken in the 22/23 financial year.</p> <p>Clerk to notify Streetlights</p>	Clerk	✓	

544.2	<u>Directional Signs for Lancaster Park, King Hill -</u>			
	<p>The Parish Council has received a request from Crest Nicholson Developers asking that they be granted permission to attach directional signage to 2 columns on King Hill. This was agreed.</p> <p>The draft contract and conditions documents were agreed, including the fee to be paid of £103.00. Permission is to be granted for 1 year, with a repeat application costing £30.00.</p>			
21/545	<u>SPEEDWATCH</u>			
545.1	<p><u>Recent sessions</u> - Since the last meeting there have been six Speedwatch sessions – data as below.</p> <p>7th Sept. Nick and Gwyneth. St Leonard's Street. 20 out of 168 vehicles recorded as speeding.</p> <p>11th Sept. Nick and Gwyneth. St Leonard's Street. 12 out of 140 vehicles recorded as speeding.</p> <p>14th Sept. Nick and Gwyneth. St Leonard's Street. 2 out of 29 vehicles recorded as speeding.</p> <p>14th Sept. Nick and Gwyneth. St Leonard's Street. 16 out of 99 vehicles recorded as speeding.</p> <p>4th Oct. Nick and Gwyneth. Swan Street. 45 vehicles out of 115 recorded as speeding.</p> <p>16th Oct. Nick and Jordan. Town Hill. 56 vehicles out of 150 recorded as speeding.</p>			
545.2	<p><u>Letter to Kent Police</u> – it was agreed that a letter be sent to Kent Police asking that the police be in attendance at some of the West Malling Speedwatch sessions; it is understood that they have been in attendance in other parts of the borough.</p> <p>Clerk and Mr Stapleton to start enquiries as to purchase costs / grant funding of a new Speedwatch device as the current device is sometimes unreliable and is now outside of warranty. Consideration to be given to adding partial funding to the draft budget.</p>	Clerk		
		Clerk/NS		
21/546	<u>WMPC HIGHWAY IMPROVEMENT PLAN</u>			
546.1	<p><u>Updated plan & amendments</u></p> <p>Following the Clerk's meeting with the KCC officer Claire Venner, receipt was noted of the updated Highways Improvement Plan. It was noted that point 3 (St Leonards Street – footpath crossing near the Tower) and point 4 (two 90 degree bends in the road near St Mary's Church) are to be monitored throughout 2021.</p> <p>It was agreed that the extension of the 20mph scheme be taken off the HIP as this is being progressed by Mrs Dean as a KCC member.</p> <p>It was agreed to speak with Claire Venner regarding point 5 (parking outside of Tesco) as this has been the subject of a number of recent complaints. It is hoped that this matter may be investigated during 2021/22.</p> <p>Updated Highways Improvement Plan to be sent to Claire Venner.</p>	Clerk	✓	
546.2	<p><u>Point 1 – opposite 134 High Street</u></p> <p>Point 1 on the plan, cars mounting the pavement opposite 134 High Street, has now been investigated by KCC. KCC is willing to fund upgraded signage and the installation of timber bollards from their T&M small works budget.</p> <p>Members agreed the design. Clerk to notify KCC</p>	Clerk	✓	

