

## WEST MALLING PARISH COUNCIL

### MINUTES OF A MEETING OF THE HIGHWAYS, TRANSPORTATION & STREETLIGHTING COMMITTEE HELD ON 13<sup>TH</sup> DECEMBER 2017 2017, 7.30PM AT 9 HIGH STREET, WEST MALLING

**Present:**      **Mr B Merchant**  
                     **Mrs T Dean**  
                     **Mr K Bullard**  
                     **Mr N Stapleton**

Minute		Action by	Action taken	Response
17/719	<b>APOLOGIES FOR ABSENCE</b> – Miss Barkham and Cllr. Luck			
17/720	<b>DECLARATIONS OF INTEREST</b> – none.			
17/721	<b>MINUTES</b> of the meeting held on 16 <sup>th</sup> October 2017 were approved and signed.			
17/722	<b>MATTERS ARISING</b> from the minutes not otherwise on the agenda			
	(17/591.) Speedwatch – Mrs Dean reported that the East Malling & Larkfield Speedwatch volunteers would not be operating Speedwatch during the winter months.			
17/723	<b>STREETLIGHTING</b>			
723.1	<b>Phase 3</b> The bulk of the Phase 3 work has been completed however the Streetlights contractor is still waiting for the heritage lanterns to be delivered, in addition, a number of columns still need to be painted. Members expressed concern that the painting has not been completed as we are approaching winter and the columns are not fully protected. Clerk to speak with Mr Bonner (Streetlights) with regard to the painting of the columns and whether it will be possible for Mr Bonner to source another supplier of heritage lanterns. WMPC has not yet been invoiced for the work.	Clerk	✓	
723.2	<b>Phase 4</b> As a result of the structural survey, 4 columns were identified as 'poor' and needing replacement within a 24 week period, these are: Column 3 - London Road Column 48 – St Leonards Street Column 10 – Town Hill Column 23 – King Street (already identified and factored into Phase 3) These columns will be added to the Phase 4 programme and completed towards the end of March 2018.  It was agreed that column 48 (St Leonards Street) should be replaced with a heritage column as it is within the Conservation area.  Mrs Dean mentioned that the wall mounted lanterns had a green tinge to them. Clerk to discuss with Mr Bonner.	Clerk	✓	

	Clerk to check how often a structural survey should be undertaken and to ask Mr Bonner if he can provide an up to date asset list.	Clerk		
<b>723.3</b>	<b><u>Urgent works identified in structural survey</u></b>			
	Column 43 - opposite No. 148 High Street Column 44 – High Street, merge point with St Leonards Street Column 112 – Alma Road All of the above were replaced over the 11 <sup>th</sup> & 12 <sup>th</sup> December. Columns 43 & 44 are still awaiting heritage lanterns.			
<b>17/724</b>	<b><u>DRAFT HIGHWAYS BUDGET</u></b>			
	See attached <b>Energy costs</b> – a schedule of projected costs had been received from Laser; it was agreed that this cost be the basis for the energy budget figure. <i>Subsequent to the meeting Mr Bullard confirmed that the Clerk's interpretation of the projected costs spreadsheet was correct – see draft budget below.</i> <b>Phased repair programme</b> – columns identified as 'poor' in the structural survey will now need to make up part of Phase 4 repair programme. It was agreed that the budget figure be reduced from £15,000 - £10,000. <b>One off repairs</b> – it was agreed that any remaining money from the 17/18 repairs budget be ring fenced (subject to the approval of the Parish Council).			
<b>17/725</b>	<b><u>PARKING</u></b>			
	Mr Merchant to arrange a meeting with Mr Harriott to discuss the proposed meeting with Circle Housing and the way forward. Short stay car park – parking fees are to be increased, no date set as of yet. T&MBC to recommend that the length of stay to be increased from 3 to 4 hours. Employees car park – an independent contractor has confirmed that he would have an interest in setting up a car park, with the provision of 2 houses to make the project viable. Nu- Venture – Mr Bullard reported that Norman Kemp of Nu Venture bus company commented during the recent Joint Parish Councils Traffic Consultative Group that his drivers were still have difficulty turning their buses round in the High Street due to parked cars in both bus stops.			
<b>17/726</b>	<b><u>SPEEDWATCH</u></b>			
	The first training session took place on 25 <sup>th</sup> November with PC Alan Watson (Police Speedwatch co-ordinator) in attendance; Mr Merchant reported that it was a very positive first session. PC Watson will be undertaking new risk assessments; possible new sites include Offham Road, Norman Road and London Road. It was stressed that these sites depend on a risk assessment / good line of sight etc. Current sites are: 2 x Swan Street 1 High Street (opposite The Bull pub) 1 Town Hill 4 St Leonards Street. It is hoped to start training new volunteers in January. Clerk to chase for a delivery date for the new Speedwatch equipment.* Mr Merchant to contact PC Watson <i>*Subsequent to the meeting the Clerk was advised that due to office relocation, there will be a significant delay on the delivery of the Speedwatch equipment – no delivery date as yet given.</i>	Clerk	✓	
<b>17/727</b>	<b><u>T&amp;MBC HACKNEY CARRIAGE &amp; PRIVATE LICENSING POLICY 2018 – 2023 CONSULTATION</u></b>			
	Members having considered the draft policy and responded as follows: West Malling continues to be impacted by taxis obstructing bus stops and parking whilst plying for hire (not being pre-booked) in both the High Street and Swan Street. Having looked at the draft policy, members feel that a one line statement about 'obstructive' parking is insufficient bearing in mind that this is an issue that impacts greatly on both residents and visitors to West Malling. We would ask that the draft policy be amended to reflect this.			

