

## WEST MALLING PARISH COUNCIL

### MINUTES OF A MEETING OF THE HIGHWAYS, TRANSPORTATION & STREETLIGHTING COMMITTEE HELD ON 16<sup>TH</sup> OCTOBER 2017 2017, 7.30PM AT 9 HIGH STREET, WEST MALLING

**Present:**        **Mr B Merchant**  
                      **Mr K Bullard**  
                      **Miss G Barkham**

**Also in attendance:**  
**Borough Councillor Sasha Luck – co-opted member**

Minute		Action by	Action taken	Response
17/584	<b><u>APOLOGIES FOR ABSENCE</u></b> – Mrs Dean			
17/585	<b><u>CHAIRMANSHIP</u></b>			
	The resignation of Mr Harriott was noted. At the Full Council meeting on 2 <sup>nd</sup> October Mr Merchant agreed to become Chairman of the Highways Committee on a pro tem basis. Mr Bullard proposed that Mr Merchant be Chair and this was seconded by Miss Barkham, due to numbers at the meeting, this decision is to be ratified at Full Council in November.			
17/586	<b><u>DECLARATIONS OF INTEREST</u></b> – it was noted that Mr Bullard and Miss Barkham are both residents of St Leonards Street which may be the subject of discussion under Speedwatch.			
17/587	<b><u>MINUTES</u></b> of the meeting held on 21 <sup>st</sup> August were approved and signed.			
17/588	<b><u>MATTERS ARISING</u></b> from the minutes not otherwise on the agenda			
588.1	<b>(17/457.4)</b> Churchfields Parking Permit survey – Contact has been made with the local Circle representative and a meeting is to be arranged to discuss parking within the immediate vicinity of St Mary's Court and other areas run by Circle within West Malling. Parking permit survey is to be conducted once the outcome of the meeting is known. Since the resignation of the Chair of the Highways Committee, the meeting has been cancelled and Mr Harriott is to speak with Circle Housing in an advisory capacity.			
588.2	<b>(17/457.5)</b> Weight limits in West Malling – Clerk to contact KCC to clarify weight restrictions within West Malling.	<b>Clerk</b>		
17/589	<b><u>STREETLIGHTING</u></b>			
589.1	<b><u>Phase 3</u></b> Phase 3 work has been completed but Streetlights contractor is still waiting for the heritage lanterns to be delivered. On completion of the phase, WMPC will be invoiced in the sum of £16,730 as per quotation.			
589.2	<b><u>Structural Survey</u></b> The parish Council is now in receipt of the structural survey (dated 4 <sup>th</sup> October). The survey identified 3 columns that needed immediate removal: <ul style="list-style-type: none"> <li>• Column 112 – Alma Road</li> <li>• Column 43 High Street</li> </ul>			

