

WEST MALLING PARISH COUNCIL

**ALL COUNCILLORS ARE HEREBY SUMMONED TO ATTEND
THE NEXT FULL COUNCIL MEETING OF THE PARISH COUNCIL
TO BE HELD ON MONDAY 5TH FEBRUARY 7.30 PM.
AT WEST MALLING VILLAGE HALL, NORMAN ROAD, WEST MALLING**

AGENDA

1. **Apologies for Absence**
2. **Declarations of Interest** – to receive
3. **To approve the minutes** of the Parish Council meeting held on 8th January
4. **Matters Arising from the minutes** not otherwise on the agenda
5. **Chairman's Announcements**
6. **Questions from members of the public and councillors**
7. **Policing Matters**
 - 7.1 **Police Update**
 - a) to note that PC Whitehead has moved from Kings Hill CSU to Tunbridge Wells.
 - b) to receive feedback from the Police on their attendance at the January Farmer's Market
 - 7.2 **Other Policing Matters**
 - a) to note that street column 86 (Offham Road) has been deliberately damaged beyond repair; for Council to consider claiming on insurance for the replacement costs of £1295.00, excess in the sum of £100.00

Matters requiring decisions

8. **Local Plan** – to receive an update if available
9. **Rotary House**

Please note that due to the confidential nature of this item (legal matters) it may be advisable in the public interest that the public and press be temporarily excluded and asked to withdraw in accordance with the Public Bodies (Admission to Meetings) Act 1960

To receive an update if available
10. **West Malling Public Conveniences**

To note that all parties are working towards a transfer date of 12th February & to note, for information, results of surveys and other progress made since January Full Council.
11. **Donations** – to receive requests and to consider Section 137 donations from:
 - We Are Beams
 - Communigrow (if available)

12. **Annual Parish Meeting** – to consider arrangements for the meeting including date and potential topic for presentation. This is to be held between 1st March and 1st June inclusive.
13. **Parish Infrastructure Statement** – recommendation from the Planning Committee that the revised statement be adopted and submitted to TMBC.
14. **The Great Big Green Week** – to note that this runs from 8th – 16th June and to note and discuss events for the week.
[Great Big Green Week — The Climate Coalition](#)
15. **Graffiti and Street Art Consultation** – to agree a way forward. Deadline 29th February
[Graffiti and street art consultation – Tonbridge and Malling Borough Council \(tmbc.gov.uk\)](#)
16. **Winter Support Grant** – to ratify decision to apply for a grant in the sum of £986.79 to enable the start up of a Warm Homes Scheme.
17. **Financial & Administrative Matters**
 - 17.1 **Accounts for Payment** - to receive
 - 17.2 To note that payments in the sum of £2361.86 were authorised at the Planning meeting on 18th December
 - 17.3 **Financial Statement up to 31st January** – to receive
 - 17.4 **Unity Trust Bank** – it has previously been agreed that the parish current and deposit accounts be transferred to Unity Bank, they are currently with Santander. In view of the time lapsed in making that decision, to receive paper from Clerk outlining Unity banking costs and options for savings account. To agree a way forward having considered options.

Matters for Report

18. **To receive/approve**, as appropriate, the reports of committees and representatives:
 - 18.1 **Highways Committee** - to receive, for information, the draft minutes of the meeting held on 18th December (unavailable for the January Full Council meeting)
 - 18.2 **Planning Committee** – to receive, for information, the agreed minutes of the meeting held on 12th January and the draft minutes of the meeting held on 30th January
 - 18.3 **Amenities Committee** – to receive, for information, the draft minutes of the meeting held on 15th January
 - 18.4 **Climate Change & Biodiversity Action Group** - to receive, for information, the draft notes of the meeting held on 22nd January
 - 18.5 **Macey's Meadow Advisory Committee** – to receive, for information, the draft notes of the meeting held on 25th January
 - 18.6 **Broadwater Action Group**
 - 18.7 **Malling Action Partnership (M.A.P.)**

18.8 School Governors

18.9 Malling Society

18.10 Chamber of Commerce / Christmas Lights Committee – to note that the next meeting is to be held on Tuesday 6th February at 5.30 at The Swan. Mr Stevens hopes to be in attendance.

18.11 Tonbridge & Malling Borough Council:

Parish Partnership Panel – to note that the next meeting is to be held on Thursday 8th February and will be an informal online meeting concentrating on the Agile system.

18.12 KALC/NALC/CPRE

KALC T&M – to note that the next meeting will be held on Thursday 8th February on Teams

Administration

19. Committee Meeting dates – to agree/note dates for meetings where necessary and/or receive update on progress of:

Planning – Friday 9th February at The Clout, 9am

Amenities – Monday 12th February – West Malling Village Hall, 7.30pm

Highways – Monday 19th February at The Clout, 7.30

Planning – Tuesday 27th February at West Malling Village Hall, 7.30

Climate Change & Biodiversity Action Group – TBC

March Full Council, Monday 4th March – West Malling Village Hall, 7.30

Macey's Meadow Advisory Committee – Thursday 11th April

20. Report of Borough Councillor

21. Report of County Councillor

22. Correspondence

Town & Country Planning Journal Jan/Feb 24 – available from the office

Email received from Heart of Kent Hospice re Section 137 donation



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31st January 2024