

WEST MALLING PARISH COUNCIL

ALL COUNCILLORS ARE HEREBY SUMMONED TO ATTEND THE NEXT FULL COUNCIL MEETING OF THE PARISH COUNCIL
TO BE HELD ON MONDAY 6TH JANUARY 2025 7.30 PM.
AT WEST MALLING VILLAGE HALL, NORMAN ROAD, WEST MALLING

AGENDA

1. **Apologies for Absence** – to receive [LGA 1972 s85(1)]
2. **Declarations of Interest** – to receive [LA 2011 s31]
3. **To approve the minutes** of the Parish Council meeting held on 2nd December [LGA 1972 Sch 12. Para 41(1)]
4. **Matters Arising from the minutes** not otherwise on the agenda
5. **Chairman's Announcements**
6. **Public session** An opportunity for residents to raise questions and issues within the Parish in accordance with Standing Orders. Members of the public may make only one address to the council of no more than five minutes' duration. No decision can be taken during this session, but the Chairman may decide to refer any matters raised for further consideration. This session shall not exceed fifteen minutes unless directed by the chairman of the meeting.
7. **Questions from councillors**
8. **Policing Matters**
 - 8.1 **Police Update** – to receive if available.
 - 8.2 **Other Policing Matters** – to note

Matters requiring decisions

9. **Local Plan**
 - 9.1 to receive an update if available
10. **Rotary House**

Please note that due to the confidential nature of this item (legal matters) it may be advisable in the public interest that the public and press be temporarily excluded and asked to withdraw in accordance with the Public Bodies (Admission to Meetings) Act 1960

 - 10.1 - to receive update if available and to consider the WMPC position with regard to the Fire Exit arrangement which is shown in the Planning application.
11. **West Malling Business Space of Potential Interest to WMPC**

Please note that due to the confidential nature of this item (legal matters) it may be advisable in the public interest that the public and press be temporarily excluded and asked to withdraw in accordance with the Public Bodies (Admission to Meetings) Act 1960

 - 11.1 – to note site visit which took place on 16th December and for members to agree a way forward.
12. **Section 137 donation** – to receive a request from West Malling Chamber of Commerce.

- 13. Risk Assessments**
- 13.1** to receive recommendation from the Macey's Meadow Advisory Committee that the draft risk assessment be agreed.
- 13.2** to receive recommendation from the Highways Committee that the draft risk assessment be agreed.
- 14. Tenders** – to note that Capel Groundcare Ltd will cease trading at the end of February 2025. For members to receive tender costs from Isle Landscapers – to agree.
- 15. Macey's Meadow Hedge Cutting** – for members to consider that the sum of £450.00 be taken from reserves to cover the cost of cutting 'hedge 5' in the meadow. This cost was not included within the 24/25 tender.
- 16. WMPC Draft Budget/Precept 2025/26**
- 16.1 Council Tax Base** – to receive notification from T&MBC that the Council Tax Base for West Malling for 2025/26 is 1,302.42 (this being the number of equivalent Band D properties).
- 16.2** to consider the draft committee budgets for 25/26, to note impact of increases based on the Council Tax Base and to note current reserves position.
- 16.3 Precept** – to agree the precept requirement to be notified to T&MBC by 21st January 2025 or to agree the arrangements for finalising the precept requirement.
- 16.4 Reserves Policy** – to receive and agree a draft policy which will be formalised when setting the precept.
- 17. KALC Community Awards Scheme 2025** – further to the adoption of the 2025 scheme, to note arrangements for public nominations. Nomination deadline is **Friday 7th February 2025**.
- 18. Financial & Administrative Matters**
- 18.1 Accounts for Payment** - to receive
- 18.2** To note that payments in the sum of £6,247.08 were authorised at the Highways meeting on 16th December
- 18.3 Financial Statement up to 31st December** – to receive

Matters for Report

- 19. To receive/approve**, as appropriate, the reports of committees and representatives:
- 19.1 Amenities Committee** – to note that the December meeting was declared inquorate
- 19.2 Highways Committee** - to receive, for information, a verbal report/draft minutes of the meeting held on 16th December
- 19.3 Planning Committee** - to receive, for information, the agreed minutes of the meeting held on the 26th November and the draft minutes of the meeting held on 17th December
- 19.4 Neighbourhood Plan Steering Group** – to receive the approved minutes of the meeting held on 11th December
- 19.5 Broadwater Action Group**

- 19.6 Malling Action Partnership (M.A.P.)**
- 19.7 School Governors**
- 19.8 Malling Society**
- 19.9 Chamber of Commerce** – to note the next meeting date of Thursday 16th January.
- 19.10 West Malling Group Practice – Patient Participation Group** – to note the next meeting date of 22nd January
- 19.11 Tonbridge & Malling Borough Council:**
Parish Partnership Panel – to receive the draft minutes of the meeting held on 21st November and to note that the next meeting is scheduled for 6th February.
- 19.12 KALC/NALC/CPRE**
KALC T&M –to note that the meeting scheduled for 12th December was cancelled and that the next meeting is scheduled for 16th January (via Teams).

Administration

- 20. Committee/Working Group Meeting dates** – to agree/note dates for meetings where necessary and/or receive update on progress of:

Amenities – Monday 13th January – West Malling Village Hall, 7.30pm
F&GP/Full Council - Monday 20th January – The Clout, 7.30pm
Planning - Tuesday 28th January – West Malling Village Hall, 7.30pm

February Full Council – Monday 3rd February - West Malling Village Hall, 7.30pm
- 21. Report of Borough Councillor**
- 22. Report of County Councillor**
- 23. Correspondence – Town & Country Planning Nov/Dec 2024**



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31st December 2024