

WEST MALLING PARISH COUNCIL

MINUTES OF A MEETING OF THE AMENITIES COMMITTEE
HELD ON MONDAY 14 JANUARY 2019 AT 7.30PM
AT VILLAGE HALL, NORMAN ROAD, WEST MALLING

Present
Mr Stevens (Chairman from 7.48p.m.)
Mr N Stapleton (Chairman from 7.30-7.48pm))
Mrs L Javens
Miss G Barkham
Mrs Y Smyth
Ms C Medhurst

Also in Attendance:
Mrs Sarah Howard (Assistant Clerk)
One Resident
Two Allotment Tenants

Minute		Action by	Action	Response
19/29	<u>APOLOGIES FOR ABSENCE</u> were received from Ms Stacpoole, Mr M Doyle and Ms I Macdonald, Rev D Green and Mr J Musker			
19/30	<u>DECLARATIONS OF INTEREST</u> – none other than those routinely declared.			
19/31	<u>MINUTES</u> - the Minutes of the meeting held on Monday 10 December 2018 were approved and signed.			
19/32	<p><u>MATTERS ARISING</u></p> <p><u>(18/705) Playing Fields</u></p> <p>It was noted that a letter had been sent to Tonbridge Fencing, following approval at F&GP, offering an additional payment of £40.00. A reply has been received from Tonbridge Fencing who are disappointed with the Council's discussion and felt that the decision was unreasonable. It was agreed that no extra payment over the £40.00 be offered at this time.</p> <p><u>(18/710) Proposed Diversion of Footpath MR136, West Malling</u></p> <p>It was noted that that the above approved diversion Order had been received.</p> <p><u>(18/709) Recycling/Waste Services</u></p> <p>Ms Barkham reported that the recycling bins to the rear of Tesco were again overflowing . This has been reported to Waste Services. She suggested that Members and residents be advised to report to Waste Services individually when it occurs to build up a history.</p> <p>Ms Medhurst said she had reported overflowing dog waste bins to Waste Services and they had been emptied quickly.</p>			

19/33	<u>ALLOTMENTS</u>			
33.1	<u>Report by West Malling Parish Council and RLAS</u> The Assistant Clerk reported there had been a break in of the sheds on the allotments. Some tools have been stolen. Access was gained by cutting through the chainlink fencing on the boundary of allotments/Macey's Meadow. The fence has been repaired by two allotment tenants. RLAS has contacted its members and reminded them of the Kent Police allotment tool marking scheme. All new tenants to be informed.			
33.2	<u>Letter from Tenant re: boundary fencing Plot 4/Public Footpath</u> It was noted that a letter had been received reporting that the fencing on the boundary of plot 4 and the public footpath needs attention. Some of the posts are broken leaving the fence not as tight and strong as it should be. The Assistant Clerk will speak with one of the tenants to see if they are able to carry out the work.	SH		
19/34	<u>MACEY'S MEADOW</u> The Assistant Clerk reported that there had been a break in to one of the containers at the bottom of Macey's Meadow/end of Ryarsh Lane. A mower was taken. This has been reported to the Police. A blanket insurance covering small tools has now been added to the Parish Council's insurance policy. One of the volunteers has fixed the damaged padlock sheath cover and the padlock is back in place. It was noted that Pippa Palmar's husband had passed away just before Christmas. The Clerk has arranged for a card to be sent. Allotment tenants left the meeting at 7.50p.m.			
19/35	<u>PLAYING FIELD</u> <u>Reinstatement of Football Pitch</u> The Assistant Clerk reported that it had been necessary to reinstate vehicle damaged areas of the football pitch after the removal of the conifer trees. The work needed to be carried out urgently due to booked games. The work was carried out by Gavin Jones Ltd for the sum of £249.00 + VAT. Day Tree Fellers have paid half towards the costs. This action was ratified. Mrs Javens asked if any residents of Woodland Close had made contact regarding the large Lime tree in the children's play area to the rear of the gardens in Woodland Close as she has received several comments regarding the size and other issues. The Assistant Clerk said she was not aware of anything. Mrs Javens felt that the tree would benefit from being pollarded. All the large trees in the play area are to be inspected in the new financial year. The tree surgeon, when inspecting, to be asked if this is possible.			
19/36	<u>CRICKET MEADOW</u> Mr Stevens reported that the proposed budget figure for additional security fencing and gate had been reduced to £5141 at F&GP as it was felt that fencing off the staples was too expensive and not necessary. A replacement gate is more important and the staples could be refurbished. After discussion it was agreed that a further meeting be arranged with representatives of TMCC, Mr Stevens and Mr Stapleton to discuss the matter further.	SH	✓	
19/37	<u>BALL PARK</u> It was noted that the bench at the entrance to the ball park had now been installed and looked really good. The Assistant Clerk asked if she could obtain quotes for replacement surface in this area as it is currently just dirt. It was agreed subject to contacting Maria Cook, from Craigdene, for advice.	SH	✓	

<p>19/38 38.1</p>	<p><u>VILLAGE HALL</u></p> <p>Points of note were received from WMVHMC, as follows:</p> <ul style="list-style-type: none"> • The WMVHMC thanked West Malling Parish Council for their annual contribution in 2018 • Next meeting scheduled for Thursday 28 February 2019. <p>Mrs Javens said that VHMC were looking into the possibility of installing solar panels on the hall roof. Three companies have assessed the hall and two have provided quotes one is still awaited. Further information will need to be provided.</p>			
<p>38.2</p>	<p><u>Application for a Burger Van in Car Park for Wedding for July 2020</u></p> <p>It was noted that an application had been received for a burger van in the village hall car park for a wedding in July 2020. Members considered the request and it was agreed further information should be supplied, as follows:</p> <ul style="list-style-type: none"> • Opening times and how long the van will be in the car park • Copy of Public Liability insurance • Copy of Hygiene rating certificate <p>(copies of these to be supplied no later than two months before booking).</p> <p>The Assistant Clerk to check with the licensing department at TMBC to check for any other conditions. It was suggested that the caterer check with the hirer for any food allergies and immediate neighbours be consulted.</p>	<p>SH</p>	<p>✓</p>	
<p>19/39</p>	<p><u>FINANCE</u></p>			
	<p><u>Financial Statements</u></p> <p>Financial statements were circulated to Members.</p>			
<p>19/40</p>	<p><u>QUESTIONS FROM MEMBERS OF THE PUBLIC AND COUNCILLORS</u></p> <p>There were no questions.</p>			
	<p><u>Date of Next Meeting</u> – Monday 11 February 2019 (concentrating on Churchyard)</p>			
	<p>There being no further business the Chairman thanked Members for attending and closed the meeting at 8.38 p.m.</p> <p>Signed..... Date.....</p>			