

WEST MALLING PARISH COUNCIL

ALL COUNCILLORS ARE HEREBY SUMMONED TO ATTEND THE NEXT FULL COUNCIL MEETING OF THE PARISH COUNCIL
TO BE HELD ON MONDAY 2ND SEPTEMBER 7.30 PM.
AT WEST MALLING VILLAGE HALL, NORMAN ROAD, WEST MALLING

AGENDA

1. **Apologies for Absence** – to receive [LGA 1972 s85(1)]
2. **Declarations of Interest** – to receive [LA 2011 s31]
3. **To approve the minutes** of the Parish Council meeting held on 1st July [LGA 1972 Sch 12. Para 41(1)]
4. **Matters Arising from the minutes** not otherwise on the agenda
5. **Chairman's Announcements**
6. **Public session** An opportunity for residents to raise questions and issues within the Parish in accordance with Standing Orders. Members of the public may make only one address to the council of no more than five minutes' duration. No decision can be taken during this session, but the Chairman may decide to refer any matters raised for further consideration. This session shall not exceed fifteen minutes unless directed by the chairman of the meeting.
7. **Questions from councillors**
8. **Policing Matters**
 - 8.1 **Police Update** – Clerk to update members on her informal meeting with PC Farmer and to update members on the resident drop in session to be held potentially on Thursday 19th September 12-2pm at The Clout.
 - 8.2 **Other Policing Matters** – to note the incident of anti-social behaviour/criminal damage at the ball park
 - 8.3 **Eastern Cyber Resilience Centre** – to note the Police visit to the parish office and the offer of attendance at a parish council meeting to discuss protecting businesses from cyber-crime.

Matters requiring decisions

9. **Local Plan**
 - 9.1 to receive an update if available
 - 9.2 NPPF consultation, to note the proposed reforms to the National Planning Policy Framework. To consider WMPC response to the consultation including the possibility of working with other Malling parishes. [Proposed reforms to the National Planning Policy Framework and other changes to the planning system - GOV.UK \(www.gov.uk\)](https://www.gov.uk/government/consultations/proposed-reforms-to-the-national-planning-policy-framework-and-other-changes-to-the-planning-system) Deadline 24th September 2024
10. **Rotary House**

Please note that due to the confidential nature of this item (legal matters) it may be advisable in the public interest that the public and press be temporarily excluded and asked to withdraw in accordance with the Public Bodies (Admission to Meetings) Act 1960

 - 10.1 to note the additional submissions made to TMBC - [Citizen Portal Planning \(agileapplications.co.uk\)](https://agileapplications.co.uk)
 - 10.2 to agree that in the event of the Parish Council achieving a managerial role with regards to the use of Rotary House, the Council would firstly undertake a public consultation before a decision on the use of the building was reached.

11. **Section 137 donation request** – to receive a recommendation from the Finance & General Purposes Committee that a donation be made to Kent Surrey Sussex Air Ambulance in the sum of £350.00
12. **Amenities**
 - 12.1 **Playing Field – Bouncy Castle and BBQ/Outdoor Food Policy for events** – to receive a recommendation from the Amenities Committee that the draft policy be adopted.
 - 12.2 **EV Charging Points** – to receive a recommendation from the Amenities Committee that EV Charging points be installed at West Malling Village Hall. Installation is via a KCC scheme at no cost to WMPC. To note the suggested positioning of the points and to agree the draft KCC/WMPC lease if available.
 - 12.3 **Section 106 monies/adult gym equipment survey** – to receive a recommendation from the Amenities Committee that the Council accept the quote from Roth Creative in the sum of £120.00 +VAT for the design of a flyer to assist with advertising a public consultation/survey to identify the need/specifications for adult gym equipment.
13. **West Malling Village Hall Committee** – to consider appointing a second WMPC representative to the Committee
14. **Attendance Policy** – to receive a recommendation from the F&GP Committee that the draft attendance policy be adopted.
15. **Local Transport Plan 5** – to agree WMPC response. Deadline 18th September
16. **West Malling Group Practice** – to consider whether WMPC should hold an Anima workshop in conjunction with WMGP and the Patient Participation Group.
17. **Macey’s Meadow** – to note that two gazebos have been purchased in the total sum of £315.36 +VAT. To receive request from the Advisory Committee that one gazebo be purchased using Macey’s safeguarded sums and the second from South East Water Community Compensation – each gazebo costing £157.68 +VAT
18. **Climate Change & Biodiversity Action Group**
 - 18.1 as per the group Terms of Reference, to ratify the decision of the group to elect Cllr Stacpoole as Leader/Chair of the working group and Cllr Margetts as the Deputy Leader/Chair.
 - 18.2 to note receipt of the Kent Wildlife Trust survey of Macey’s Meadow and management recommendations. To further note that payment of £480 +VAT is to be taken from the CC&BAG safeguarded sums.
19. **Correspondence**

Helen Grant, MP for Maidstone & Malling – to receive email from Ms Grant requesting a meeting – to agree a way forward.
20. **Financial & Administrative Matters**
 - 20.1 **Accounts for Payment** - to receive
 - 20.2 To note that payments in the sum of £9516.19 were authorised at the Planning meeting on 31st July and £5535.97 at the Amenities meeting on 12th August
 - 20.3 **Financial Statement up to 31st July and 29th August** – to receive
 - 20.4 **Quarter 1 Receipts & Payments** – to receive

Matters for Report

21. **To receive/approve**, as appropriate, the reports of committees and representatives:
 - 21.1 **Finance & General Purposes Committee** - to receive, for information, the draft minutes of the meeting held on 11th July

- 21.2 Planning Committee** - to receive, for information, the agreed minutes of the meeting held on 25th June (unavailable at the July meeting of Full Council) and the draft minutes of the meeting held on 31st July.
- 21.3 Amenities Committee** - to receive, for information, the draft minutes of the meeting held on 12th August (July meeting was cancelled).
- 21.4 Neighbourhood Plan Steering Group** – to receive finalised minutes of the meeting held on 12th June.
- 21.5 Climate Change & Biodiversity Action Group** – to receive draft minutes of the meeting held on 8th August
- 21.6 Macey’s Meadow Advisory Committee** – to receive verbal report/draft minutes of the meeting held on 22nd August
- 21.7 Broadwater Action Group**
- 21.7 Malling Action Partnership (M.A.P.)**
- 21.8 School Governors**
- 21.9 Malling Society**
- 21.10 Chamber of Commerce** to receive notes of the meetings held in July and August.
- 21.11 West Malling Group Practice – Patient Participation Group** – to receive notes from Cllr Margetts of the meeting held on 11th July
- 21.12 Tonbridge & Malling Borough Council:**
Parish Partnership Panel – to receive notes from Cllr Mann of the meeting held on 29th August
- 21.13 KALC/NALC/CPRE**
KALC T&M – to note that the next meeting is scheduled for 26th September (tbc)

Administration

- 22. Committee Meeting dates** – to agree/note dates for meetings where necessary and/or receive update on progress of:
- Amenities – Monday 9th September – West Malling Village Hall, 7.30pm
Planning - Tuesday 24th September -
F&GP – Monday 30th September – The Clout, 7.30
October Full Council 7th October - West Malling Village Hall, 7.30pm
- 23. Report of Borough Councillor**
- 24. Report of County Councillor**



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28th August 2024