

WEST MALLING PARISH COUNCIL

MINUTES OF A MEETING OF THE AMENITIES COMMITTEE
HELD ON MONDAY 15 JANUARY 2018 AT 7.30PM
AT VILLAGE HALL, NORMAN ROAD, WEST MALLING

Present
Mr P Stevens
Miss G Barkham
Mrs L Javens
Ms M Stacpoole
Mr N Stapleton

Also in Attendance:
Mrs Sarah Howard (Assistant Clerk)
Mrs C Medhurst
Mr J Collins – employee of West Malling Parish Council

Minute		Action by	Action	Response
18/19	APOLOGIES FOR ABSENCE were received from Mr L Collins, Mrs Y Smyth, Ms I Macdonald, Mr M Doyle, Rev David Green and Mr J Musker			
18/20	DECLARATIONS OF INTEREST – none other than those routinely declared.			
18/21	MINUTES –Minutes of the meetings held on Monday 11 December 2017 were approved and signed.			
18/22	MATTERS ARISING (17/710.2) Miss Barkham reported that the request for a fourth bench has been put on hold as the designer has passed away. (17/709.2) Mr Stevens reported that the quotation from Heritage Stone had been agreed at Full Council. Grant information from warmemorials.org has been received and the next deadline is end of March 2018. Rev Green has started the Faculty permission process. The Assistant Clerk said that Heritage Stone will need to carry out a full survey of the War Memorial to accompany the grant application. This has been requested.			
18/23	ALLOTMENTS			
23.1	Report by West Malling Parish Council and Ryarsh Lane Allotment Society Mrs Medhurst said about the possibility of bee hives at the allotments. Members had mixed feelings and the Assistant Clerk to find out if other allotment sites, in the Borough, allow hives. Public Liability Insurance to be checked. Tenants are pleased with the final part of the hedge cutting. The contractor to be asked to weedkill and cover plot 1A.	SH	✓	

23.2	<p><u>To Consider Wording of Clause 9 of the Tenancy Agreement</u></p> <p>It was agreed that Clause 9 of the Tenancy Agreement be amended as follows:</p> <p>“When vacating an allotment garden the outgoing tenant must ensure that the plot is cleared of all extraneous material such as metal, glass, concrete and cleared of crops, weeds and grass; if the plot is not so cleared then the £50.00 (or £25.00 if the tenant is pre January 2018) deposit will be retained by the Parish Council”.</p> <p>This to take effect from November 2019 with notice of the amendment given in November 2018.</p>			
	Mrs Medhurst left the meeting.			
18/24	<p><u>MACEY'S MEADOW</u></p> <p>In his absence, Mr Doyle, had prepared a report:</p> <ul style="list-style-type: none"> • Grant from the KCC Community Fund has been set aside for a container to store a hay bailer and related equipment. • Two Little Owl nesting boxes have been installed. • Pruning of the inside of the Norman Road hedge has been completed. New planting will be needed to fill the gaps. <p>Working Saturdays at the Meadow are:</p> <p>January 13th and 27th February 10th and 24th March 10th and 24th April 7th and 21st.</p>			
18/25	<p><u>PLAYING FIELD</u></p>			
	<p><u>Provision of Community Tennis Coaching</u></p> <p>The Assistant Clerk reported that the Clerk and herself had met with Mr Barton. He had provide copies of all the information requested. He is happy with the condition of the court, at present, apart from a small area at the bottom right hand corner which is covered in wet leaves and dirt. This area will be cleared by the Handyman.</p> <p>Mr Barton hopes to commence towards the end of February. He will be contacting local schools and organisations. He will be contacting the Village Hall for toilet facilities.</p> <p>It was agreed to review this at the end of March.</p>	SH	✓	
18/26	<p><u>CRICKET MEADOW</u></p> <p>There was not anything to report.</p>			
18/27	<p><u>VILLAGE HALL</u></p> <p>It was noted that points of note had been received from the VHMC:</p> <ul style="list-style-type: none"> • The Parish Council congratulated the Committee on attaining the Hallmark 3. • Hall bookings are very healthy and other than 2 afternoons during the week all other time slots are full. • Next meeting is scheduled for Thursday 22 February 2018. <p>It was noted that Mrs Javens will now be the Parish Council's representative on the VHMC. Chairman of the VHMC to be informed.</p>	SH	✓	

