

WEST MALLING PARISH COUNCIL

MINUTES OF A MEETING OF THE HIGHWAYS, TRANSPORTATION & STREETLIGHTING COMMITTEE HELD ON 24TH APRIL 2017, 7.30PM AT 9 HIGH STREET, WEST MALLING

Present: **Mr S Harriott (Chairman)**
 Mr R Selkirk
 Mr K Bullard

Minute		Action by	Action taken	Response
17/223	APOLOGIES FOR ABSENCE – Miss Barkham & Mrs Luck (Borough Councillor)			
17/224	DECLARATIONS OF INTEREST – none other than those routinely declared.			
17/225	MINUTES of the meeting held on 27 th February 2017 were approved and signed			
17/226	MATTERS ARISING from the minutes not otherwise on the agenda			
226.1	(17/96.1) Ryarsh Lane – broken tiles used to fill potholes. KCC (Public Rights Of Way) have been out to assess and have passed the complaint on to T&MBC as a fly tipping issue. T&MBC have said that the tiles / potholes are on private land and therefore the owners need to be contacted to ask them to remove the tiles. Clerk to speak to both KCC and T&MBC to see if either will speak to the homeowners directly.	Clerk		
226.2	(17/96.2) T&MBC Parking – Double yellow lines, response still awaited from Mr Robert Styles together with safety report.	TMBC		
226.3	(17/96.3) Noticeboards & Fingerposts – Quotes are being obtained for installation from a KCC list of installers.	RS/ Clerk		
226.4	(17/96.5) Planters outside Therapy Rooms, Kings Street – concern had been expressed at the amount of space that the planters take up on the narrow path. Highways have advised the Therapy Rooms to remove the planters as their size is causing an obstruction of the pavement. Planters have now been removed and it has subsequently been ascertained that the pavement is privately owned.			
17/227	STREETLIGHTING			
227.1	Phase 2 a & b has been completed.			
	Phase 3 – Quote received – see attached. <ul style="list-style-type: none"> • Heritage lamps to be used where appropriate and this should include columns 72 (Lavenders Road), 74 & 75 which are both in Water Lane. Clerk to contact Ken Bonner to ask that the schedule be updated to include heritage lamps for the above 3 columns. • Number 33 (Hungry Guest) access needs to be obtained. Clerk to write ascertain who owns the Hungry Guest. • Clerk to ask Ken Bonner if the UKPN prices can be reduced if more than one column is worked on at the same time. • It was agreed that the quote be referred to Full Council with a recommendation for approval. 	Clerk Clerk Clerk		
227.2	Structural Survey:			

	<p>Clerk has contacted 3 companies asking them to quote for the structural survey of the WMPC owned streetlights. To date, quotes have been received by 2 companies. On the basis that a 3rd quote was not forthcoming it was agreed to accept the quote from Cable Test Ltd:</p> <p>Structural inspection of columns & test of a lighting unit at low level (non - destructive testing of root section) £12.47 per column. Structural visual inspection of wall mounted lighting at high level £14.78 per unit.</p> <p>It was agreed that the work could be carried out alongside the Phase 3 maintenance work.</p>			
17/228	<u>PARKING</u>			
228.1	<u>CHURCHFIELDS – PARKING PERMIT SURVEY</u>			
	<p>The parking permit survey conducted by the Parish Council had not consulted the residents of St Marys Court on an individual basis. Following on from the last Highways meeting, the Clerk has spoken to T&MBC and has ascertained that when they complete similar parking surveys they would consult with each individual resident of similar multi occupancy residences; T&MBC also confirmed that each resident of St Marys Court was consulted during the last parking permit consultation.</p> <p>Clerk to speak to Russet Homes to establish how to consult directly with the residents and to try to arrange an informal meeting with Russet Homes management to open up discussions regarding parking within the Parish.</p>	Clerk	✓	
228.2	<u>PARKING LIAISON GROUP</u>			
	<p>The meeting to be held on Wednesday 26th April was cancelled today (Monday 24th April) due to T&MBC election commitments stretching resources.</p> <p>The Parish Council have requested that T&MBC provide a full breakdown of costs attributed to the West Malling short term & business car parks, these have not yet been received. Mr Selkirk is to undertake a Freedom of Information Request to obtain expenditure costs with the information to be reported back to the next Highways meeting.</p>			
17/229	<u>SPEEDWATCH</u>			
	<p>West Malling Parish Council currently shares speed watch equipment with East Malling and Larkfield. Mrs Dean has purchased additional Speedwatch equipment (using KCC Community Fund) ensuring that West Malling, East Malling and Larkfield now have their own equipment.</p> <p>West Malling now has a long list of Speedwatch volunteers who will commence training once the new equipment is received.</p>			
17/230	<u>A BOARDS ON THE HIGH STREET</u>			
	<p>Recommendation from the Amenities Committee that this be listed on the agenda due to a number of complaints from residents regarding A boards / tables and chairs obstructing the pavement, in particular outside the Hungry Guest and Costa Coffee.</p> <p>Clerk has spoken to KCC who will visit the premises concerned to assess the situation and to offer advice. A boards are no longer licensed, but shops should abide by certain KCC requirements; the use of tables and chairs remains licensed by KCC.</p>			
17/231	<u>LORRY WATCH</u>			
	<p>Residents can set up the lorry watch scheme via KCC. It was agreed that this could be run alongside the Speedwatch scheme.</p> <p>It was noted that the weight limit signs differ as you come into West Malling and that this could be confusing to drivers.</p> <p>Clerk to contact KCC to ascertain:</p> <ul style="list-style-type: none"> • The correct weight restriction for West Malling • And to confirm from exactly where in the town they apply. 	Clerk		
17/232	<u>SOUTH EASTERN RAIL FRANCHISE CONSULTATION</u>			
	<p>The Chairman thanked Mr Stevens for drafting a response to the consultation. The members of the Committee had no amendments to make and it was agreed that the response go to Full Council with the recommendation that the response be adopted.</p>			

