

# WEST MALLING PARISH COUNCIL

## MINUTES OF A MEETING OF THE HIGHWAYS, TRANSPORTATION & STREETLIGHTING COMMITTEE HELD ON 16<sup>TH</sup> DECEMBER 2019, 7.30PM AT 9 HIGH STREET, WEST MALLING

**Present:** Mr N Stapleton (Chairman)  
Ms G Barkham

**THIS MEETING WAS INQUORATE SO ALL MATTERS ARE SUBJECT TO RATIFICATION AT A  
SUBSEQUENT MEETING**

Minute		Action by	Action taken	Response
19/725	<b>APOLOGIES FOR ABSENCE</b> – Mr Thompson and Mr Bullard			
19/726	<b>DECLARATIONS OF INTEREST</b> – none			
19/727	<b>MINUTES</b> of the meeting held on 21 <sup>st</sup> October were received. These draft minutes had been circulated to members but could not be approved for signature as the meeting was inquorate. Clerk to note for next meeting.	Clerk	✓	
19/728	<b>MATTERS ARISING</b> –			
728.1	<b>19/577.1– Norman Road Junction with Alma Road</b> – the Clerk confirmed that the letter to homeowners had been drafted and sent.			
728.2	<b>19/588 – Police Station Road</b> – update from Mr Stapleton, road markings at the end of Police Station Road have still not been fixed. Mr Stapleton emailed KCC a number of weeks ago and was told that no pressure can be put on the utilities to get the work done, only a fine if the area happens to be inspected.			
19/729	<b>STREETLIGHTING</b>			
729.1	<b>Update</b>			
	Work undertaken since last meeting was noted, in particular: Work to Column 5 on the London Road – column now working following a presumed power surge.  A London Road resident has complained regarding the lack of light from the above column as well as a lack of lighting along that stretch of the London Road. General discussion regarding an additional column and funding which due to costs would need to be funded by KCC. Clerk to respond to resident.	Clerk		
729.2	<b>UMS Certificate</b>			
	The Clerk reported that following a delay, UKPN had now issued an updated certificate and spreadsheet.			

	The Clerk has contacted Laser to ensure that they have received the certificate from UKPN			
<b>19/730</b>	<b><u>SPEEDWATCH</u></b>			
<b>730.1</b>	<p>A Speedwatch session took place on Monday 9<sup>th</sup> December on Town Hill. Out of 190 vehicles, 29 were recorded speeding.</p> <p>It was noted that PCSO Robinson has volunteered to participate in a Speedwatch session in the new year.</p>			
<b>730.2</b>	<b><u>Speedwatch Leaflet</u></b>			
	<p>A leaflet is to be produced by the beginning of March, The leaflet will ask for new volunteers but it will also contain data such as how many police warning letters were sent as a result of Speedwatch sessions and how many vehicles were being driven without tax / MOT.</p> <p>The leaflet is to be delivered door to door with the first priority being streets in which there are already Speedwatch points.</p>			
<b>19/731</b>	<b><u>HIGHWAYS INSPECTION OF HIGH STREET &amp; SWAN STREET</u></b>			
	<p>High Street and Swan Street Highways Inspection - 9th December 2019.</p> <p>Inspection by Nick Stapleton and Gwyneth Barkham.</p> <p>Stop sign on the junction of Swan Street and High Street facing the wrong way. Has been hit and turned several times, but has been like this for some time.</p> <p>Loose brick on the pavement outside West Malling Dental Surgery on Swan Street. Very wobbly and a tripping hazard.</p> <p>Two trenches running across the High Street, one outside Coco and Bloom and the other outside Rain Grill. These were identified in the July inspection with KCC but have got worse.</p> <p>Road markings at the end of Police Station Road have still not been fixed. Nick emailed Remy at KCC a month or two ago and was told that no pressure can be put on the utilities to get the work done, only a fine if the area happens to be inspected.</p> <p>Clerk to send to KCC</p>	Clerk	✓	
<b>19/732</b>	<b><u>REMEMBRANCE PARADE</u></b>			
	<p>Following the November 2019 Remembrance Parade, the following was noted and is to be actioned for the 2020 parade.</p> <ul style="list-style-type: none"> <li>• Two volunteers need to be able to oversee the road closures without being on a specific road closure themselves; this will enable them to move up and down the road assisting other stewards and to answer any questions.</li> <li>• There is to be a meeting prior to the parade. All stewards to attend to ensure that they understand locations, timings etc.</li> <li>• A new set of instructions is to be issued; these instructions will override previous instructions.</li> <li>• For the second part of the parade, the road closure should not be at the High Street zebra crossing as it was this year, but should be nearer the junction with Swan Street. This will allow traffic movement in and out of Swan Street.</li> <li>• The road closure near the join of High Street and St Leonard's Street should move nearer to the entrance of Douces Manor. This would stop noise from the vehicles who are attempting to turn around during the two minutes silence and would be safer as the road closure would be on a straight road and not a bend.</li> </ul>			
<b>19/733</b>	<b><u>PUBLIC TRANSPORT</u></b>			
<b>733.1</b>	<b><u>Number 58 bus</u></b>			

