

WEST MALLING PARISH COUNCIL

MINUTES OF A MEETING OF THE AMENITIES COMMITTEE
HELD ON MONDAY 8 OCTOBER 2018 AT 7.30PM
AT VILLAGE HALL, NORMAN ROAD, WEST MALLING

Present **Mr N Stapleton (Chairman)**
 Mrs L Javens
 Miss G Barkham

Co-opted Member:
Mr M Doyle
Mr J Musker
Rev D Green (7.35p.m.)

Also in Attendance:
Mrs Sarah Howard (Assistant Clerk)
One Resident

Minute		Action by	Action	Response
18/569	<u>APOLOGIES FOR ABSENCE</u> were received from Mrs Y Smyth, Mr P Stevens, Ms M Stacpoole and Ms I Macdonald			
18/570	<u>DECLARATIONS OF INTEREST</u> – none other than those routinely declared.			
18/571	<u>MINUTES</u> - after an amendment to [18/525] – Mrs Javens said that consideration should be given to the location of the wooden planters when they are moved from the grassed strip. She felt that they would sit well in front of new panel of fencing at the side of the village hall adjacent to the main doors the Minutes of the meeting held on Monday 24 September 2018 were approved and signed.			
18/572	<u>MATTERS ARISING</u> There were no matters arising.			
18/573	<u>CHURCHYARD</u>			
573.1	<u>West Malling War Memorial</u> Mr Musker reported that work was still continuing on the restoration of the war memorial. Rev Green reported that the Quinquennial Inspecting Architect had visited the site to take samples of the mortar, pointing and cleaning. A report of the inspection has been forwarded to the Parish Council. Mr Stapleton said that the contractors had trodden down the flowers in the memorial garden. He said he will need to replant, as soon as they have finished, in time for Remembrance Sunday.			

573.2	<u>Churchyard Specification for Tender</u>	SH	✓	
	It was agreed to reduce the height of the epicormic growth to 3m. Subject to these changes it was agreed that the Churchyard specification be put out to Tender on the 9 October 2018.			
	Churchyard representatives left the meeting at 7.41p.m.			
18/574	<u>MACEY'S MEADOW</u>			
	Mr Doyle reported that the Applefest event was a success in spite of the weather. Many adults and children attended. KM covered the event.			
	They have obtained a hydraulic apple press and a large tent through the Orchard Project. They are hoping to approach the local school as it would be a good opportunity for children to study the wildlife in the meadow.			
	Mr Doyle said about ways in which they are fundraising. Bags with the logo are currently available in the Parish Office and Was Down Swan Street are happy to sell them in the shop. They are £4.00. They hope to sell them at the Christmas Farmers Market. They are looking into other ideas and t-towels, mugs, calendars and possibly Christmas cards are to be considered.			
	Friends of Macey's Meadow to be set up to promote the meadow for the future. This will hopefully draw more volunteers.			
	They are looking to put a combination lock on the main gate.			
18/575	<u>PLAYING FIELD</u>			
	The Assistant Clerk reported that the conifer trees, by the tennis courts, are to be felled end of November beginning of December.			
18/576	<u>CRICKET MEADOW</u>	SH	✓	
	Mr Doyle said that he was awaiting a key to the barrier from the Cricket Club. The Assistant Clerk said she would chase this.			
18/577	<u>BALL PARK</u>			
	There was not anything to report.			
18/578	<u>VILLAGE HALL</u>			
	Details of the sign are awaited.			
18/579	<u>VILLAGE GREEN</u>			
	There was not anything to report.			
18/580	<u>RECYCLING/WASTE SERVICES</u>			
	<u>Autumn Litter Pick</u>			
	The Assistant Clerk reported that she will pick up the litter picking equipment from TMBC on Tuesday 23 October 2018.			
18/581	<u>FINANCE</u>			
581.1	<u>Budget Statement</u>			
	Budget statements were circulated to Members.			

581.2	<u>Accounts for Payment and Cheques for Signature</u>			
	Accounts for payment - £438.64 were approved. See attached.			
18/582	<u>QUESTIONS FROM MEMBERS OF THE PUBLIC AND COUNCILLORS</u>	SH	✓	
	Mr Collins said that the Lime Tree still needed some top soil. Four Seasons to be asked to cost for this work. Mr Doyle said that he thought there was a tree guard in one of the containers in Macey's Meadow. He will check.			
	<u>Date of Next Meeting</u> – Monday 12 November 2018 (concentrating on Allotments)			
	There being no further business the Chairman thanked Members for attending and closed the meeting at 8.07 p.m.			
	Signed.....			
	Date.....			

Accounts for Payment 8th October 2018cheques to
be
drawn

Viking (cheque 5540)		£51.37	£61.64
(Paper & hanging files)	VAT	£10.27	
KALC (cheque 5541)		£60.00	£72.00
(invoice 6903 - fee for attendance at Clerks' Conference)	VAT	£12.00	
ZIP Promotions (cheque 5542)		£230.00	£276.00
(invoice ZIP0538 - Macey's Meadow bags)	VAT	£ 46.00	
Mr J Moon (cheque 5543)			£ 14.00
(reimbursement for wooden allotment stakes)			
Malling Memorial Institute (cheque 5544)			£15.00
(invoice 71/18 - clout hire fees 15th October)			
	TOTAL		<u>£438.64</u>