

WEST MALLING PARISH COUNCIL

MINUTES OF A MEETING OF THE HIGHWAYS, TRANSPORTATION & STREETLIGHTING COMMITTEE HELD ON 19TH OCTOBER 2020, 7.30PM VIA ZOOM CONFERENCE CALL

Present: Mr N Stapleton (Chairman)
Ms G Barkham
Mr K Bullard
Mr D Thompson

Also Present

Minute		Action by	Action taken	Response
20/438	APOLOGIES FOR ABSENCE – Ms S Margetts			
20/439	DECLARATIONS OF INTEREST – none			
20/440	MINUTES of the meeting held on 17 th August 2020 were approved and are to be signed at a later date.	NS		
20/441	<u>MATTERS ARISING</u> [20/343] Speeding petition – it was confirmed that the hard copy of the speeding petition has now been lodged with KCC and that a date for a joint WMPC / KCC / public Zoom meeting is being sought.			
20/442	<u>STREETLIGHTING</u>			
442.1	Phased repairs 20/21 – it is hoped that the 4 High Street lanterns will be replaced within the month; replacement has been delayed due to a shortage of materials.			
442.2	Annual inspection report – receipt of the Streetlights annual inspection report was noted. It was agreed that repairs to the following columns be undertaken during this financial year. Column 6 – pruning of greenery £45 Column 30 – sealant of hole £45 Column 37 – remedy corroded bracket £385 Column 39 - broken door hinge £45 Column 62 – tails upgrade required £45 Column 109 – replacement (vandalised) diffuser £385 Total - £950 It was agreed that the 19/20 safeguarded sums of £689.50 be used to fund these repairs with the additional £260.40 being taken from the 20/21 repair budget. Clerk to notify Streetlights	Clerk	✓	

442.3	Structural Survey – further to the August meeting, it was agreed that the Parish Council would not budget for an independent structural survey in the 21/22 financial year. Streetlights provide an annual survey which is sufficient for insurance and Health & Safety purposes.		
20/443	SPEEDWATCH		
443.1	<p>Since the last meeting there have been five Speedwatch sessions – data as below. Two sessions had been cancelled due to bad weather.</p> <p>20th August - Town Hill. 46 out of 245 vehicles recorded. 26th August - Town Hill. 70 out of 251 vehicles recorded. 1st September - Town Hill. 72 out of 359 vehicles recorded. 14th September - Swan Street. 55 out of 128 vehicles recorded. 7th October - Swan Street. 26 out of 101 vehicles recorded.</p> <p>Winter months – it was agreed that the scheme would continue throughout the winter but sessions would be weather dependent.</p>		
443.2	<p>Potential new High Street location</p> <p>When in the West Malling area, Kent Police will undertake a site visit to identify a possible new Speedwatch location on the High Street.</p>		
20/444	HIGHWAYS INSPECTION OF HIGH STREET & SWAN STREET		
	<p>It was agreed that the following report be circulated to all members and then sent to Highways at KCC for their attention.</p> <p><i>Date of inspection - 16th October 2020</i> <i>Inspection done by Nick Stapleton and Gwyneth Barkham</i></p> <p><i>Drain grill on the pavement between Wisteria House and GP loose and causing blocks to move.</i></p> <p><i>Outside Five Pointed Star in the middle of the road. Bricks dipping around drain cover.</i></p> <p><i>Outside Tesco, at the join of the original pavement and the build out pavement for the crossing, large dip causing water to gather and could be a trip hazard. Grill for drain overgrown and not draining.</i></p> <p><i>Loose brick on pavement outside Bombay Cuisine. Trip hazard.</i></p> <p><i>Loose bricks on pavement outside the Malling Town Club. Trip hazard.</i></p> <p><i>Pavement subsiding around the drain by the driveway to Mill Yard.</i></p> <p><i>Bricks subsiding around water meters on pavement outside 30A Swan Street.</i></p> <p><i>Junction markings at the end of Police Station Road STILL not rectified, over 18 months later, and with constant reports.</i></p> <p><i>Loose brick on the pavement by the bus stop outside The Bull.</i></p>	Clerk	✓
20/445	WMPC HIGHWAY IMPROVEMENT PLAN		
	It was noted that the two KCC officers who were dealing with the West Malling Highway Improvement Plan have now moved to another department within KCC. Another officer will be dealing with the West Malling plan. We await an update following our joint meeting on 29 th July.		
20/446	CHURCHFIELDS PARKING QUESTIONNAIRE		
	Following complaints from residents about cars being parked on the grass or path near the Scared Crow, it has previously been agreed that a questionnaire be sent to all Churchfields residents asking if they have any issues with parking and potential solutions. Mrs Dean has asked that before a questionnaire is sent to residents that the emergency services are contacted to ask if they have had issues dealing with incidents (in particular St Mary's Court),		

