

WEST MALLING PARISH COUNCIL

MINUTES OF A MEETING OF THE HIGHWAYS, TRANSPORTATION & STREETLIGHTING COMMITTEE HELD ON 19TH JUNE 2017, 7.30PM AT 9 HIGH STREET, WEST MALLING

Present: **Mr R Selkirk (Chairman)**
 Mrs Dean

THIS MEETING WAS INQUORATE SO ALL MATTERS WERE SUBJECT TO RATIFICATION AT A SUBSEQUENT MEETING

Minute		Action by	Action taken	Response
17/354	APOLOGIES FOR ABSENCE – Mr Harriott			
17/355	DECLARATIONS OF INTEREST – none other than those routinely declared.			
17/356	MINUTES of the meeting held on 24 th April 2017 were received. These draft minutes had been circulated to members but could not be approved for signature as the meeting was inquorate. Clerk to note for next meeting.	Clerk	✓	
17/357	MATTERS ARISING from the minutes not otherwise on the agenda			
357.1	(17/226.1) Ryarsh Lane – broken tiles used to fill potholes. Both KCC & T&MBC have said that the tiles / potholes are on private land and therefore they will not remove the debris. Mr Selkirk asked the Clerk to contact both T&MBC & KCC to explain that the area could be deemed dangerous. Mrs Dean asked the Clerk to contact the KCC team regarding ownership of this particular part of Ryarsh Lane.	Clerk Clerk	✓ ✓	
357.2	(17/226.2) T&MBC Parking – Double yellow lines, response still awaited from Mr Robert Styles together with safety report.	TMBC		
357.3	(17/226.3) Noticeboards & Fingerposts – to proceed with noticeboards only for the time being; shape of which to be altered slightly to incorporate a curved header. Clerk to speak to T&MBC about change to the shape and if this will impact on planning permission. Due to the small size of the job, it has proven impossible to find a KCC approved contractor to install the noticeboards. Clerk to contact KCC / T&MBC to request that a local contact be allowed to install.	RS/ Clerk		
357.4	(17/226.4) . Planters have now been removed and it has subsequently been ascertained that the pavement is privately owned.			
357.5	(17/228.1) Churchfields Parking Permit survey – Clerk now has contact details of all residents in St Mary's Court and will send out a questionnaire to each resident. Contact has been made with the local Circle representative and a meeting is to be arranged to discuss parking within the immediate vicinity of St Mary's Court and other areas run by Circle within West Malling. Clerk to arrange meeting.	Clerk Clerk	✓	
357.6	(17/231) Weight limits in West Malling – Clerk to contact KCC to clarify weight restrictions within West Malling.	Clerk		
17/358	STREETLIGHTING			