	<ul style="list-style-type: none"> <li>Column 44 St Leonards Street (already identified and factored into Phase 3 budget)</li> </ul> <p>Members were not in a position to agree the additional expenditure as the Clerk was still awaiting costs, It was agreed by members that the columns be replaced and that the costs be agreed at Full Council.</p> <p>It was noted that there is £3,350 left from the safeguarded structural survey budget and £1,939 currently remaining in the Phase 3 budget – it is hoped that the cost of the additional 2 columns can be covered by these 2 sums.</p> <p>Clerk to chase Ken Bonner for figures.</p> <p>A further 4 columns were identified as ‘poor’ and needing replacement within a 24 week period, these are:          Column 3 - London Road          Column 48 – St Leonards Street          Column 10 – Town Hill          Column 23 – King Street (already identified and factored into Phase 3)          Costs to be obtained. It was agreed that these lights would fall under Phase 4 work.</p> <p>Clerk to arrange a meeting between herself, Mr Bonner and Mr Merchant</p>			
<b>17/590</b>	<b><u>PARKING</u></b>			
<b>590.1</b>	<b><u>Circle Housing</u></b>			
	<p>It had been agreed that a meeting be convened with the previous Chairman of the Highways Committee and a representative of Circle Housing to discuss parking issues in Churchfields (St Mary’s Court) Sandown Road and Downs View. Following his resignation, Mr Harriott has agreed to hold a meeting with the representative in an advisory capacity. It was agreed by members that clarification is required as to which items Mr Harriott is happy to assist with and which need to be dealt with solely by the Highways Committee.</p>			
<b>590.2</b>	<b><u>Parking Liaison Group</u></b>			
	<p>The minutes of the meeting held on 29<sup>th</sup> September were received and noted.          Clerk to enquire as to whether a new meeting date is to be fixed.</p>	<b>Clerk</b>		
<b>17/591</b>	<b><u>SPEEDWATCH</u></b>			
	<p>The recent campaign to enlist more volunteers was successful with at least 10 new volunteers.          Clerk to make contact with Alan Watson (Police Speedwatch Co-ordinator) to discuss way forward.          Mr Bullard to make contact with Ron Moore of East Malling &amp; Larkfield Parish Council to see if he would be happy to train volunteers if necessary and to organise potential use of the shared equipment.</p>	<b>Clerk</b> <b>KB</b>		
<b>17/592</b>	<b><u>PRIVATE HIRE DRIVER CONDUCT</u></b>			
	<p>Receipt was noted of the letter dated 23<sup>rd</sup> August from Anthony Garnett, T&amp;MBC Licensing and Community Safety Manager, which outlined identified issues and proposed actions.          Issues identified include:</p> <ul style="list-style-type: none"> <li>Private Hire Vehicles parked up without a pre-book fare.</li> <li>Hackney Carriage Vehicle parked outside the parameters of the rank</li> <li>Taxis in Swan Street</li> <li>Parking Enforcement</li> </ul> <p>It was agreed that the Clerk respond that members agree with the issues identified and are happy to work alongside T&amp;MBC with solutions; there may be some issues that will need further discussion between T&amp;MBC &amp; WMPC .          Clerk to contact Mr Garnett to discuss way forward.</p>	<b>Clerk</b>		
<b>17/593</b>	<b><u>PUBLIC TRANSPORT</u></b>			
	<p>Changes to the Nu Venture services 77 &amp; 77 A were noted. For further information see the Nu Venture website - <a href="http://www.nu-venture.co.uk">www.nu-venture.co.uk</a></p>			

17/594	<b><u>JOINT PARISH TRAFFIC CONSULTATIVE GROUP</u></b>			
	It was noted that the meeting scheduled for 27 <sup>th</sup> September 2017 was cancelled. The next meeting is scheduled for 23 <sup>rd</sup> November. Mr Bullard volunteered to attend; Miss Barkham and Mr Merchant expressed an interest in attending if work commitments allow. Matthew Balfour Cabinet Member for Planning, Highways, Transport and Waste KCC and Alan Watson, Police Speedwatch Coordinator are amongst those scheduled to speak.			
17/595	<b><u>QUESTIONS FROM MEMBERS OF THE PUBLIC &amp; COUNCILLORS –</u></b>  Cllr Luck explained that the work being undertaken outside her shop was for the installation of 3 new water metres. Cllr Luck expressed concern that the work was causing an obstruction.			
	<b>Next meeting of this committee – the next scheduled date is Monday 18<sup>th</sup> December 2017 @ 9 High Street.</b>			
	There being no further business the Chairman thanked members for attending and closed the meeting at 9.08  Signed.....  Date.....			

<b>Highways and Transportation Committee</b>						
<b>Income</b>		<b>Budget 2017-18</b>	<b>YTD</b>	<b>Budget 2016-17</b>	<b>End of Year</b>	
TMBC s136 allocation				1647.00	1647.00	
Members Grant - Speed sign			6000.00			
<b>Total</b>		<b>0.00</b>	<b>6000.00</b>	<b>1647.00</b>	<b>1647.00</b>	
<b>Expenditure</b>		<b>Budget 2017/18</b>	<b>YTD</b>	<b>Budget 2016-17</b>	<b>End of Year</b>	
Energy		7500.00	2592.85	6120.00	7026.74	
Energy (Oct-March)		3139.36	3139.36			safeguarded 2016/17
Maintenance		6000.00	2187.74	6000.00	3281.61	
Upgrading of Mercury Lights				10000.00	37.50	
Phased repair programme		20000.00		10000.00	10826.75	
Phased repair programme 16/17		11146.00	11146.00			safeguarded 2016/17
Visual structural inspection				5000.00	0.00	
One off repairs		3000.00	346.00	3000.00	1375.00	
Seasonal (Salt, Floodsax)		400.00	58.50	250.00	299.96	
WMPC Signage				5000.00	97.50	
<b>Total</b>		<b>51185.36</b>	<b>19470.45</b>	<b>45370.00</b>	<b>22945.06</b>	
<b>Surplus/-deficit</b>		<b>-51185.36</b>	<b>-13470.45</b>	<b>-43723.00</b>	<b>-21298.06</b>	