

# WEST MALLING PARISH COUNCIL

MINUTES OF A MEETING OF THE AMENITIES COMMITTEE  
HELD ON MONDAY 12 MARCH 2018 AT 7.30PM  
AT VILLAGE HALL, NORMAN ROAD, WEST MALLING

**Present**  
**Mr P Stevens**  
**Mr N Stapleton**  
**Ms M Stacpoole**  
**Mrs L Javens**  
**Mrs Y Smyth**

**Also in Attendance:**  
**Mrs Sarah Howard (Assistant Clerk)**  
**Mr J Collins – employee of West Malling Parish Council**  
**Member of the RLAS**

Minute		Action by	Action	Response
18/153	<b>APOLOGIES FOR ABSENCE</b> were received from Mr L Collins, Miss G Barkham, Rev David Green, Ms I Macdonald, Mr J Musker, Mr M Doyle and Mrs C Medhurst			
18/154	<b>DECLARATIONS OF INTEREST</b> – none other than those routinely declared.			
18/155	<b>MINUTES</b> – the Minutes of the meeting held on Monday 12 February 2018 were approved and signed.			
18/156	<p><b>MATTERS ARISING</b></p> <p><b>(18/91)</b> It was noted that three quotations had been received for final year of tree work, as follows:</p> <p>Day Tree Fellers - £ 850.00 + VAT Down to Earth - £1480.00 + VAT Hunton Arborists - £1608.33 + VAT</p> <p>After discussion it was agreed that the quotation from Day Tree Fellers be accepted and the sum of £850.00 be safeguarded should the work not be completed and invoiced before the end of the financial year. Carried unanimously.</p> <p>The Assistant Clerk to let Rev Green know of the decision.</p> <p><b>(18/91.1)</b> Mr Stevens reported that he had looked at the draft War Memorial application form and a couple of amendments were made. Mrs Dean has been asked for a short quote which describes what the grant would mean to the project. The Assistant Clerk said that all the supporting documents and photographs had been compiled and the application should be ready for submission this week. Mr Stevens asked for a copy of the completed application form.</p> <p>Discussion took place regarding public subscription towards the work and it was agreed to put an item on the next agenda.</p>	SH	✓	
18/157	<b>ALLOTMENTS</b>			

	<b><u>Report by West Malling Parish Council and Ryarsh Lane Allotment Society</u></b>	<b>SH</b>	✓	
157.1	The Assistant Clerk reported that she had received information from the National Allotment Society regarding bee keeping. Hives are not permitted if an allotment is adjacent to a school or live stock holdings. Therefore, the suggestion for hives will be declined.			
157.2	It was noted that an application had been received from a resident of East Malling requesting an allotment in West Malling. Tenants must be a resident of West Malling, therefore, the application was declined.			
157.3	A letter had been received from the Allotment Society regarding the recent re-let of plot 3. This plot had not been divided into two as it was felt that it was one of the smaller plots on the site. However, the Allotment Society has measured several other plots and it is comparable in size to others. The Chairman explained that he had thought this was much smaller and apologised for the oversight. He assured the Allotment Society that when the larger plots become vacant they would be divided.			
	Member of RLAS left the meeting at 8.00p.m.			
18/158	<b><u>MACEY'S MEADOW</u></b>  Ms Stacpoole said that they had been busy catching up with pruning as this was put on hold to clear the space for the container. Date for delivery of the container is still awaited.			
18/159	<b><u>PLAYING FIELD</u></b>			
	<b><u>Request to hold a Charity Football Match – May/June</u></b>  It was noted that a request had been received from an employee of Tesco to hold a charity football match in aid of Diabetes UK and British Heart Foundation. They would require use of the football pitch on a Sunday either end of May or in June. They would like to host a BBQ, charity raffle and a drinks stall.  After discussion it was agreed that permission be granted for use of the pitch subject to it not clashing with the Mark11 meet. Due to health and safety regulations it would not be possible for them to host a BBQ but have no objection to participants bringing a picnic. A drinks stall should be limited to soft drinks only unless they are able to obtain a licence from TMBC and the charity raffle not to include alcohol. A copy of their Public Liability Insurance to be obtained.	<b>SH</b>	✓	
18/160	<b><u>CRICKET MEADOW</u></b>			
	<b><u>Removal of Creeper on boundary fence to property in Norman Road</u></b>  The Assistant Clerk reported that Four Seasons had been unable to clear the creeper from the fence, on a previous visit, as the work was more involved than originally thought. Therefore, a quotation had been obtained to remove the creeper, as follows:  To remove the remaining creeper from the chain link fence adjoining the cricket meadow and to remove waste for the sum of £120.00 + VAT.  It was agreed that the quotation be accepted as there is sufficient funds available in the hedge cutting budget. It should be made clear to the resident that this is being removed as a good will gesture and will not be cleared on an annual basis.	<b>SH</b>	✓	
18/161	<b><u>VILLAGE HALL</u></b>  Mrs Javens reported that she had attended the Village Hall Management Committee meeting. She said that the dance school had agreed to reimburse the Parish Council for the damaged padlock.			

18/162	<p><b><u>VILLAGE GREEN</u></b></p> <p>There was not anything to report.</p>			
18/163	<p><b><u>RECYCLING, CLEANSING &amp; ENVIRONMENTAL ISSUES</u></b></p>			
<p>163.1</p> <p>163.2</p> <p>163.3</p>	<p><b><u>The Great British Spring Clean – Saturday 10 March 2018</u></b></p> <p>Mr Stevens thanked the Assistant Clerk for her help and Miss Barkham for making homemade soup for the helpers. He said that there was 7 litter pickers (4 Parish Councillors, the Clerk and 2 residents) who helped on the day. 8 bags of litter was collected along the route. TMBC had provided the equipment and arranged for the litter to be collected. It was felt another litter pick should be arranged in the Autumn with possible help from Tesco.</p> <p>It was noticed that the lid of the litter bin on the junction of Offham Road/Norman Road/King Street is broken. This should be reported to TMBC.</p> <p>Mr Stevens said that he had received complaints regarding the recycling bins in the car park to the rear of Tesco. They are now becoming a significant eyesore with the amount of bottles left on the floor around the bins.</p> <p>It was agreed that a letter be sent to TMBC asking them to provide us with a clear plan and timescales for clearance. We appreciate that there was problems at the start of the year with the recycling lorries but it is felt that the emptying should now be back on track but to date there is no improvement. The Chairman asked that a site meeting be arranged to discuss the issue.</p>	SH	✓	
18/164	<p><b><u>FINANCE</u></b></p>			
	<p><b><u>Budget Statement</u></b></p> <p>The statement of receipts and payments to the date of the meeting was received.</p> <p>The Assistant Clerk to check that the water rates for the allotments are complete.</p> <p>War Memorial budget figure of £350.00 to be safeguarded. To be referred to F&amp;GP.</p>			
18/165	<p><b><u>QUESTIONS FROM MEMBERS OF THE PUBLIC AND COUNCILLORS</u></b></p> <p>There were no questions</p>			
	<p><b><u>Date of Next Meeting</u></b> – Monday 16 April 2018 (concentrating on Churchyard)</p>			
	<p>There being no further business the Chairman thanked Members for attending and closed the meeting at 9.01 p.m.</p> <p>Signed..... Date.....</p>			