358.1	Phase 2 a & b has been completed and phase 3 is being undertaken. See schedule attached.			
358.2	<p>Structural Survey: Clerk has accepted the quote from Cable Test Ltd: Structural inspection of columns & test of a lighting unit at low level (non - destructive testing of root section) £12.47 per column. Structural visual inspection of wall mounted lighting at high level £14.78 per unit. Clerk to provide Cable Test Ltd with requested information and confirm start date.</p>			
17/359	<u>PARKING</u>			
359.1	<p><u>PAVEMENT PARKING</u> - A West Malling resident was in attendance and raised concerns at the ongoing issue of pavement and verge parking. The Police powers to deal with issues of obstruction and the ability for Borough Councils to make Traffic Regulation Orders was discussed; Mrs Luck produced a document from the T&MBC website which stated that the Council were not considering TRO's as they felt they were ineffective and require a significant amount of signage. Mrs Dean gave an example of a recent TRO in Lunsford Lane, but stressed that this was in respect of an amenity area and not a pavement. It was agreed that this matter be addressed at the next Parking Liaison Group meeting. Clerk to request that this matter be added to the agenda.</p>	Clerk	✓	
359.2	<u>PARKING LIAISON GROUP</u>			
	<p>The scheduled meeting was cancelled by T&MBC due to the elections. Clerk to liaise with Jo Sonnex at T&MBC to schedule a new meeting date.</p>	Clerk	✓	
17/360	<u>SPEEDWATCH</u>			
	<p>West Malling Parish Council currently shares speed watch equipment with East Malling and Larkfield. Mrs Dean has confirmed additional Speedwatch equipment (using KCC Community Fund & Police funding) will be purchased for West Malling. It was agreed that the online training should commence. Clerk to contact those on the volunteer list. Discussion regarding the possible locations for Speedwatch along Offham Road, there have been continued incidents of speeding. Clerk to contact Sgt Mott (Community Safety Partnership) to ask about authorisation of locations for Speedwatch south of the Scared Crow.</p>	Clerk Clerk	✓	
17/361	<u>A BOARDS ON THE HIGH STREET</u>			
	<p>The Clerk reported that she has been in contact with the KCC Streetworks team who are currently considering steps that can be taken to ensure that shops and businesses use A Boards in the appropriate manner; in particular ensuring that there is enough space for pedestrians to pass and that they abide by the Disability Act. It is understood that Maidstone Borough Council are currently undertaking a review of use of A Boards with their shops and businesses and T&MBC are looking at the progress of this and to undertake a similar scheme. It was noted again that A Boards are no longer licensed; Clerk to ascertain from Streetworks if it is possible that the table and chair licence be made conditional. Mr Selkirk reported that during Neighbourhood Plan consultations, decluttering the High Street was an important issue for residents.</p>	Clerk		
17/362	<u>PRIVATE HIRE DRIVER CONDUCT</u>			
	<p>A West Malling resident was in attendance and raised concerns at the ongoing issue of private hire vehicle drivers not obeying the rules of the road; some drivers (particularly at night) are parking illegally and dangerously. General discussion about instances of bad parking, but in particular, outside of The Swan and taxis parking outside of the taxi rank and not actually in it, both instances causing danger to other road users and pedestrians.</p>			

	The Committee agreed that T&MBC (who license the companies) needed to effect long term change and it was noted that the Parish Council did not have any regulatory powers. It was agreed to write to the local taxi companies to ask for their help and co –operation.			
	Clerk to obtain from T&MBC a list of licensed companies. It was noted that the Code of Conduct is now out of date. Clerk to write to T&MBC to ask when it is anticipated that a new one will be produced. Clerk to ask T&MBC how many parking tickets were issued to licensed taxi drivers – [subsequent to the meeting the Clerk was advised that as part of the PCN process, T&MBC record a vehicles make, model and registration, but not whether the vehicle is a licenced Taxi.]	Clerk Clerk	✓	
		Clerk	✓	
17/363	<u>ST LEONARDS STREET TRAFFIC CALMING MEASURES</u>			
	White lines and cat’s eyes have been introduced in an attempt to slow traffic down, however, as cars cannot park either side of the white lines, this has meant that cars travelling along St Leonards Street are now unobstructed and are possibly going at a faster pace. Mrs Dean will ask KCC to monitor the situation. The scheme had been delayed to allow patching to take place, patching was delayed and it is now understood that it will take place from 2 nd July. Speed sign - It was agreed that a fixed Vehicle Activated Sign rather than a mobile sign be purchased. This is to be purchased using KCC Combined Member’s Grant, this funding is held by the Parish Council. A fixed sign would hopefully provide a long term solution for this stretch of road.			
17/364	<u>JOINT PARISH TRAFFIC CONSULTATIVE GROUP</u>			
	Draft minutes of the meeting held on 30 th March 2017 were received. It was noted that the next meeting of June 26 th 2017 had been cancelled. The next meeting date is scheduled for 27 th September 2017.			
17/365	<u>PAYMENTS FOR ACCOUNT –</u> Due to the meeting being inquorate, payments for account could not be authorised and would be considered at the planning meeting on 27 th June.			
	<u>QUESTIONS FROM MEMBERS OF THE PUBLIC & COUNCILLORS –</u> Mrs Luck reported that the planning permission for Arundel House expires on the 26 th September 2017. This is listed on the agenda for the next planning meeting. Clerk to contact Highways Steward regarding the license for the scaffolding. Mrs Dean asked that the ‘Hope’ sign be cleaned and if necessary to contact the company that made the sign.	Clerk	✓	
	Next meeting of this committee – the next scheduled date is Monday 21 st August 2017 @ 9 High Street.			
	There being no further business the Chairman thanked members for attending and closed the meeting at 9.06 Signed..... Date.....			