<b>17/728</b>	<b><u>PUBLIC TRANSPORT</u></b>			
<b>728.1</b>	<b>South Eastern Rail Franchise Consultation</b> – response was noted			
<b>728.2</b>	<b>Thameslink</b> – delay in the introduction of services from West Malling to Cambridge via London Bridge & St Pancras were noted. MP Tom Tugendhat is aware. Concerns that this may impact on services as the May 2018 South Eastern draft timetable had included changes to enable the new service to be introduced.			
<b>728.3</b>	<b>West Malling Train Station Usage Date</b> was noted. Passenger numbers have increased by 17.7% since 2011. Mrs Dean noted that New Hythe Station will be greatly impacted by the redevelopment of Aylesford Newsprint and that New Hythe Station needs improvements such as full disabled access to both platforms, more lighting and should be served by bus services.			
<b>728.4</b>	<b>Bus updates</b> – timetable changes were noted – see attached Route 58 has transferred operator and is now travelling to Trottscliffe rather than Wrotham.			
<b>728.5</b>	<b>Bus renewals</b> – at the end of March 2018, almost 200,000 concessionary travel scheme passes will reach their expiry date. The guidance from KCC is as follows: If a bus pass has been recently used it will automatically be renewed and the pass holder does not need to reapply. If the a pass has not been used within the last year it will not be automatically renewed, bus pass holders will be contacted and advised that they are still entitled to a pass and will be given instructions on how to renew. A poster with the above information has been placed in the noticeboard.			
<b>728.6</b>	<b>Cuts to bus services</b> – Trudy updated members stating that the recent KCC report was misleading. KCC is considering removing subsidies on certain routes and it will then be up to individual bus companies to decide if they will continue to run the service. KCC are to consult with the public to determine what the criteria should be for subsidising routes.			
<b>17/729</b>	<b><u>JOINT PARISH TRAFFIC CONSULTATIVE GROUP</u></b>			
	The minutes of the last meeting held on 23 <sup>rd</sup> November were not yet available. The next meeting is scheduled for 1 <sup>st</sup> February. <i>Subsequent to the meeting Mr Stapleton expressed an interest in attending future meetings.</i>			
<b>17/730</b>	<b><u>ACCOUNTS FOR PAYMENT</u></b> - totalling £1314.80 were approved- see attached.			
<b>17/731</b>	<b><u>QUESTIONS FROM MEMBERS OF THE PUBLIC &amp; COUNCILLORS</u></b> –  Mrs Dean is looking to purchase a mobile speed device which could be shared within East Malling, Larkfield and West Malling. Each Parish Council will need to decide on locations. Clerk to note for February agenda	<b>Clerk</b>	✓	
	<b>Next meeting of this committee</b> – the next scheduled date is Monday 19 <sup>th</sup> February 2018 @ 9 High Street.			
	There being no further business the Chairman thanked members for attending and closed the meeting at 9.22  Signed.....  Date.....			