21/547	<u>KING HILL SPEEDING COMPLAINTS</u>			
	<p>It was noted that Mr Stapleton had received a number of complaints from King Hill residents regarding issues of speeding and the Lancaster Park junction which residents believe is becoming more dangerous and will become increasingly so as the houses become occupied.</p> <p>It was agreed to ask KCC for their speed data on this stretch of road.</p> <p>It was agreed that a letter be sent to Crest Nicholson regarding concern about both the junction and speeding.</p>			
21/548	<u>SWAN STREET</u>			
	<p>It was noted that Mrs Dean, Mr Stapleton and Clerk met with Claire Venner and Mark Simmonds of KCC to discuss Swan Street safety concerns and in particular a potential crossing. It had been understood that Claire Venner was going to send road safety information through to the Parish. Clerk to request a meeting.</p>	Clerk	✓	
21/549	<u>AIR QUALITY CONSULTATION FOR HACKNEY CARRIAGE AND PRIVATE HIRE VEHICLES</u>			
	<p>It was agreed that although this consultation was aimed at private hire companies rather than individuals, that members were supportive of the steps outlined in the T&MBC consultation.</p> <p>It was agreed that the Clerk complete the consultation on behalf of WMPC expressing support.</p> <p>The consultation will run from 1 October 2021 until the 31 December. See TMBC website. https://www.tmbc.gov.uk/homepage/31/consultations</p>			
21/550	<u>PUBLIC TRANSPORT</u>			
	<p><u>National Transport and Highways Survey 2021/2022 –</u></p> <p>It was agreed that this be completed by individual members and be advertised on social media. Link: https://letstalk.kent.gov.uk/national-highways-and-transport-survey-2021-22</p> <p>The survey deadline is 28 February 2022.</p>			
21/551	<u>JOINT PARISH COUNCILS TRAFFIC CONSULTATIVE GROUP</u>			
	<p>The draft minutes of the meeting held on 16th September were received and Ms Margetts provided a verbal report.</p> <p>It was noted that the date of the next meeting is to be confirmed.</p>			
21/552	<u>FINANCE</u>			
552.1	The committee budget year to date was noted – see below.			
552.2	<p>The draft budget for 2022/23 was considered – see below.</p> <p>It was agreed that the contract with Streetlights remain in force and a 5% increase in their charges was budgeted for. It was noted that the company did not increase their fee last year.</p> <p>It was agreed that the phased repair budget be set at £6000, this is to fund remedial works to a number of columns / lanterns and to replace 2 columns which are starting to show signs of corrosion. UKPN costs have been provided by Streetlights but are an estimation.</p> <p>There was a general discussion about budgeting for a new Speedwatch device.</p>			
21/553	<u>QUESTIONS FROM MEMBERS OF THE PUBLIC</u> - none			

<p>21/554</p>	<p><u>QUESTIONS FROM COUNCILLORS</u></p> <p>The brickwork at the corner of Police Station Road / Swan Street has once again deteriorated (this has been reported to KCC) and Ms Margetts asked if this could be turned into a dropped kerb with tactile paving. To be discussed with KCC at future site meeting.</p> <p>Manor Park - Ms Margetts reported that the grate where the stream exits onto Water Lane is broken and has been removed. To be reported to KCC</p> <p>Mr Thompson reported that the potholes in the parking bays near St Mary's Abbey are now becoming very deep. It was agreed that Mr Thompson take a photo of the area and it can then be reported to KCC.</p> <p>It was agreed that Ms Barkham and Mr Stapleton would recommence High Street inspections in time for the next meeting.</p>	<p>NS</p> <p>DT</p>	<p>✓</p>	
<p>21/555</p>	<p><u>DATE OF NEXT MEETING</u> – 20th December 2021</p>			
	<p>There being no further business the Chairman thanked members for attending and closed the meeting at 9.02pm</p> <p>Signed.....</p> <p>Date.....</p>			

Highways and Transportation Committee

Highways and Transportation Committee					
Income	Budget 2021-22	YTD	Budget 2020-21	End of Year	
Written Back Cheque		£117.00			
Total	0.00	117.00	0.00	0.00	
Expenditure	Budget 2021-22	YTD	Budget 2021-22	End of Year	
Energy	7000.00	4510.52	7489.00	3129.10	safeguarded
Maintenance	5000.00	2320.96	5000.00	4641.92	
Painting & numbering of columns	1408.00	704.00	1408.00	1408.00	
Phased repair programme	8086.00	6987.00	7530.00	7530.00	
Additional Swan Street Streetlight			5993.00		
One off repairs	2000.00	341.50	2000.00	2181.25	
Seasonal (Salt, Floodsax)	100.00		300.00	100.00	
Fingerposts and Noticeboard				1175.85	
Speedwatch materials (safeguarded)	100.00		100.00		
Total	23694.00	14863.98	29820.00	20166.12	
Surplus/-deficit	-23694.00	-14746.98	-29820.00	-20166.12	

Draft budget 2022/23

Highways and Transportation Committee

Highways and Transportation Committee					
Income	Budget 2022-23	YTD	Budget 2021-22	End of Year	
Written Back Cheque				117.00	
Total	0.00	0.00	0.00	0.00	
Expenditure	Budget 2022-23	YTD	Budget 2021-22	End of Year	
Energy	7000.00		7000.00	4510.52	safeguarded
Maintenance	5000.00		5000.00	2320.96	
Painting & numbering of columns	1408.00		1408.00	704.00	
Phased repair programme	6000.00		8086.00	6987.00	
Additional Swan Street Streetlight					
One off repairs	2000.00		2000.00	341.50	
Seasonal (Salt, Floodsax)	100.00		100.00		
Fingerposts and Noticeboard					
Speedwatch materials (safeguarded)	100.00		100.00		
Total	21608.00	0.00	23694.00	14863.98	
Surplus/-deficit	-21608.00	0.00	-23694.00	0.00	