STREET LIGHTING					ESTIMATED COSTS	ESTIMATED UKPN	
Phase 3 works							
44	High Street	Merge point with St Leonards Road	Cat 1	New column, pruning, traffic, UKPN	£2,395.00	£774.00	HERITAGE COLUMN AND LANTERN WITH LED LAMP
65	Frog Lane	Outside No. 31	Cat 1	Replace Lantern M	£950		Heritage Lantern Kit
6	A20 London Road	Outside No. 239	Cat 2	Install secondary isolation unit/UKPN	£65.00	£955.00	
49	St Leonards Street	Outside No. 115	Cat 2	Pruning and UKPN for broken mains cut out	£165.00	£955.00	
5	A20 London Road	Outside No. 249	Cat 2	Replace lantern M/pruning	485		
11	Town Hill	Opposite No. 36	Cat 2	Replace Lantern M, bracket, box	1400		Heritage Lantern kit
22	Opposite No. 12		Cat 2	Replace lantern and straiten bracket	1125		Heritage Lantern kit
23	Pole box on No. 20 but no light		Cat 2	Install lantern and bracket	1125		Heritage Lantern kit
24	Opposite No. 30		Cat 2	Replace lantern	950		Heritage Lantern kit
25	On No. 35 'Coach House'		Cat 2	Replace lantern	950		Heritage Lantern kit
31	High Street	Alleyway between No's 50 & 54	Cat 2	Replace lantern and box	1445		Heritage Lantern kit
38	Wickens Place	Only light on the path	Cat 2	SH to check	105		Dim LED please
57	Police Station Road	On No. 16	Cat 2	Install replacement lantern and bracket	1125		Heritage Lantern kit
71	Lucks Hill	Outside the School	Cat 2	Replace lantern M	380		
74	Water Lane	Near Old Parsonage Court	cat 2	Replace lantern	1350		
75	Water Lane	1st from High Street	Cat 2	replace lantern	950		
121	Ewell Avenue	Outside No. 33	cat 2	Replace lantern m and missing lock nut	390		
122	Ewell Avenue	Outside No. 13	Cat 2	Replace lantern M	380		
125	Stratford Avenue	Outside No. 9	Cat 2	Repair hinge, replace lantern m and door lock	470		
127	Malling Road	1st from Teston Road roundabout	cat 2	remove column	175	411	
128	Malling Road	2nd from Teston Road roundabout	cat 2	remove column	175		
129	Malling Road	3rd from Teston Road roundabout	cat 2	remove column	175		
62	Frog Lane	Opposite No. 18	Cat 2	In garden. Remove	NOT WMPC COLUMN		
EST					£16,730.00	£3,095.00	£19,825.00
96	Churchfields	Footpath outside St Marys Centre	Cat 2	Replace panels or lantern	950		Heritage Lantern kit
72	Lavenders Road	Opposite junction with Water Lane	Cat 2	RTV and replace lantern	1350		
95	Churchfields	Opposite No. 5	Cat 2	Replace panels or lantern	950		Heritage Lantern kit
33	High Street	On the Hungry Guest restaurant	Cat 2	Replace Lantern M	950		Heritage Lantern kit
66	Swan Lane	Junction with Lavenders Road	Cat 2	Replace panels or lantern	950		Heritage Lantern kit
					5150	0	

Highways and Transportation Committee					
Income	Budget 2017-18	YTD	Budget 2016-17	End of Year	
TMBC s136 allocation			1647.00	1647.00	
KCC Members Grant		6000.00			
Total	0.00	6000.00	1647.00	1647.00	
Expenditure	Budget 2017/18	YTD	Budget 2016-17	End of Year	
Energy	7500.00	0.00	6120.00	7026.74	
Maintenance	6000.00	0.00	6000.00	3281.61	
Upgrading of Mercury Lights			10000.00	37.50	
Phased repair programme	20000.00		10000.00	10826.75	
Visual structural inspection			5000.00	0.00	
One off repairs	3000.00	0.00	3000.00	1375.00	
Seasonal (Salt, Floodsax)	400.00	0.00	250.00	299.96	
WMPC Signage			5000.00	97.50	
Phased repair programme 2016/17	11091.00	11091.00			covered in safeguarded sums)
Total	47991.00	11091.00	45370.00	22945.06	
Surplus/-deficit	-47991.00	-5091.00	-43723.00	-21298.06	