

WEST MALLING PARISH COUNCIL

MINUTES OF A MEETING OF THE AMENITIES COMMITTEE
HELD ON MONDAY 10 OCTOBER 2022 AT 7.30PM
WEST MALLING VILLAGE HALL, NORMAN ROAD, WEST MALLING

Present: Mr P Stevens
Mrs L Javens
Miss G Barkham
Mrs L Miles
Ms S Margetts

Co-opted Members:
Mr M Doyle

Minute		Action by	Action taken	Response
22/498	<u>APOLOGIES FOR ABSENCE</u> : Mrs Y Smyth, Ms M Stacpoole, Ms I Macdonald and Rev David Green			
22/499	<u>DECLARATIONS OF INTEREST</u> – none other than routinely declared.			
22/500	<u>MINUTES</u> – after an amendment to [22/437.1] being Mrs Javens and thanking the VHMC for the provision of WIFI the Minutes of the Meeting held on Monday 05 September 2022 were approved and signed.			
22/501	<p><u>MATTERS ARISING</u></p> <p><u>[22/430.1] Churchyard</u></p> <p>It was noted that a quotation has been received from Qualitree for work to the row of Lime trees, rear of Churchfields, for the sum of £2225.00 + VAT. A breakdown of individual costs has been requested. Discussion took place regarding funding of a bracing system required to a Lime tree, in the churchyard, to the rear of 9 Churchfields. To be referred to Full Council to agree a way forward.</p> <p>Rev Green has been given a copy of the quotation and will be writing to the residents.</p>			
22/502	<p><u>ALLOTMENTS</u></p> <p>The Assistant Clerk reported that plots 19A and 29A wish to continue with their tenancies. Plot 21A has relinquished the plot, cleared and will return the key.</p> <p>November agenda item for increase in rent for 2023/24.</p> <p>Use of pesticides to be discussed at tender time 2023.</p>	SH	✓	
22/503	<p><u>MACEY'S MEADOW</u></p> <p>Mr Doyle reported that the Applefest event was very successful.</p> <p>Internal hedges at the meadow are to be cut on Monday 7 November 2022.</p> <p>Tender for hedge cutting for 2023 to be discussed further at the next Macey's meadow meeting.</p> <p>The Assistant Clerk reported that the current first aid certificates run out beginning of December. St John's Ambulance no longer run this course. Enquiries were made with</p>			

	Pulse First Aid and they provide a 6 hour course which covers basic first aid plus catastrophic bleeding aid at a cost of £80.00 + VAT per person. There is £75.00 in the budget. Shortfall of £85.00 to be funded out of donations. Mr Doyle felt he no longer wished to be a first aider. Ms Stacpoole is happy to re-train. Mr Pearce to be asked if he would like to take the course.			
22/504	<u>PLAYING FIELD</u>			
	<u>Tennis Court</u> Members were circulated with the draft tennis court specification and it was agreed that it be advertised on the contract finder website in line with financial regulations.	SH	✓	
22/505	<u>CRICKET MEADOW</u> The Assistant Clerk said that a no parking sign is required on the gate to the cricket meadow as it has been blocked when access was required for the community ambulance. The cricket club to be asked if they are in agreement. The hedge to be cut on Monday 7 November 2022.	SH		
22/506	<u>BALL PARK</u> There was not anything to report.			
22/507	<u>VILLAGE GREEN</u> There was not anything to report.			
22/508	<u>VILLAGE HALL</u>			
508.1	<u>Report by Parish Council Representative</u> Mrs Javens did not have anything to report.			
508.2	<u>Pre-School and Garage</u> The Assistant Clerk reported that the Accountants, acting on behalf of Mrs B's Pre School, had not made any contact. The next quarter rent is due and an invoice has been sent. The owners of the Pre School have not informed the Parish Council, directly, that they have ceased to trade. Mr Stevens to be given the contact details of the Accountants and a notice to quit to be issued for the rental on the garage.			
22/509	<u>WASTE/RECYCLING SERVICES</u> Mr Stevens reported that TMBC continue to collect small electrical items. Residents are able to put these out and they should be collected. Any missed collections to be logged with Waste Services. Miss Barkham said there is a new drop in centre, in Leybourne, which carries out computer repairs for a small donation.			
22/510	<u>BYE-LAWS</u> Mrs Smyth has been unable to look at the Bye-laws. Mr Stevens will look at the draft with a view to agreeing at the next Amenities meeting.			
22/511	<u>PLANTER – HIGH STREET & LAND ADJACENT TO K2 CARPETS</u> Discussion took place regarding the type of planting in the planter in the High Street. Miss Barkham felt it should be planted with low maintenance plants such as grasses and wild			

	meadow flowers. Seconded by Mrs Javens. Carried unanimously. Ms Margetts reported that clearance work has started on the land adjacent to K2 carpets. The Assistant Clerk to ask TMBC if they are able to pick up the green waste. This area will be planted with low maintenance plants, bee friendly and will have signage.			
22/512	<u>FINANCE</u>			
512.1	<u>Budget Statements</u> The monthly budget statements were noted.			
512.2	<u>Consideration of Budget 2023/24</u> Costs to obtain a quote for clearance of allotment plot. Proposed increase in allotment rent to be added. It was agreed to increase pitch fees to £40.00 per game for next season. Figures to be added. £5000.00 to be included for the continuation of the footpath from the ball park to the allotments. Costs to be obtained for the Village Hall Trust Deed.	SH	✓	
22/513	<u>QUESTIONS FROM MEMBERS OF THE PUBLIC AND COUNCILLORS</u> Miss Barkham said about the lack of advertising for the community ambulance visit. Mr Doyle said that it was not very user friendly. The queue was long and if it should be raining there would be no cover. Ms Margetts asked if the footpath between the allotment is to be covered in chippings. There is no one available to do this.			
	<u>Date of Next Meeting</u> – Monday 14 November 2022 (concentrating on Churchyard)			
	There being no further business the Chairman thanked members for attending and closed the meeting at 8.52 p.m. Signed..... Date.....			