

# WEST MALLING PARISH COUNCIL

## MINUTES OF A MEETING OF THE AMENITIES COMMITTEE HELD ON MONDAY 14 FEBRUARY 2022 AT 7.30PM THE CLOUT, HIGH STREET, WEST MALLING

**Present:** Mr Stevens  
Ms Stacpoole  
Miss G Barkham  
Ms S Margetts  
Mrs L Javens  
Co-opted members:  
Mr J Musker

Minute		Action by	Action taken	Response
21/72	<b><u>APOLOGIES FOR ABSENCE</u></b> : Mrs Y Smyth, Rev D Green, Ms I Macdonald and Mr M Doyle.			
21/73	<b><u>DECLARATIONS OF INTEREST</u></b> – none other than routinely declared.			
21/74	<b><u>MINUTES</u></b> – after amendments to (21/668.1 – VHMC meeting) date of meeting is Monday 21 February 2022 (21/668.3 – tree work) to read unauthorised the Minutes of the meeting held on Monday 13 December 2021 were approved and signed.			
21/75	<b><u>MATTERS ARISING</u></b>  There were no matters arising.			
21/76	<b><u>CHURCHYARD</u></b>  <b><u>Tree Survey</u></b>  It was noted that a survey of the trees has been completed and a report produced. The report highlights work over a period of 3 years. Categories 1 and 2 will be carried out in the next financial year. Categories 3 and 4 to be budgeted in 2023/24 and 2024/25.  Down to Earth had been instructed to carry out the works in category 1 but subsequently increased the cost for the felling of the 2 Lime trees. As this was over budget the work was cancelled. Qualitree have been instructed to proceed and are obtaining the necessary planning approval. Rev David Green has been informed of this change and has no objection. The removal of dead wood from the third Lime has been carried out by Down to Earth and they will invoice after April 2022.  Churchyard representative was thanked for attending and left the meeting at 7.39p.m.			
21/77	<b><u>MACEY'S MEADOW</u></b>  It has been suggested that a Queen's Jubilee event be held in the meadow as it is not possible to hold on the cricket meadow due to a cricket match. To be discussed at the next Macey's Meadow meeting.  The volunteers have been concentrating of pruning the apple and cobnut trees.	SH		
21/78	<b><u>PLAYING FIELD</u></b>			
78.1	<b><u>Tree Survey</u></b>			

	<p>It was noted that a survey of the trees has been completed and a report produced. The report highlights work over a period of 3 years.</p> <p>No immediate work is required. Minor dead wood to be removed from a tree in the children's play area in 2023/24.</p>			
<b>78.2</b>	<p><b><u>Use of Playing Fields – MK11 Spring Meet – Sunday 1 May 2022</u></b></p> <p>It was noted that an application has been received, for the annual MK11 spring meet on Sunday 1 May 2022, to be held on the playing fields. It was agreed that permission be granted subject to ground conditions and a donation of £50.00.</p>	<b>SH</b>	✓	
<b>21/79</b>	<b><u>CRICKET MEADOW</u></b>			
	<p><b><u>Extension of path from Ball Park to Allotments</u></b></p> <p>It was noted that a suggestion had been received for a continuation of the path that runs from the ball park to the allotments and into Ryarsh Lane. Mr Musker had also said that the path through the allotments is very slippery when it is wet. The cricket club to be contacted for their thoughts on a tarmac path and the Assistant Clerk to obtain costs for gravel on the path.</p>	<b>SH</b>		
<b>21/80</b>	<b><u>BALL PARK</u></b>			
	<p><b><u>Tree Survey</u></b></p> <p>It was noted that a survey of the trees has been completed and a report produced. The report highlights work over a period of 3 years.</p> <p>Crown reduction highlighted for 2023/24.</p>			
<b>21/81</b>	<b><u>VILLAGE HALL</u></b>			
<b>81.1</b>	<p><b><u>Report by Parish Council Representative</u></b></p> <p>Mrs Javens reported that the next meeting is Monday 21 February 2022.</p>			
<b>81.2</b>	<p><b><u>Use of Garage – by Mrs B's Day Care</u></b></p> <p>The Assistant Clerk reported that the Pre-School had agreed to the proposal with the proviso that the rent can be paid quarterly, in advance, at £97.50 per quarter. After discussion it was agreed to amend the agreement for payment quarterly. A new agreement will be sent.</p>	<b>SH</b>	✓	
<b>81.3</b>	<p><b><u>Tree Survey</u></b></p> <p>It was noted that a survey of the trees has been completed and a report produced. The report highlights work over a period of 3 years.</p> <p>Three trees in the car park were highlighted for 2023/24. One to prune, one removal and one ivy removal from the tree.</p>			
<b>81.4</b>	<p><b><u>Clean Up of Car Park</u></b></p> <p>Discussion took place regarding a working party date to clear the car park and remove climbers from the hedge. Saturday 7 or 14 May 2022 were suggested. Members to be asked which date would suit best.</p>	<b>SH</b>		
<b>21/82</b>	<p><b><u>WASTE/RECYCLING SERVICES</u></b></p> <p>Comment was made that the food bin is only being emptied every other week. Waste</p>			

	<p>Services to be asked why it is not being carried out weekly.</p> <p>Ms Stacpoole asked if the dog waste bins should be emptied on a regular basis. They were emptied weekly with the previous contractor but this is not happening currently. As soon as the office is aware of overflowing bins Waste Services is informed.</p>			
<b>21/83</b>	<p><b><u>BYE-LAWS</u></b></p> <p>Mrs Smyth has a copy of the existing Bye-Laws and will begin the process of updating.</p>			
<b>21/84</b>	<p><b><u>TWITCH INN</u></b></p> <p>Year end reconciliation figures have been received and Mr Stevens will check that they are correct.</p>			
<b>21/85</b>	<p><b><u>FINANCE</u></b></p> <p><b><u>Budget Statements</u></b></p> <p>The monthly budget statements were noted.</p>			
<b>21/86</b>	<p><b><u>QUESTIONS FROM MEMBERS OF THE PUBLIC AND COUNCILLORS</u></b></p> <p>There were no questions.</p>			
	<p><b><u>Date of Next Meeting</u></b> – Monday 14 March 2022 (concentrating on Allotments)</p>			
	<p>There being no further business the Chairman thanked members for attending and closed the meeting at 8.33 p.m.</p> <p>Signed..... Date.....</p>			