	<p>Mr Stevens reported that it had been agreed at Full Council that the £3000.00 contribution to the VHMC remain in the budget but further discussion will take place to discuss how this will be spent.</p> <p>The Assistant Clerk reported that the dance school, who book the hall weekly, gained entry to the playing field for additional parking at their end of year show. Permission had not been granted and upon inspection, of how entry was gained, the padlock had been cut. After considerable discussion it was agreed that a recorded letter be sent to the lady in charge of the dance school saying that the Parish Council are extremely displeased with the action that had been taken, by the dance school, to gain unlawful entry by vandalism of the padlock. Compensation of £50.00 will be sought for the replacement, handyman's time and administration.</p>			
18/28	<u>PUBLIC RIGHTS OF WAY</u>			
	<u>MR141 – Manor Park to Windmill Lane – Unmarked Path</u>			
	<p>It was noted that a resident has reported the removal of the above footpath to KCC. The landowner has not clearly marked the route. KCC replied stating that until the crops reach 6 inches high the landowner does not need to mark or spray the path again. Once the crop reaches the height they are obligated to mark out the path. The landowner has assured KCC that he will tend to this in the new year when it is not too wet.</p>			
18/29	<u>VILLAGE GREEN</u>			
	<u>Dangerous Trees</u>			
	<p>It was noted that work to the trees will be undertaken after the Christmas lights are removed. It will mainly be removal of low hanging branches and some crown reduction where appropriate.</p>			
18/30	<u>RECYCLING</u>			
	<u>Update to Household Waste Recycling Centre Policies</u>			
	<p>It was noted that a review of KCC waste management services has been undertaken resulting in amendments to the following policies with effect from 1 February 2018:</p> <p><u>Trailer size limit</u></p> <p>The 1m³ capacity limit has now formally been replaced with the length limit of 2.05m (the size currently used by site staff to ascertain policy compliance). The updated policy with effect from 1 February 2018 is: Trailer bodies must comply with the following:</p> <ul style="list-style-type: none"> • Not more than 2.05m in length. • Sides of trailers must not be built up to allow for more capacity as this is unsafe and access to sites will not be granted. • Trailers must not be overloaded, and must be within the vehicles towing capacity. • No agricultural trailers or horse boxes are permitted. • Trailers cannot be used with restricted vehicles as outlined in the HWRC operating policies. • Conformance with all Kent HWRC policies. <p><u>Tyre charge and limit</u></p> <p>For clarity, and in response to customer feedback, the charge and limit has been amended to: Domestic Tyres delivered by householders may be accepted as follows:</p>			

	<p>Domestic Tyres delivered by householders may be accepted as follows:</p> <ul style="list-style-type: none"> <input type="checkbox"/> Domestic car and motorbike tyres only to be accepted. • Limited to 5 tyres per visit. • A charge of £2.50 per tyre applies. • Commercial/Agricultural tyres will not be accepted. <p>Comment was made regarding the overflowing recycling bins at the Railway Station and in the car park behind Tesco. This should be reported to TMBC. The Assistant Clerk to find out who is responsible for emptying the shoe and textile bins.</p>	SH	✓	
18/31	<u>FINANCE</u>			
	<u>Budget Statement</u>			
	The statements of receipts and payments to date were received.			
18/32	<u>QUESTIONS FROM MEMBERS OF THE PUBLIC AND COUNCILLORS</u>			
	Miss Barkham said that a resident had spoken to her regarding the closure of Lavenders Road. It was explained that this is for essential water pipe works.			
	The Assistant Clerk said she had received a complaint from a resident regarding the state of the Ladies toilet in King Street. This has been reported to TMBC.			
	<u>Date of Next Meeting</u> – Monday 12 February 2018 (concentrating on Churchyard)			
	There being no further business the Chairman thanked Members for attending and closed the meeting at 8.34 p.m.			
	Signed.....			
	Date.....			

