

WEST MALLING PARISH COUNCIL

ALL COUNCILLORS ARE HEREBY SUMMONED TO ATTEND THE NEXT FULL COUNCIL MEETING OF THE PARISH COUNCIL
TO BE HELD ON MONDAY 1ST JULY 7.30 PM.
AT WEST MALLING VILLAGE HALL, NORMAN ROAD, WEST MALLING

AGENDA

1. **Apologies for Absence** – to receive [LGA 1972 s85(1)]
2. **Declarations of Interest** – to receive [LA 2011 s31]
3. **To approve the minutes** of the Parish Council meeting held on 3rd June [LGA 1972 Sch 12. Para 41(1)]
4. **Matters Arising from the minutes** not otherwise on the agenda
5. **Chairman's Announcements**
6. **Public session** An opportunity for residents to raise questions and issues within the Parish in accordance with Standing Orders. Members of the public may make only one address to the council of no more than five minutes' duration. No decision can be taken during this session, but the Chairman may decide to refer any matters raised for further consideration. This session shall not exceed fifteen minutes unless directed by the chairman of the meeting.
7. **Questions from councillors**
8. **Policing Matters**
 - 8.1 **Police Update**
 - 8.2 **Other Policing Matters** – to note the incident(s) of criminal damage at the refurbished tennis courts.

Matters requiring decisions

9. **Local Plan**
 - 9.1 to receive an update if available
10. **Rotary House**

Please note that due to the confidential nature of this item (legal matters) it may be advisable in the public interest that the public and press be temporarily excluded and asked to withdraw in accordance with the Public Bodies (Admission to Meetings) Act 1960

To note the planning application for change of use and to ratify comments agreed at the planning meeting on 25th June.

[Citizen Portal Planning - application details \(agileapplications.co.uk\)](http://agileapplications.co.uk)
11. **Section 137 donation request** – to receive/consider a donation request from West Malling Primary School

12. Amenities

12.1 Tree work, Ryarsh Lane allotments – recommendation from the Amenities Committee that the sum of £10.00 be taken from reserves to cover the additional costs of tree work required following a tree survey. Costs of work being £210; £200 available to spend in 24/25 budget.

12.2 Playing field risk assessment – to receive recommendation from the Amenities Committee that the updated risk assessment be adopted - amendments made to reflect the tennis court Smart Access Entry System.

13. Neighbourhood Plan Steering Group – recommendation from the Planning Committee that the updated Terms of Reference for the steering group be adopted.

14. Staff Matters

Please note that due to the confidential nature of this item (staff matters) it may be advisable in the public interest that the public and press be temporarily excluded and asked to withdraw in accordance with the Public Bodies (Admission to Meetings) Act 1960

CiLCA qualification – to receive request from Clerk that the sum of £315 be taken from reserves to enable re-enrolment on the course from either 1st August or 1st October. Additionally, the sum of £50.00 to be taken from reserves to fund ad-hoc mentoring sessions with SLCC trainers.

15 Financial & Administrative Matters

15.1 Accounts for Payment - to receive

15.2 To note that payments in the sum of £7698.97 were authorised at the Amenities meeting on 10th June and £3845.12 at the Highways meeting on 17th June

15.3 Financial Statement up to 27th June – to receive

Matters for Report**16. To receive/approve**, as appropriate, the reports of committees and representatives:

16.1 Amenities Committee - to receive, for information, the draft minutes of the meeting held on 10th June

16.2 Highways Committee – to receive, for information, the draft minutes of the meeting held on 17th June

16.3 Planning Committee

1) to receive, for information, the agreed minutes of the meeting held on 18th June and the draft minutes/verbal report of the meeting held on 25th June.

2) to consider further information from TMBC planning officer. and agree a way forward

16.4 Neighbourhood Plan Steering Group – to receive minutes of the meetings held on 8th May and 12th June.

16.5 Macey's Meadow Advisory Committee – to receive draft minutes of the meeting held on 23rd May (unavailable at the June meeting)

16.6 Broadwater Action Group – to note that the AGM is to take place on Saturday 29th June and to receive the Annual Report.

- 16.7 Malling Action Partnership (M.A.P.)**
- 16.8 School Governors**
- 16.9 Malling Society**
- 16.10 Chamber of Commerce / Christmas Lights Committee** – to receive notes of the meetings held on 14th, 23rd May and 18th June
- 16.11 Tonbridge & Malling Borough Council:**
Parish Partnership Panel – to receive draft minutes of the meeting held on 30th May
- 16.12 KALC/NALC/CPRE**
KALC T&M – to note that the next meeting is scheduled for 11th July (in person) & to receive draft minutes of the April meeting.

Administration

- 17. Committee Meeting dates** – to agree/note dates for meetings where necessary and/or receive update on progress of:

Amenities – Monday 8th July – West Malling Village Hall, 7.30pm
F&GP – Thursday 11th July – The Clout, 7.30
Climate Change & Biodiversity Action Group – Thursday 18th July, 6.30 - The Clout.
Planning – July meeting tbc

September Full Council 2nd September - West Malling Village Hall, 7.30pm
- 18. Report of Borough Councillor**
- 19. Report of County Councillor**
- 20. Correspondence**
Town & Country Planning Journal May June 24
Open Space Summer 2024



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