

# WEST MALLING PARISH COUNCIL

**ALL COUNCILLORS ARE HEREBY SUMMONED TO ATTEND THE NEXT FULL COUNCIL MEETING OF THE PARISH COUNCIL TO BE HELD ON MONDAY 2<sup>ND</sup> MARCH 2026 7.30 PM. AT WEST MALLING VILLAGE HALL, NORMAN ROAD, WEST MALLING**

## AGENDA

1. **Apologies for Absence** – to receive
2. **Declarations of Interest** – to receive
3. **Casual Vacancy**
  - 3.1 To note that there is one councillor vacancy and that TMBC have notified that the vacancy may be filled by co-option at this meeting.
  - 3.2 To consider the written applications received from two applicants and for members to consider / agree to co-opt.
4. **To approve the minutes** of the Parish Council meeting held on 2<sup>nd</sup> February 2026
5. **Matters Arising** from the minutes not otherwise on the agenda
6. **Chair's Announcements**
7. **Public session** An opportunity for residents to raise questions and issues within the Parish in accordance with Standing Orders. Members of the public may make only one address to the council of no more than five minutes' duration. No decision can be taken during this session, but the Chair may decide to refer any matters raised for further consideration. This session shall not exceed fifteen minutes unless directed by the chairman of the meeting.
8. **Questions from councillors**
9. **Policing Matters**
  - 9.1 **Police Update** – to receive report from PC Farmer (if available)
  - 9.2 **Other Policing Matters**

### Matters requiring decisions

10. **Local Plan** - to receive update.
11. **National Planning Policy Framework Consultation** – to receive a recommendation from the Planning Committee that the draft response (via letter) be agreed for submission. Deadline 10<sup>th</sup> March 2026. [National Planning Policy Framework: proposed reforms and other changes to the planning system - GOV.UK](#)
12. **Neighbourhood Plan** – to receive a recommendation from the Planning Committee that the draft Town Centre and Community Facilities Policy and Introduction pages be agreed by Council.
13. **Annual Parish Meeting** – to consider arrangements for the meeting including date and potential topic for presentation. This is to be held between 1st March and 1<sup>st</sup> June inclusive.

14. **Local Government Reorganisation Consultation** – for members to agree a response - [Local government reorganisation in Kent and Medway - GOV.UK](#)  
The five business cases are available to view on the Kent Council Leaders website here: [Local Government Reorganisation Consultation - Kent Council Leaders](#)
15. **Section 106 agreements** – to note that a meeting with the TMBC Planning Obligations Officer took place on 19<sup>th</sup> February. To receive the minutes of the meeting which were produced by the officer. To agree a way forward.
16. **Insurance Policy renewal** – to receive renewal quote from Zurich in the sum of £3,503.78 and to agree a way forward. To note insurance schedule.
17. **SLCC membership** – to consider request from the Clerk that as part of the SLCC membership renewal that Principal membership be paid from reserves. The Clerk is able to become a Principal member having passed the CiLCA course. The fee for Principal membership is £60, plus standard membership of £316.00.
18. **Financial & Administrative Matters**
- 18.1 Accounts for Payment - to receive.
- 18.2 To note that payments in the sum of £4071.17 were authorised at the Amenities meeting on 9<sup>th</sup> February; the sum of £949.00 at the Highways meeting on 16<sup>th</sup> February; and the sum of £4256.04 at the Planning meeting on 24<sup>th</sup> February.
- 18.3 To receive financial statement up to 25<sup>th</sup> February 2026.

### Matters for Report

19. **To receive/approve**, as appropriate, the reports of committees and representatives:
- 19.1 **Amenities Committee** - to receive, for information, the draft minutes of the meeting held on 9<sup>th</sup> February
- 19.2 **Highways Committee** – to receive the draft minutes of the meeting held on 16<sup>th</sup> February
- 19.3 **Planning Committee** – to receive, for information, the agreed minutes of the January meeting and draft minutes / verbal report of the meeting held on 24<sup>th</sup> February
- 19.4 **Neighbourhood Plan Steering Group** – to receive the approved notes of the January meeting and a verbal report of the February meeting. To note that the next meeting is scheduled for Monday 23<sup>rd</sup> March at 7.30pm.
- 19.5 **Climate Change & Biodiversity Action Group** – to note that the next meeting date is scheduled for Thursday 12<sup>th</sup> March 7pm.
- 19.6 **Blaise Liaison Meeting** – to receive a verbal report of the meeting held on 25<sup>th</sup> February
- 19.7 **Rotary House Working Group** – to receive an update
- 19.8 **Village Hall Management Committee** – to note that the next meeting is scheduled for 22<sup>nd</sup> May, 4pm
- 19.9 **Broadwater Action Group**
- 19.10 **Malling Action Partnership (M.A.P.)**
- 19.11 **School Governors**

**19.12 Town Malling Cricket Club****19.13 Malling Society**

**19.14 Chamber of Commerce** – to note that the next meeting is scheduled for Tuesday 10<sup>th</sup> March, 5.30 at the Swan.

**19.15 West Malling Group Practice – PPG meeting** – to note that the next meeting is scheduled for 4<sup>th</sup> March.

**19.16 Tonbridge & Malling Borough Council:**

**Parish Partnership Panel** – to receive draft minutes of the meeting held on Thursday 5<sup>th</sup> February and to note that the next meeting is scheduled for 28<sup>th</sup> May.

**Climate Change Forum** – to receive the minutes of the meeting held on 9<sup>th</sup> February and to note that the next meeting date is 11<sup>th</sup> May.

**19.17 KALC/NALC/CPRE**

**KALC T&M** – to receive the draft minutes of the meeting held on 15<sup>th</sup> January and to note that the next meeting is scheduled for April – date tbc.

**Administration**

**20. Committee/Working Group Meeting dates** – to agree/note dates for meetings where necessary and/or receive update on progress of:

Amenities – Monday 9<sup>th</sup> March – West Malling Village Hall, 7.30pm

Climate Change & Biodiversity Action Group – Thursday 12<sup>th</sup> March - The Clout, 7.00pm

F&GP – Monday 16<sup>th</sup> March – The Clout, 7.30pm

Neighbourhood Plan Steering Group – Monday 23<sup>rd</sup> March - The Clout, 7.00pm

Planning – Tuesday 24<sup>th</sup> March – West Malling Village Hall, 7.30pm

April Full Council – Monday 13<sup>th</sup> April - West Malling Village Hall, 7.30pm - tbc

**21.** Report of Borough Councillor

**22.** Report of County Councillor



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**24<sup>th</sup> February 2026**