	Clerk to note for the agenda.	Clerk	✓	
17/233	<u>KCC POTHOLE BLITZ LAUNCH 2017</u>			
	The new KCC scheme to report potholes in Kent has been launched. It was agreed that the KCC information explaining how to report potholes be put onto the West Malling Parish Council website. Potholes can be reported at www.kent.gov.uk/highways			
17/234	<u>PRIVATE HIRE DRIVER CONDUCT</u>			
	The Parish Council have been copied into a complaint regarding the behaviour of taxi drivers within West Malling, in particular, at night. The complaint addressed amongst other things illegal and dangerous parking. The committee shared the concerns of the complainant and would write to T&MBC to ascertain how they will address this safety issue.	Clerk		
17/235	<u>JOINT PARISH TRAFFIC CONSULTATIVE GROUP</u>			
	Minutes of the meeting held on 30 th March 2017 were not available. It was noted that the date of the next meeting was June 26 th 2017			
17/236	<u>PAYMENTS FOR ACCOUNT – Totalling £12,179.37 were approved – see attached.</u>			
	<u>QUESTIONS FROM MEMBERS OF THE PUBLIC & COUNCILLORS - none</u>			
	Next meeting of this committee – the next scheduled date is Monday 19th June 2017 @ 9 High Street. tbc			
	There being no further business the Chairman thanked members for attending and closed the meeting at 8.55 Signed..... Date.....			

