

WEST MALLING PARISH COUNCIL

MINUTES OF A MEETING OF THE AMENITIES COMMITTEE
HELD ON MONDAY 23 JANUARY AT 7.30PM
WEST MALLING VILLAGE HALL, NORMAN ROAD, WEST MALLING

Present: Mr P Stevens
Mrs L Javens
Mrs L Miles
Ms S Margetts
Ms M Stacpoole
Mrs Y Smyth

Co-opted Members:
Ms I Macdonald
Representative from TMCC – Mr S Smyth

Minute		Action by	Action taken	Response
23/34	<u>APOLOGIES FOR ABSENCE</u> : Miss Barkham and Mr Doyle			
23/35	<u>DECLARATIONS OF INTEREST</u> – Mrs Javens declared an interest in [23/40.3] and took no part in discussions.			
23/36	<u>MINUTES</u> – Minutes of the Meeting held on Monday 14 November 2023 were approved and signed.			
23/37	<u>MATTERS ARISING</u> There were no matters arising.			
23/38	<u>CHURCHYARD</u> <u>Report by Rev David Green</u> In the absence of Rev David Green the Assistant Clerk reported that the tree work has been booked for Tuesday 21 and Wednesday 22 of February 2023. The works include trees in the churchyard and Lime trees to the rear of Churchfields (subject to planning permission consent for Churchfields). Ms Macdonald reported that a dead fox had been found in the churchyard over Christmas. It had been placed in the undergrowth and covered with leaves. TMBC to be asked if they remove dead animals that are not on the highway.	SH	✓	
	Ms Macdonald left the meeting at 7.37pm.			
23/39	<u>MACEY'S MEADOW</u> Ms Margetts reported that the second section of new hedge planting had been postponed until the next volunteer working party. The next meeting of the committee is Wednesday 25 January 2023. Mr Stevens reported that the lid to the soakaway in the meadow, just in from the pedestrian gate by Alma Road/Norman Road, was unsafe. The Clerk is trying to establish			

	who is responsible for making safe. The area has been cordoned off for safety. A response from Kent Highways is awaited.			
23/40	<u>PLAYING FIELD</u>			
40.1	<u>Request for U17 Pitch Use</u> A resident is considering setting up an U17 football team in West Malling as there is no provision at present. Play will be on a Saturday morning. Members were in support of this and if a team is set up by September they can have use of the pitch and the adult men's teams that play on a Sunday be reduced to one team to prevent over play.			
40.2	<u>S106 – Tennis Courts</u> Five tenders have been received to date. Closing date is 31 st January 2023. A working group meeting to be set to discuss the tenders.			
40.3	<u>12 Woodland Close</u> Mrs Javens left the meeting for this item. It was noted that a request had been received from the builder carrying out building works at the above property for access through the children's play area via the pedestrian gate adjacent to the garages in Woodland Close. There is no external rear access to the garden through the property. The access will be for movement of building materials. No objection was raised to pedestrian access but any damage to council property is to be made good at their expense. Mrs Javens returned to the meeting.			
23/41	<u>CRICKET MEADOW</u>			
	<u>Registration of Title – section of land between Cricket Meadow/Macey's Meadow</u> Mr Smyth reported on the history of the section of land and that the cricket club now seek to register the land with Land Registry, as per the plan attached. The Parish Council are asked to confirm that they understand that TMCC is the owner of the land. This was agreed. Discussion took place regarding access to the meadow through the field gate and over the section of land. This is required 3-4 times a year. It was suggested that details be sent to the cricket club for agreement.	SH		
23/42	<u>BALL PARK</u> There was not anything to report.			
23/43	<u>VILLAGE GREEN</u> There was not anything to report.			
23/44	<u>VILLAGE HALL</u>			
44.1	<u>Report by Parish Council Representative</u> Mrs Javens reported on the financial situation. Works are required to the leaking guttering and disabled toilet, when funds are available. The Parish Council still await the end of year accounts and upon receipt the annual contribution of £2000.00 will be paid. The next management committee meeting is Monday 20 February 2023.			

44.2	<p><u>Mrs B's Pre-school</u></p> <p>It was noted that a Liquidator has been appointed and they are preparing a Statement of Affairs for presentation to creditors.</p>		
44.3	<p><u>Smallville Nursery and Rent of Garage</u></p> <p>It was noted that the rental agreement has not been signed and returned and that the first quarter payment not received although Smallville Nursery are using the garage. Several large tyres are also being stored to the side of garage and it was confirmed that they are the property of the nursery. The tyres are a possible health and safety risk to users of the playing fields. After discussion it was agreed that the nursery be asked to sign and return the agreement, make payment and to store the tyres in the garage. This must be carried out within 7 days. Should the tyres still remain outside the Parish Council will arrange removal.</p> <p>The nursery to be asked to provide details of the proposed use of the outside space and a copy of their risk assessment and insurance. This is required due to the field being a public open space.</p>	SH	✓
23/45	<p><u>WASTE/RECYCLING SERVICES</u></p> <p>The Assistant Clerk to find out dates for the Great British Clean Up event. A spring clean date to be organised.</p>	SH	✓
23/46	<p><u>RISK ASSESSMENTS</u></p> <p>Updated risk assessments were received and it was agreed they be referred to Full Council for approval.</p>		
23/47	<p><u>FUNDING FOR TREE PLANTING</u></p> <p>It was noted that there is possible funding from KCC for tree planting. Members agreed that there were no suitable locations at this time.</p>		
23/48	<p><u>FINANCE</u></p> <p><u>Budget Statements</u></p> <p>The monthly budget statements were noted.</p>		
23/49	<p><u>QUESTIONS FROM MEMBERS OF THE PUBLIC AND COUNCILLORS</u></p> <p>Ms Stacpoole said about a scheme for wildflower meadows and tree planting as part of the King's coronation. To be referred to Macey's Meadow meeting.</p> <p>It was noted that a request had been received from MK11 for their spring meet on Sunday 30 April 2023. It was agreed subject to the usual conditions.</p> <p>Ms Margetts said that a detectorist had been seen in Macey's Meadow. Permission needs to be granted by the Parish Council. The Assistant Clerk to check the Byelaws.</p>	SH	✓
	<p><u>Date of Next Meeting</u> – Monday 13 February 2023 (concentrating on Allotments)</p>		
	<p>There being no further business the Chairman thanked members for attending and closed the meeting at 8.28p.m.</p> <p>Signed..... Date.....</p>		