

WEST MALLING PARISH COUNCIL

MINUTES OF A MEETING OF THE AMENITIES COMMITTEE
HELD ON MONDAY 10 FEBRUARY 2025 AT 7.30PM
WEST MALLING VILLAGE HALL, NORMAN ROAD, WEST MALLING

Present: Cllr Peter Stevens
Cllr Gwyneth Barkham
Cllr Sara Margetts
Co-Opted Members:
Mr Malcolm Doyle – Macey’s Meadow Chair

Minute		Action by	Action taken	Response
24/846	<u>APOLOGIES FOR ABSENCE</u> : Cllr Y Smyth, Cllr M Stacpoole, Mrs J Field, Mrs L Javens, Ms I Macdonald and Mr P Yeomans,			
24/847	<u>DECLARATIONS OF INTEREST</u> – there were no declarations of interest.			
24/848	<u>MINUTES</u> –the minutes of the meeting held on Monday 10 February 2025 were approved and signed.			
24/849	<u>MATTERS ARISING</u> [24/774.1] – Japanese Knotweed – Network rail are due to inspect the area.			
24/850	<u>ALLOTMENTS</u> There was not anything to report.			
24/851	<u>TOILETS</u> Two positive references have been received for May Harris Services Solutions.			
24/852	<u>MACEY’S MEADOW</u> <u>Draft Risk Assessment</u> The draft risk assessment was circulated. It was agreed to add fires, illegal camping and dogs to be under control. To be referred back to March meeting. Mr Doyle reported that the fruit trees and cobnuts were being pruned.	SH	√	
24/853	<u>PLAYING FIELD</u>			
853.1	<u>Dual use of Football Pitch</u> Due to the use of the pitch on a Saturday parts of the adult pitch are showing signs of wear. West Malling Utd have been asked to rope off the area between the youth touchline and the adult touchline so that spectators are not on the adult pitch.			
853.2	<u>March Grass Cutting and Line Marking</u> Due to the current contractor ceasing trading at the end of February, it will be necessary to consider costs of line marking and grass cutting for March. It was agreed to discuss this in			

	March. If works are necessary before the March meeting, agreement can be made via delegated powers.			
24/854	<u>CRICKET MEADOW</u> There was not anything to report.			
24/855	<u>BALL PARK</u> It was noted that at the extraordinary Full Council meeting it was agreed to install mesh panels above the goals. To be funded from South East Water monies. Due to the nature of the works one quote was obtained for the sum of £1295.00 + VAT.			
24/856	<u>VILLAGE GREEN</u> There was not anything to report.			
24/857	<u>VILLAGE HALL</u>			
857.1	<u>Report by Village Hall Representative</u> There was not anything to report.			
857.2	<u>Car Park</u> It was noted that a complaint had been received from a hirer of the village hall regarding inconsiderate parking. A letter to be sent to the tennis and football clubs asking that they park with consideration to other users of the car park.	SH	√	
24/858	<u>WASTE/RECYCLING SERVICES</u> There was not anything to report.			
24/859	<u>PUBLIC RIGHTS OF WAY</u> There was not anything to report.			
24/860	<u>INFRASTRUCTURE STATEMENT 2025 ONWARD</u> It was agreed to individually list all items of play equipment on the statement.	SH		
24/861	<u>FINANCE</u>			
861.1	<u>Budget Statements</u> The monthly budget statements were noted.			
861.2	<u>Accounts for Payment</u> Accounts for payment – totalling £359.28 were approved – appendix 1			
24/862	<u>QUESTIONS FROM MEMBERS OF THE PUBLIC AND COUNCILLORS</u> Mr Doyle asked if we were successful in the bid for a new noticeboard from Tesco. To be chased. Cllr Margetts said that the future discussions regarding the wall at St Leonard's Tower will now come under Amenities.	SH	√	
	<u>Date of Next Meeting</u> – Monday 10 March 2025			

	There being no further business the Chairman thanked members for attending and closed the meeting at 8.10p.m. Signed..... Date.....			
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Appendix 1

<u>Accounts for Payment 10th February 2025</u>				cheques to be drawn	
ATEM Electrical Ltd (cheque 2855)				69.00	£ 82.80
(invoice 15853 - PAT testing of office electrical equipment)			VAT	13.80	
Mrs C Christmas (cheque 2856)				230.40	£ 276.48
(Reimbursement for Microsoft 365 Business Standard - 2 licences)			VAT	46.08	
			TOTAL		£ 359.28