	how they dealt with the incidents and whether or not they have any suggestions as to how access can be improved. Mr Stapleton and Clerk to draft a letter.	NS Clerk		
20/447	LONDON ROAD – COMPLAINTS ARISING FROM M20 CLOSURES			
	Mr Stapleton reported that he had received complaints as a Borough Councillor and also whilst undertaking Speedwatch sessions about the increased traffic on the A20 caused by the M20 road closures. Residents have noted an increase in the volume of traffic, speeding, noise and damage to the road surface. Mr Stapleton has contacted Highways England who apologised for the issues that have arisen but stated that the motorway work was necessary work. Issues of speeding should be taken up with the Police; they did not comment about the suggestion that the road surface is being damaged due to the weight of the HGV's. Mr Stapleton reported that he had contacted Inspector Jones who said that the Police were aware of the issues due to resident reports and that this part of the A20 was classed as a 'red route'.			
20/448	DRAFT HIGHWAYS BUDGET 21/22			
	The following draft budget figures were discussed and agreed: Energy – reduced from £7489 to £7000 to reflect the reduced energy costs following conversion to LED Phased repair programme to be completed in 21/22:- 7 mercury conversions totalling - £2695 Column 96 replacement - £1215 + UKPN £2000 (UKPN costs estimated) Column 124 replacement £1270 + UKPN £906 (UKPN costs estimated) Total - £8086.00 Seasonal (salt & floodsax) – reduced from £300 to £100 as KCC now supply and distribute floodsax See below for draft budget in full			
20/449	JOINT PARISH COUNCILS TRAFFIC CONSULTATIVE GROUP			
449.1	The draft minutes of the meeting held on 24 th September are to be circulated by the Clerk after the meeting. Topics discussed included the new 20mph speed limit zone in Tonbridge, Smart Motorways, cycle lanes, Operation Brock, Forty Acres and the Planning White Paper & Housing Numbers.	Clerk	✓	
449.2	It was noted that the next meeting is scheduled for December/ January			
20/450	QUESTIONS FROM MEMBERS OF THE PUBLIC - none			
20/451	QUESTIONS FROM COUNCILLORS Mr Thompson noted that the pavement is starting to wear away at the footpath end of Police Station Road. Mr Thompson to provide photos and Mr Stapleton agreed to report this to KCC Highways. There was a general discussion regarding the new 20mph zone in Tonbridge which stretches over 3 or 4 main roads in addition to the smaller residential roads. The issue of enforcement was discussed.	DT NS	✓ ✓	
20/452	FINANCE			

	The committee budget year to date was noted – see below.			
	There being no further business the Chairman thanked members for attending and closed the meeting at 8.07pm			
	Signed.....			
	Date.....			

Draft Budget 21/22

Highways and Transportation Committee					
		Budget 2021-22	YTD	Budget 2020-21	End of Year
Income					
	Total	0.00	0.00	0.00	0.00
Expenditure					
Energy		7000.00	0.00	7489.00	2690.57
Maintenance		5000.00	0.00	5000.00	1160.48
Painting & numbering of columns		1408.00	0.00	1408.00	352.00
Phased repair programme		8086.00	0.00	7530.00	385.00
Additional Swan Street Streetlight				5993.00	
One off repairs		2000.00	0.00	2000.00	469.25
Seasonal (Salt, Floodsax)		100.00		300.00	
Fingerposts and Noticeboard			0.00		1058.85
Speedwatch materials (safeguarded)		100.00		100.00	
	Total	23694.00	0.00	29820.00	6116.15
Surplus/-deficit		-23694.00	0.00	-29820.00	-6116.15

Committee Budget – Year to date

Highways and Transportation Committee					
Income		Budget 2020-21	YTD	Budget 2019-20	End of Year
	Total	0.00	0.00	0.00	0.00
Expenditure		Budget 2020-21	YTD	Budget 2019-20	End of Year
Energy		7489.00	2690.57	7489.00	6748.85
Maintenance		5000.00	1160.48	5000.00	4641.44
Painting & numbering of columns		1408.00	352.00	1408.00	1408.00
Phased repair programme		7530.00	385.00	10190.00	9025.00
Additional Swan Street Streetlight		5993.00			
Town Hill					4599.00
One off repairs		2000.00	469.25	2000.00	1435.75
Seasonal (Salt, Floodsax)		300.00		300.00	291.70
Fingerposts and Noticeboard			1058.85		
Speedwatch materials (safeguarded)		100.00		100.00	155.48
Speedwatch Equipment					24.22
	Total	29820.00	6116.15	26487.00	28329.44
Surplus/-deficit		-29820.00	-6116.15	-26487.00	-28329.44