STREET LIGHTING					ESTIMATED COSTS	ESTIMATED UKPN	
Phase 3 works							
44	High Street	Merge point with St Leonards Road	Cat 1	New column, pruning, traffic, UKPN	£2,395.00	£774.00	HERITAGE COLUMN AND LANTERN WITH LED LAMP
65	Frog Lane	Outside No. 31	Cat 1	Replace Lantern M	£950		Heritage Lantern Kit
6	A20 London Road	Outside No. 239	Cat 2	Install secondary isolation unit/UKPN	£65.00	£955.00	
49	St Leonards Street	Outside No. 115	Cat 2	Pruning and UKPN for broken mains cut out	£165.00	£955.00	
5	A20 London Road	Outside No. 249	Cat 2	Replace lantern M/pruning	485		
11	Town Hill	Opposite No. 36	Cat 2	Replace Lantern M, bracket, box	1400		Heritage Lantern kit
22	Opposite No. 12		Cat 2	Replace lantern and straiten bracket	1125		Heritage Lantern kit
23	Pole box on No. 20 but no light		Cat 2	Install lantern and bracket	1125		Heritage Lantern kit
24	Opposite No. 30		Cat 2	Replace lantern	950		Heritage Lantern kit
25	On No. 35 'Coach House'		Cat 2	Replace lantern	950		Heritage Lantern kit
31	High Street	Alleyway between No's 50 & 54	Cat 2	Replace lantern and box	1445		Heritage Lantern kit
33	High Street	On the Hungry Guest restaurant	Cat 2	Replace Lantern M	950		Heritage Lantern kit
38	Wickens Place	Only light on the path	Cat 2	SH to check	105		Dim LED please
57	Police Station Road	On No. 16	Cat 2	Install replacement lantern and bracket	1125		Heritage Lantern kit
66	Swan Lane	Junction with Lavenders Road	Cat 2	Replace panels or lantern	950		Heritage Lantern kit
71	Lucks Hill	Outside the School	Cat 2	Replace lantern M	380		
72	Lavenders Road	Opposite junction with Water Lane	Cat 2	RTV and replace lantern	380		
74	Water Lane	Near Old Parsonage Court	cat 2	Replace lantern	380		
75	Water Lane	1st from High Street	Cat 2	replace lantern	380		
95	Churchfields	Opposite No. 5	Cat 2	Replace panels or lantern	950		Heritage Lantern kit
96	Churchfields	Footpath outside St Marys Centre	Cat 2	Replace panels or lantern	950		Heritage Lantern kit
121	Ewell Avenue	Outside No. 33	cat 2	Replace lantern m and missing lock nut	390		
122	Ewell Avenue	Outside No. 13	Cat 2	Replace lantern M	380		
125	Stratford Avenue	Outside No. 9	Cat 2	Repair hinge, replace lantern m and door lock	470		
127	Malling Road	1st from Teston Road roundabout	cat 2	remove column	175	411	
128	Malling Road	2nd from Teston Road roundabout	cat 2	remove column	175		
129	Malling Road	3rd from Teston Road roundabout	cat 2	remove column	175		
62	Frog Lane	Opposite No. 18	Cat 2	In garden. Remove	NOT WMPC COLUMN		
				EST	£19,370.00	£3,095.00	£22,465.00

Accounts for Payment 24th April 2017						cheques to be drawn
Streetlights (single cheque number 5301)				£ 3,570.50		£ 4,284.60
(Inv. 8695 - to complete stage 2A remedial works)	VAT			£ 714.10		
Streetlights				£ 4,353.00		£ 5,224.20
(Inv. 8696 - to complete stage 2B remedial works less column 73)	VAT			£ 870.70		
Streetlights				£ 1,207.00		£ 1,448.40
(Inv. 8697 - to carry out additional remedial works)	VAT			£ 241.40		
Turfsoil Ltd (Single cheque number 5302)				£ 111.00		£ 133.20
(Inv. 49246 Playing field mow x 1 & strim X 1 Football pitch remarking x2)	VAT			£ 22.20		
Turfsoil Ltd				£ 740.00		£ 888.00
Inv 49247 Ryarsh Lane allotment hedge cutting	VAT			£ 148.00		
Mr Mick Pearce (Cheque 5303)						£ 71.01
(Reimbursement for diesel and petrol)						
Mrs Linda Javens (Cheque number 5304)						£ 7.28
(Reimbursement for Parish Walk refreshments)						
CF Corporate (cheque 5305)				£ 102.23		£ 122.68
(Invoice MI/0178682 photocopier lease for period 1/6/17 - 31/8/17)	VAT			£ 20.45		
					Total	£ 12,179.37

Income		Budget 2017-18	YTD		Budget 2016-17	End of Year
TMBC s136 allocation					1647.00	1647.00
	Total	0.00	0.00		1647.00	1647.00
Expenditure		Budget 2017/18	YTD		Budget 2016-17	End of Year
Energy		7500.00	0.00		6120.00	7026.74
Maintenance		6000.00	0.00		6000.00	3281.61
Upgrading of Mercury Lights					10000.00	37.50
Phased repair programme		20000.00			10000.00	10826.75
Visual structural inspection					5000.00	0.00
One off repairs		3000.00	0.00		3000.00	1375.00
Seasonal (Salt, Floodsax)		400.00	0.00		250.00	299.96
WMPC Signage					5000.00	97.50
	Total	36900.00	0.00		45370.00	22945.06
Surplus/-deficit		-36900.00	0.00		-43723.00	-21298.06