Highways and Transportation Committee					
	Budget 2018-19	YTD	Budget 2017-18	End of Year	
<b>Income</b>					
TMBC s136 allocation					
Members Grant - Speed sign				6000.00	
<b>Total</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>6000.00</b>	
<b>Expenditure</b>	<b>Budget 2018/19</b>	<b>YTD</b>	<b>Budget 2017-18</b>	<b>End of Year</b>	
Energy	6656.00		7500.00	3634.63	
Energy (Oct-March)			3139.00	3139.36	safeguarded 2016/17
Maintenance	5000.00		6000.00	3281.61	
Phased repair programme	10000.00		20000.00	1335.00	
Phased repair programme 16/17			11146.00	11146.00	safeguarded 2016/17
Visual structural inspection				4295.74	safeguarded 2016/17
One off repairs	4200.00		3000.00	611.50	
Seasonal (Salt, Floodsax)	300.00		400.00	58.50	
Speedwatch materials	200.00				
<b>Total</b>	<b>26356.00</b>	<b>0.00</b>	<b>51185.00</b>	<b>27502.34</b>	
<b>Surplus/-deficit</b>	<b>-26356.00</b>	<b>0.00</b>	<b>-51185.00</b>	<b>-21502.34</b>	

<b>West Malling Parish Council</b>						
<b><u>Accounts for Payment 13th December 2017</u></b>						<b>cheques to be drawn</b>
<b><u>Payment authorised under Section 137</u></b>						
The Heart of Kent Hospice (cheque 5428) (donation)						£300.00
ATC 2374 Squadron (cheque 5429) (donation for attendance at Remembrance Service)						£150.00
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Apogee (cheque 5430 ) (Invoice 791049 November photocopies)						£ 30.00
			VAT	£ 25.00	£ 5.00	
Turfsoil Ltd (single cheque 5431) (Inv 49719 re Churchyard, mow x .5, strimming x .5 foliage)						£ 184.20
			VAT	£ 153.50	£ 30.70	
(Invoice 49720 re Playing fields, mow x 2, strim x 2) (mow x1, strim x1 marking out x4)						£ 164.40
			VAT	£ 137.00	£ 27.40	
Malling Memorial Insitute (cheque 5432 ) (Invoice 81/17 - room hire on 13th December						£ 15.00
T&MBC (cheque 5433) (invoice 53950 clearance of Maceys Meadow 157.38 & land West of Age Concern £52.46)						£ 209.84
South East Water (5434) (Allotment water charges 2/6/17 - 4/12/17)						£ 261.36
<b>Total</b>						<b>£1,314.80</b>

## Planning and Operations Monthly

From 01/11/2017

Service	Operator	Route Description	Reason for Change	Start Date
<b>Commercial</b>				
S1	BZ	Greatstone - Brockhill School	Timetable Change	01 November 2017
481	AKT	Riverview Park - Bluewater	Route and Timetable Change	20 November 2017
57X, 123	NV	West Malling - Kings Hill	Timetable Change	20 November 2017
<b>Subsidised</b>				
G	EK	Godinton Park - Ashford Rail Station	Route and Timetable Change	19 November 2017
E, EX	EK	Little Burton - Orbital Park	Route and Timetable Change	19 November 2017
C	EK	William Harvey Hosp - Ashford Town Centre	Timetable Change	19 November 2017
B	EK	Kennington - Bridgefield	Timetable Change	19 November 2017
A	EK	Stanhope - Singleton	Timetable Change	19 November 2017
130, 131	NV	Twydall - Maidstone	Timetable Change	20 November 2017
77, 77A, 148A, (77B)	NV	West Malling - Tunbridge Wells	Timetable Change	20 November 2017
88	NV	Maidstone - Kings Hill	Timetable Change	20 November 2017
58	AKS	Maidstone - Wrotham	Cancellation	26 November 2017
58	NV	Maidstone - Trottiscliffe	New	27 November 2017
<b>Temporary</b>				
P2	EK	Canterbury - Wincheap	Timetable Change	26 November 2017