

# WEST MALLING PARISH COUNCIL

MINUTES OF A MEETING OF THE AMENITIES COMMITTEE  
HELD ON THURSDAY 13 APRIL 2023 AT 7.30PM  
WEST MALLING VILLAGE HALL, NORMAN ROAD, WEST MALLING

**Present:** Mr P Stevens  
Mrs L Javens  
Miss G Barkham  
Mrs Y Smyth  
Ms M Stacpoole

**Chairman and member of the RLAS**

Minute		Action by	Action taken	Response
23/228	<b>APOLOGIES FOR ABSENCE</b> : Mrs L Miles, Ms Margetts, Mr M Doyle, Rev D Green, Ms I Macdonald and Mr J Musker.			
23/229	<b>DECLARATIONS OF INTEREST</b> – none other than routinely declared.			
23/230	<b>MINUTES</b> – after the following amendments [23/97 – artefacts, 23/164.1 members, 23/164/3 an annual and 23/168.1 toilet] the Minutes of the meeting held on Monday 13 March 2023 were approved and signed.			
23/231	<b>MATTERS ARISING</b>  <b>[23/161 Allotments]</b>  Ms Barkham reported that The Malling Society would be interested in seeing the artefacts found in the allotment plot. The Assistant Clerk will contact the ex-tenant and Heritage Liaison Officer.	SH	√	
23/232	<b>ALLOTMENTS</b>			
	<b>Allotment Inspection Report</b>  It was noted that an inspection had been carried out by the RLAS.  19A – new tenant 19B – noted 23A – 6 Christmas trees in pots. To ask they be removed. 29A – 5% cultivated.  It was agreed that a new season spring letter be sent to all tenants. Addition to be made to letter to 23A (to remove trees) and 29A to carry out reasonable cultivation work before the next inspection.  Miss Barkham thanked Mr Moon for carrying out the inspection.  Comment was made regarding the use of pesticides. It was agreed to consider rewording the management plan when it expires in May.	SH	√	

<b>23/233</b>	<b><u>MACEY'S MEADOW</u></b>			
	<b><u>Metal Detecting</u></b> Subject to an amendment that no detecting takes place in the flower meadow the policy was agreed by Macey's Meadow management committee.  Miss Barkham said the coronation picnic poster looked good. Thanks to Ms Margetts.			
<b>23/234</b>	<b><u>PLAYING FIELD</u></b>			
<b>234.1</b>	<b><u>S106 – Tennis Courts</u></b>  It was noted that the works to tennis courts will commence on 18 <sup>th</sup> September with a view to complete by 20 <sup>th</sup> October 2023. This will exclude the colour coating as this will be carried out the following spring.  Mr Stevens reported that part pf the multi play equipment had been damaged. A small fire had been lit under an area of the equipment on the safety surface Also graffiti had been penned on some of the sides. A police report had been made but no action will be taken as there is little evidence.			
<b>234.2</b>	<b><u>Great British Clean Up</u></b>  Volunteers that helped with the clean up were thanked. It was a successful event.  Comment was made that additional litter picks take place over the course of year.  A resident has asked if it is possible to litter pick the by-pass (A228). This would have to be an individual pick and not a parish council organised event due to being over 30mph. The Assistant Clerk will speak with TMBC to see if equipment and designated rubbish pick up points can be arranged.  Costs for litter pickers and hoops to be obtained for budget purposes.	<b>SH</b>	√	
	Members of RLAS left the meeting at 20.09p.m.			
<b>234.3</b>	<b><u>Play Area Signage</u></b>  The Assistant Clerk reported that Playdale recommend signage 'suitable for persons under 16'. It was agreed costs be obtained for two signs to be sited on the pedestrian gates.  The Assistant Clerk reported that the zipwire had been inspected and was in full working order. Photos of the inspection held on file.	<b>SH</b>	√	
<b>23/235</b>	<b><u>CRICKET MEADOW</u></b>  There was not anything to report.			
<b>23/236</b>	<b><u>BALL PARK</u></b>  There was not anything to report.			
<b>23/237</b>	<b><u>VILLAGE GREEN</u></b>  There was not anything to report.			
<b>23/238</b>	<b><u>VILLAGE HALL</u></b>			
<b>238.1</b>	<b><u>Report by Parish Council Representative</u></b>			

