

WEST MALLING PARISH COUNCIL

MINUTES OF A MEETING OF THE AMENITIES COMMITTEE
HELD ON MONDAY 12 FEBRUARY 2024 AT 7.30PM
WEST MALLING VILLAGE HALL, NORMAN ROAD, WEST MALLING

Present: Mr P Stevens
Ms S Margetts
Miss G Barkham
Ms M Stacpoole

Minute		Action by	Action taken	Response
24/86	<u>APOLOGIES FOR ABSENCE</u> : Mrs Y Smyth, Mrs L Miles, Mrs L Javens, Ms I Macdonald, Mr M Doyle and Rev David Green			
24/87	<u>DECLARATIONS OF INTEREST</u> – Mr Stevens declared an interest in [] as relatives live adjacent to the children’s play area.			
24/88	<u>MINUTES</u> – the minutes of the meeting held on Monday 15 January 2024 were approved and signed.			
24/89	<u>MATTERS ARISING</u> There were no matters arising.			
24/90	<u>ALLOTMENTS</u>			
90.1	<u>Tenancy Agreement, Management Plan, Template Letters</u> Members had been circulated with the above documents. Discussion took place regarding the procedure from first letter to letter to quit. It was agreed that no amendments are necessary.			
90.2	<u>Request for refund of allotment rent – plot 17</u> It was agreed to refund the rent of £44.00 on this occasion. The plot has been spilt into two and have both been let.			
24/91	<u>MACEY’S MEADOW</u> Ms Margetts asked that the cricket club be thanked for chippings, which were put in the gateways and some along the footpath between the allotments. They are to be asked if they can spare some more or where they purchased it from. Comment was made regarding the very muddy paths through the orchard. This is not helped by the tractor using the paths.	SH	√	
24/92	<u>PLAYING FIELD</u>			
92.1	<u>Tennis Courts</u> The Assistant Clerk reported that Sovereign Sport will be completing the works to the emergency gate this week. The marking of the courts to take place 29 th April 2024 subject to weather conditions. It was agreed that the outer court be dark green and the inner courts light green.			

	Jimmy's Tennis agree to the amendments to the tennis licence.			
92.2	<p><u>S106 Allocation</u></p> <p>TMBC confirm that the S106 allocation does not cover children's play equipment, the funding only covers outdoor sports equipment.</p> <p>It was suggested that children's outdoor gym equipment may be suitable.</p> <p>It was agreed to discuss further when the adult gym equipment has been installed.</p>			
92.3	<p><u>Draft Specification for Outdoor Adult Gym Equipment</u></p> <p>Members were circulated with a copy of the draft specification. There being no amendments it was agreed to go out to tender 1st March 2024. Deadline 31st march 2024.</p>			
92.4	<p><u>Removal of Trim Trail</u></p> <p>It was noted that two quotations had been received from removal of the trim trail.</p> <p>Rubbish, Rubbish, Rubbish for the sum of £2000.00 Safeplay for the sum of £1595.00 + VAT.</p> <p>After discussion it was agreed not to remove the equipment and repair in the next financial year. Assistant Clerk to see if it is possible for the minor repairs to be carried out earlier.</p>	SH	√	
92.5	<p><u>MKII Spring Meet – Sunday 5 May 2024</u></p> <p>It was noted that a request had been received for the MKII meet to be held on Sunday 5 May 2024 on the playing field. Permission was granted subject to the normal conditions.</p>	SH	√	
92.6	<p><u>Request for advice re: possible purchase of land to rear of 183 Norman Road/playing field</u></p> <p>It was noted that a request had been received for the possible purchase of land at the above location. After discussion it was unanimously agreed that the parish council would not wish to proceed with the sale of land.</p>	SH	√	
24/93	<p><u>CRICKET MEADOW</u></p> <p>There was not anything to report.</p>			
24/94	<p><u>BALL PARK</u></p> <p><u>Rubbish/weed clearance</u></p> <p>Members looked at the lease for the ball park and the parish council is responsible for keeping the ball park in a clean condition free from rubbish and to keep any part adequately surfaced in good condition and free from weeds.</p>			
24/95	<p><u>VILLAGE GREEN</u></p> <p>There was not anything to report.</p>			
24/96	<p><u>VILLAGE HALL</u></p>			
96.1	<p><u>Report by Village Hall Representative</u></p> <p>The Assistant Clerk reported that the garage rent had not been paid to date. It was agreed that one month's notice to quit be served on Smallville Nursery.</p>			

	There are two large tyres next to the garage. Mr Stevens will make enquiries for cost of removal.			
96.2	<u>Village Hall Accounts</u> It was noted that the village hall accounts for 1 st April 2022 to 31 st March 2023 had been received. There were no comments on the accounts. It was agreed that the parish council contribution of £2000.00 be made to the WMVHMC.			
24/97	<u>WASTE/RECYCLING SERVICES</u>			
	<u>The Big Green Week/Litter Pick</u> It was noted that the above event will be taking place from 8 th June 2024 – 15 th June 2024. It was agreed that a litter pick take place on Saturday 15 June 2024.			
24/98	<u>West Malling Open Space Survey</u> Members were circulated with a copy of the survey. The Assistant Clerk to complete the survey.	SH		
24/99	<u>FINANCE</u>			
	<u>Budget Statements</u> The monthly budget statements were noted.			
24/100	<u>QUESTIONS FROM MEMBERS OF THE PUBLIC AND COUNCILLORS</u> The Assistant Clerk reported that a request had been received for use of the football pitch for training sessions on Sunday mornings during March. They will be holding a charity football match to raise funds for the disability teams at Gallaghers. Due to Barming Blues playing on Sunday mornings it may not be possible to accommodate the full month. It was agreed to waive any fees should they be able to play.	SH	√	
	<u>Date of Next Meeting</u> – Monday 11 March 2024 (concentrating on Churchyard)			
	There being no further business the Chairman thanked members for attending and closed the meeting at 8.36p.m. Signed..... Date.....			