

WEST MALLING PARISH COUNCIL

MINUTES OF A MEETING OF THE AMENITIES COMMITTEE
HELD ON MONDAY 13 JULY 2020 AT 7.30PM

MEETING CONDUCTED BY ZOOM VIDEO CONFERENCE CALL

Present Mr P Stevens
 Ms S Margetts
 Mrs Y Smyth
 Ms M Stacpoole

Minute		Action by	Action taken	Response
20/295	<u>APOLOGIES FOR ABSENCE</u> were received from Mrs L Javens, Miss G Barkham, Ms I Macdonald, Rev D Green, Mr J Musker and Mr M Doyle			
20/296	<u>DECLARATIONS OF INTEREST –</u> Ms Margetts declared an interest in [20/299] as an allotment tenant.			
20/297	<u>MINUTES</u> – the Minutes of the Meeting held on Monday 8 June 2020 were approved and signed.			
20/298	<u>MATTERS ARISING</u> [20/225] Mr Stevens asked if the handrails had been replaced. The Assistant Clerk said that she had chased but had still not received a response. To chase again. [20/226.2] Mr Stevens asked when the Laburnum in the Churchyard is due to be removed. The Assistant Clerk said that Down to Earth were awaiting a reply from Liz Guthrie in respect of planning permission	SH	✓	
20/299	<u>ALLOTMENTS</u>			
299.1	<u>Reports by West Malling Parish Council and RLAS</u> It was noted that Miss Barkham and RLAS had carried out inspections on the allotments and were presented as follows: 1A – No work has been carried out by new tenant. A letter to be sent asking if they intend to start working the plot 4 – less than 75% cultivated, weeds not controlled, fruit trees unmanaged and grass not maintained. A first letter to be sent and the tenant to be asked if they would consider splitting the plot if cultivating a full plot has become difficult 26A – less than 75% cultivated, weeds not controlled, fruit trees not managed and grass not maintained. It was agreed that a first letter be sent. It was noted that plot 3 has now been split into 2 plots.	SH	✓	
299.2	<u>Replacement Water Tank – Plots 1-4</u> It was noted that the water tank for plots 1-4 has been stolen. Costs for a 200L replacement would be £186.66 + VAT. It was agreed to replace after the fencing had	SH	✓	

	been installed. Discussion took place regarding the height of the replacement fencing and it was agreed that the Assistant Clerk obtain quotes for a 5ft chain link fence. It was agreed that when the quotes have been received they should be sent out to Members with a view to one be accepted under delegated powers.			
299.3	<u>Strimming of Plot 1B</u> It was noted that a quotation had been received from Four Seasons to strim plot 1B for the sum of £43.00 + VAT. It was agreed that this be accepted and Four Seasons be asked to quote for covering it.	SH	✓	
299.4	<u>Reduction of Elder – Top of Plot 3B</u> It was noted that a quotation had been received from Four Seasons to cut back elders and trunks and to be reduced to chest height for the sum of £199.00 + VAT. It was agreed that this be accepted and funded from budget for strimming and covering of plots, as currently all plots are taken.	SH	✓	
20/300	<u>MACEY'S MEADOW</u>			
	<u>Volunteer Dates</u> 25 th July 8 th and 22 nd August 5 th and 9 th September Mr Doyle had said about the cancellation of Applefest due to the current restrictions on large gatherings. Members felt that planning of the event should continue and a decision be made nearer to the date.			
300.1	<u>Sheep Grazing</u> It was noted that the Parish Council have been approached regarding possible sheep grazing in the meadow. It was agreed to refer to the next Macey's Meadow meeting for discussion. It was felt that new fencing would be needed.	SH	✓	
20/301	<u>PLAYING FIELD</u>			
	<u>Play Equipment Repairs</u> It was noted that a quotation had been received for repairs to the play equipment as per the play equipment inspection report, as follows: Trim Trail £530.00 Flat Swing Chain £300.00 Zip Wire £235.00 <u>£1065.00 + VAT.</u> It was agreed that the quotation be accepted and works be carried out. The Assistant Clerk was asked to get costs for an additional bin to match existing on site.	SH	✓	
20/302	<u>CRICKET MEADOW</u> Ms Stacpoole said that there was a lot of litter on the Meadow. The Assistant Clerk said that the litter picker checks at the weekend.			
20/303	<u>BALL PARK</u> The ball park continues to remain shut. Consideration to be given to opening over the summer holiday. The school to be asked if they will be running a play scheme over the holiday.	SH		

20/304	<p><u>VILLAGE HALL</u></p> <p>It was noted that the AGM will be taking place on Thursday 16 July 2020.</p> <p>They were able to secure a grant for £10,000 from TMBC and this will enable them to update the heating system, repairs to the hall floor, water heater, emergency lights, service toilet taps, village hall sign and cladding.</p> <p>Members asked for confirmation of what heating update they were proposing and that it included better heating in the committee room.</p> <p>The WMVHMC hoped that the hall will be able to open early September.</p>	SH	✓	
20/305	<p><u>PLANTER</u></p> <p>Ms Margetts said about the dead Magnolia in the planter in the High Street. She suggested that may be Macey's Meadow committee could adopt it. It could be planted with grasses and some meadow wild flowers and would be of low maintenance. The Magnolia and other plants will need to be removed. It was agreed that this be referred to the next meeting of Macey's Meadow.</p> <p>She also suggested that something similar in the land next to K2 Carpets. Ownership of the land has not been confirmed by KCC. The Assistant Clerk to chase.</p>	SH		
20/306	<p><u>WASTE/RECYCLING</u></p>			
306.1	<p><u>Litter on St Leonard's Street</u></p> <p>It was noted that the street cleaners have cleared the drains, road and pavements in St Leonard's Street.</p>			
306.2	<p><u>Refuse Collection Calendars</u></p> <p>It was noted that a 12 month online calendar for refuse collection is available online. www.tmbc.gov.uk/do-it-online/miscellaneous-forms/refuse-and-recycling-collections-dates. Hard copies are available on request.</p>			
20/307	<p><u>FINANCE</u></p> <p><u>Budget Statements</u></p> <p>Monthly budget statements were noted.</p>			
20/308	<p><u>QUESTIONS FROM MEMBERS OF THE PUBLIC AND COUNCILLORS</u></p> <p>The Assistant Clerk asked if consideration be given to the replacement fencing at the children's play area. It was agreed to leave the work until September.</p> <p><u>Date of Next Meeting</u> – Monday 3 August 2020 (concentrating on Churchyard)</p>			
	<p>There being no further business the Chairman thanked Members for attending and closed the meeting at 8.25p.m.</p> <p>Signed..... Date.....</p>			

