

WEST MALLING PARISH COUNCIL

MINUTES OF A MEETING OF THE AMENITIES COMMITTEE
HELD ON MONDAY 08 AUGUST 2022 AT 7.30PM
WEST MALLING VILLAGE HALL, NORMAN ROAD, WEST MALLING

Present: Mr Stevens
Mrs L Javens
Miss Barkham
Mrs Smyth

Chairman of RLAS

Minute		Action by	Action taken	Response
22/396	<u>APOLOGIES FOR ABSENCE</u> : Ms M Stacpoole, Mrs L Miles, Ms S Margetts, Rev D Green, Ms I Macdonald, Mr J Musker and Mr M Doyle.			
22/397	<u>DECLARATIONS OF INTEREST</u> – none other than routinely declared.			
22/398	<u>MINUTES</u> – after an amendment [22/376] to read “should there be a hosepipe ban the water may need to be turned off” the Minutes of the Meeting held on Monday 11 July 2022 were approved and signed.			
22/399	<u>MATTERS ARISING</u> [22/365.1] Rev David Green is still waiting for Qualitree to come and look out the Lime trees in Churchfields and a date for the grinding out of the stumps. A date to be arranged in September.			
22/400	<u>ALLOTMENTS</u>			
400.1	<u>Allotment Inspection Reports</u> It was noted that an inspection had been carried out by the Parish Council and the RLAS. 3B – tenant has cleared the plot of weeds 4A – monitor 7 – monitor 8B – monitor 9B – monitor 15A - tenant to remove small Christmas tree 18A - monitor 19A – monitor 21A – monitor 21B – to check 26B – monitor 27B – apple tree 28B - monitor 29A – to suggest help on the plot or relinquish 29B – tenant has given up 30A – first letter 30B – monitor It was noted that a hosepipe ban to be imposed from Friday 12 August 2022. Tenants have been informed that the water will remain on but they are unable to use a hosepipe for sprinkler system. The Parish Council reserve the right to review this if necessary. Additional signs to be made and placed at the allotments.	SH	✓	

400.2	<u>Allotment Plots 29B</u> The tenant has now vacated the plot. Tools have been cleared from the plot but no clearance work carried out. Clearance work of the wooden planters and surrounding areas has been carried out by a contractor. When the plot was originally taken out it was in a very poor state and a deposit of £50.00 was taken. After discussion it was agreed that £25.00 be returned to the tenant and £25.00 be paid for the clearance work.	SH	✓	
400.3	<u>Splitting of Plots</u> Discussion took place regarding the possibility of splitting a half plot into quarter. It was agreed that, at this stage, we would be unable to offer quarter plots. Mr P Yeoman left the meeting at 8.05p.m.			
22/401	<u>MACEY'S MEADOW</u> The Assistant Clerk reported that work had been carried out to the trees adjacent to the allotments but further work is required. Other tree work has taken place in the meadow.			
22/402	<u>PLAYING FIELD</u>			
402.1	<u>Football – Conditions of Letting</u> Mr Stevens reported that it had been necessary to write to Leybourne City football club regarding a series of events, at the playing field, which needed to be addressed. In light of this the conditions of letting were amended. The amendments were agreed and the new document will be sent to the football clubs.	SH	✓	
402.2	<u>S106 Monies</u> It was noted quotations have been received for the tennis courts, outdoor adult gym and children's play equipment. The projects will be carried out over several years. It was agreed to arrange a sub committee meeting to look at the schemes. Mrs Javens mentioned access for an accessible roundabout. She felt that the footpath from Alma Road to the play area would not be suitable for a wheelchair user. It was agreed that other options be considered at a later date.	SH	✓	
402.3	<u>Removal of Trip Hazard</u> It was noted that the trip hazard at the entrance to the kissing gate has been removed for the sum of £40.00.			
22/403	<u>CRICKET MEADOW</u> Discussion took place regarding litter clearance of the cricket meadow. This is currently not being carried out by the litter picker. There was an agreement with the cricket club, in 2002, that the parish council carry out litter picking for an ex-gratia payment. After discussion it was agreed to contact the cricket club and ask if they are able carry out litter clearance.	SH	✓	
22/404	<u>BALL PARK</u> There was not anything to report.			
22/405	<u>VILLAGE HALL</u>			
	<u>Report by Parish Council Representative</u> The next meeting of the management committee is Monday 22 August 2022.			

22/406	<u>WASTE/RECYCLING SERVICES</u>			
	There were no waste/recycling matters			
22/407	<u>BYE-LAWS</u>			
	Mrs Smyth has been unable to look at the bye-laws but will as soon as she can.			
22/408	<u>FINANCE</u>			
408.1	<u>Budget Statements</u>			
	The monthly budget statements were noted.			
408.2	<u>Accounts for Payment</u>			
	Accounts for payment – totalling £4761.60 were approved. See attached.			
22/409	<u>QUESTIONS FROM MEMBERS OF THE PUBLIC AND COUNCILLORS</u>			
	There were no questions			
	<u>Date of Next Meeting</u> – Monday 05 September 2022 (concentrating on Churchyard)			
	There being no further business the Chairman thanked members for attending and closed the meeting at 8.35 p.m.			
	Signed.....			
	Date.....			

Accounts for Payment 8th August 2022

			cheques to be drawn
Mr M Carr (cheque 2450) (Cost to remove concrete in the kissing gate entrance of the playing field - trip hazard)			£40.00
Safeplay PS Ltd (cheque 2451) (invoice 21475 - repairs undertaken to children's play equipment)	VAT	723.00 144.60	£ 867.60
Four Seasons Gardens Ltd (cheque 2452) (invoice 4967 - Norman Road light hedge cut)	VAT	761.30 152.26	£ 913.56
C&A Landscapes Ltd (cheque 2453) (invoice CA34770 - Churchyard maintenance on 5th & 21st July strim & mow x 2)	VAT	940.00 188.00	£ 1,128.00
Commercial Services Trading Ltd (cheque 2454) (invoice LS204023, grounds maintenance for April, May & June -	VAT	1455.47 291.09	£ 1,746.56

play area, playing field, village green & staples)

Viking (cheque 2455) (invoice 7190939 - stationery)	54.90	£ 65.88
	VAT	10.98
	TOTAL	£4,761.60