	Mrs Javens reported that the AGM will be held on Monday 24 April 2023.			
<b>238.2</b>	<b><u>Smallville Nursery and Rent of Garage</u></b>  It was noted that Smallville Nursery may request to put an advertisement banner at the village hall. The booking secretary at the hall has sent over some designs. A request has not been received directly from the nursery. After discussion it was agreed that a non permanent banner, maximum size 6ftx2ft may be considered. Will need to be removed after each session.			
<b>23/239</b>	<b><u>WASTE/RECYCLING SERVICES</u></b>  There was not anything to report.			
<b>22/240</b>	<b><u>Parish Infrastructure Statement</u></b>  There were no amendments to the existing Infrastructure Statement. Further costings to be obtained.	<b>SH</b>		
<b>23/241</b>	<b><u>PUBLIC RIGHTS OF WAY</u></b>  <b><u>MR136 (Ryarsh Lane) – Japanese Knotweed</u></b>  It was noted that the PROW had been inspected and found to be the responsibility of another agency to resolve. This has been passed to the relevant agency. They point out that Japanese Knotweed is not hazardous and it will be for the landowner to clear if they do not wish to have it on their land.			
<b>23/242</b>	<b><u>BYELAWS</u></b>  Due to changes in legislation it is necessary to consult with users of the open spaces before amendments to the Byelaws can be made. The Assistant Clerk to prepare a draft consultation.	<b>SH</b>		
<b>23/243</b>	<b><u>LAND NEXT TO K2 CARPETS</u></b>  It was noted that the signed cultivation agreement has been received.			
<b>23/244</b>	<b><u>FINANCE</u></b>			
<b>244.1</b>	<b><u>Budget Statements</u></b>  The monthly budget statements were noted.			
<b>244.2</b>	<b><u>Accounts for Payment</u></b>  Accounts for payment – totalling £3731.61 were approved. See attached.			
<b>23/245</b>	<b><u>QUESTIONS FROM MEMBERS OF THE PUBLIC AND COUNCILLORS</u></b>  Mrs Javens thanked the Parish Council for the lovely time she has had serving as a Parish Councillor. She hopes to be co-opted onto Amenities as the village hall representative. Members thanked Mrs Javens for all her help over the years.  Ms Stacpoole said that Robin Betts, TMBC, will be attending the CCBAG on Thursday 20 April 2023 and asked that members may wish to attend.			
	<b><u>Date of Next Meeting</u></b> – to be confirmed.			
	There being no further business the Chairman thanked members for attending and closed the meeting at 8.50p.m.			

	Signed.....	Date.....		
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**Accounts for Payment 13th April 2023**

		<b>cheques to be drawn</b>
Castle Water (cheque 2561) (bill 8684222 water rates for allotment site 1/2/23-31/7/23)		<b>£426.57</b>
C&A Landscapes Ltd (cheque 2562) (invoice CA36129 - Churchyard maintenance 2nd March)	510.00	<b>£612.00</b>
	VAT 102.00	
Specialist Hygiene Services Ltd (cheque 2563) (invoice 44331 King Street toilet cleaning costs for March - including deep clean on 16/3/23)	556.70	<b>£668.04</b>
	111.34	
KALC (cheque 2564) (invoice 8751 - membership subscription 23/24)	913.48	<b>£1,096.18</b>
	182.70	
Commercial Services Trading Ltd (cheque 2565) (invoice LNS5438 playing field maintenance 1st Oct - 31st Dec)	614.16	<b>£736.99</b>
	122.83	
ELM Header Account (cheque 2566) Twitch Inn service charges 1st May 23 - 31st July 23 (invoice 99569 - estimated costs for water (£17.90) and insurance (£74.32) electricity £99.61)		<b>£191.83</b>
	<b>TOTAL</b>	<b>£3,731.61</b>