

WEST MALLING PARISH COUNCIL

ALL COUNCILLORS ARE HEREBY SUMMONED TO ATTEND THE NEXT FULL COUNCIL MEETING OF THE PARISH COUNCIL
TO BE HELD ON MONDAY 3RD JUNE 7.30 PM.
AT WEST MALLING VILLAGE HALL, NORMAN ROAD, WEST MALLING

AGENDA

1. **Apologies for Absence** – to receive [LGA 1972 s85(1)]
2. **Declarations of Interest** – to receive [LA 2011 s31]
3. **To approve the minutes** of the Parish Council meeting held on 13th May [LGA 1972 Sch 12. Para 41(1)]
4. **Matters Arising from the minutes** not otherwise on the agenda
5. **Chairman's Announcements**
6. **Public session** An opportunity for residents to raise questions and issues within the Parish in accordance with Standing Orders. Members of the public may make only one address to the council of no more than five minutes' duration. No decision can be taken during this session, but the Chairman may decide to refer any matters raised for further consideration. This session shall not exceed fifteen minutes unless directed by the chairman of the meeting.
7. **Questions from councillors**
8. **Policing Matters**
 - 8.1 **Police Update**
 - 8.2 **Other Policing Matters**

Matters requiring decisions

9. **Local Plan**
 - 9.1 to receive an update if available
 - 9.2 to consider the format of the public consultation meeting & and arrangements for formulating WMPC response.
10. **Rotary House**

Please note that due to the confidential nature of this item (legal matters) it may be advisable in the public interest that the public and press be temporarily excluded and asked to withdraw in accordance with the Public Bodies (Admission to Meetings) Act 1960

To receive update
11. **Town Malling Cricket Club** – to note the request to install a 'plastic wicket' to replace an existing non turf wicket. WMPC being consulted as the land owners. To agree response.
12. **Meetings with Developers** – to receive recommendation from the Planning Committee that WMPC should not, as a matter of policy, meet with developers regarding speculative planning applications when approached to do so and that once an application is submitted, representatives from WMPC (no fewer than 2) can meet with developers in particular to seek clarification on the detail of the application.

13. Grounds Maintenance

Please note that due to the confidential nature of this item (tenders/legal matters) it may be advisable in the public interest that the public and press be temporarily excluded and asked to withdraw in accordance with the Public Bodies (Admission to Meetings) Act 1960.

To receive recommendation from the Amenities Committee that part of the grounds maintenance contract be terminated due to the contractor's failure to fulfil the terms of the contract. Should members agree termination of the contract for members to then consider the way forward including the funding of these works with another contractor.

14 Financial & Administrative Matters

14.1 Accounts for Payment - to receive

14.2 Financial Statement up to 23rd May – to receive

14.3 Audit 2023/2024 – to note receipt of the internal auditor's written report and signature of the 23/24 statement.

14.4 Internal Audit Control – to review the effectiveness of WMPC system of internal control, before approving the Annual Governance Statement.

14.5 Audit 2023/2024 – to complete Section 1 Annual Governance Statement 2023/24 for audit purposes (deadline 30th June 2024)

14.6 Audit 2023/2024 – to complete Section 2 Accounting Statement 2023/24 for audit purposes (deadline 30th June 2024)

Matters for Report

15. To receive/approve, as appropriate, the reports of committees and representatives:

15.1 Amenities Committee - to receive, for information, the draft minutes of the meeting held on 20th May

15.2 Planning Committee – to receive, for information, the draft minutes of the meeting held on 24th May.

Neighbourhood Plan Steering Group – to receive draft minutes of the meeting held on 8th May

15.3 Macey's Meadow Advisory Committee – to receive a verbal report/draft minutes of the meeting held on 23rd May.

15.4 Broadwater Action Group

15.5 Malling Action Partnership (M.A.P.)

15.6 School Governors

15.7 Malling Society

15.8 Chamber of Commerce / Christmas Lights Committee

15.8.1 to receive verbal feedback from Cllr Dean of the meeting held on 14th May and to note that the next meeting is scheduled for 18th June.

15.8.2 to note the launch of a shop loyalty scheme, the West Malling Card - [WM Card | Support Local](#)

- 15.9 Tonbridge & Malling Borough Council:**
Parish Partnership Panel – to receive a brief written report from Cllr Mann if available.
- 15.10 KALC/NALC/CPRE**
NALC – to note receipt of the 2024 Good Councillors Guide – previously circulated
KALC T&M – to note that the next meeting is scheduled for 11th July (in person)

Administration

- 16. Committee Meeting dates** – to agree/note dates for meetings where necessary and/or receive update on progress of:
- Amenities – Monday 10th June – West Malling Village Hall, 7.30pm
Highways – Monday 17th June – The Clout, 7.30
Planning – Tuesday 25th June at West Malling Village Hall, 7.30
- Retrofit talk – Thursday 13th June at The Clout 6.30 – 8.30
Neighbourhood Plan talk – Thursday 27th June at The Clout – 6.30 (tbc)
- July Full Council 1st July - West Malling Village Hall, 7.30pm
F&GP – Thursday 11th July - tbc
- 17. Report of Borough Councillor**
- 18. Report of County Councillor**



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29th May 2024