	Minutes of the working group meeting held on 16 <sup>th</sup> October were received. The next meeting date of Wednesday 15 <sup>th</sup> January was noted. Mt Stapleton hopes to be in attendance. Clerk to confirm timing	Clerk		
<b>733.2</b>	<b><u>Southeastern</u></b>			
	The release of new timetable was noted, this will come into effect on Sunday 15 <sup>th</sup> November.			
<b>19/734</b>	<b><u>Draft Transport Strategy</u></b>  See link: <a href="https://transportforthesoutheast.org.uk/transport-strategy/">https://transportforthesoutheast.org.uk/transport-strategy/</a>  Deadline 10th January 2020  To be considered at Full Council. Mr Stapleton to draft a suggested response.  Clerk to note agenda.	NS Clerk	✓	
<b>19/735</b>	<b><u>HIGHWAYS BUDGET 2020/21</u></b>			
	Revised figures received after the last Highways budget meeting were noted.  UKPN costs for the additional column in Swan Street have been confirmed as £3723.00. Total for additional streetlight is £5993.00  It was agreed to discuss safeguarded sums at the next Highways meeting, in particular the figure safeguarded for Police Station Road.  Clerk to note agenda.	Clerk	✓	
<b>19/736</b>	<b><u>JOINT PARISH COUNCILS TRAFFIC CONSULTATIVE GROUP</u></b>			
<b>736.1</b>	Receipt was noted of the draft minutes of the meeting held on 28 <sup>th</sup> November. It was noted that under a Speedwatch update it was suggested that interest in Speedwatch is diminishing due to the lack of police involvement and enforcement.			
<b>736.2</b>	Future meeting date of Tuesday 3 <sup>rd</sup> March was noted			
<b>19/737</b>	<b><u>QUESTIONS FROM MEMBERS OF THE PUBLIC &amp; COUNCILLORS –</u></b>  There were no members of the public present.  Ms Barkham reported that the KCC owned streetlights on Swan Street were still day burning – Clerk confirmed that the faults are still listed on the KCC website as needing to be repaired.  Ms Barkham enquired as to the progress of the fire hydrant scheme (volunteers monitor hydrants to check for any issues) which WMPC had agreed to adopt. The Clerk reported that the representative from the Fire Brigade did not respond to both a voicemail and emails. Clerk to speak with KALC / Fire Brigade to ascertain the status of the scheme.  Ms Barkham to contact T&MBC regarding fallen leaves on St Leonards Street which are dangerous underfoot.	Clerk      GB		
	<b>Next meeting of this committee – Monday 17<sup>th</sup> February 2020</b>			
	There being no further business the Chairman thanked members for attending and closed the meeting at 8.20pm			

	<p>Signed.....</p> <p>Date.....</p>			
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Highways and Transportation Committee					
Income		Budget 2019-20	YTD	Budget 2018-19	End of Year
Members Grant - Speed Equipment				600.00	
	<b>Total</b>	<b>0.00</b>	<b>0.00</b>	<b>600.00</b>	<b>0.00</b>
Expenditure		Budget 2019-20	YTD	Budget 2018-19	End of Year
Energy		7489.00	5339.84	6656.00	6526.86
Maintenance		5000.00	3480.96	5000.00	4554.81
Painting & numbering of columns		1408.00	1056.00		
Phased repair programme		10190.00	9025.00	10000.00	9624.00
Phased repair programme 17/18					5095.00
Town Hill			4599.00		Reserves
One off repairs		2000.00	692.00	4200.00	3759.65
Seasonal (Salt, Floodsax)		300.00		300.00	249.10
Speedwatch materials (safeguarded)		100.00	155.48	200.00	4.40 (128.70 postage)
Speed watch equipment					600.00
	<b>Total</b>	<b>26487.00</b>	<b>24348.28</b>	<b>26356.00</b>	<b>30413.82</b>
<b>Surplus/-deficit</b>		<b>-26487.00</b>	<b>-24348.28</b>	<b>-25756.00</b>	<b>-30413.82</b>