

WEST MALLING PARISH COUNCIL

**ALL COUNCILLORS ARE HEREBY SUMMONED TO ATTEND
THE NEXT FULL COUNCIL MEETING OF THE PARISH COUNCIL
TO BE HELD ON MONDAY 4TH SEPTEMBER 7.30 PM.
AT WEST MALLING VILLAGE HALL, NORMAN ROAD, WEST MALLING**

AGENDA

1. **Apologies for Absence**
2. **Declarations of Interest** – to receive
3. **To approve the minutes** of the Parish Council meeting held on 3rd July 2023.
4. **Matters Arising** from the minutes not otherwise on the agenda
5. **Chairman's Announcements**
6. **Questions from members of the public and councillors**
7. **Policing Matters**
 - 7.1 **Police Update**
 - 7.2 **Other Policing Matters**

Matters requiring decisions

8. **Local Plan**
 - 8.1 **Updates** – to receive any updates and to note the progress of the joint parish Green Belt extension petition.
9. **Rotary House**

Please note that due to the confidential nature of this item (legal matters) it may be advisable in the public interest that the public and press be temporarily excluded and asked to withdraw in accordance with the Public Bodies (Admission to Meetings) Act 1960

 - 9.1 – to note that the application to re-list the site as an Asset of Community Value has been successful.
 - 9.2 - to receive the valuations of the Rotary House site – if available.
 - 9.3 – Community Ownership Fund - to agree the draft expression of interest application (EOI) for government funding towards the purchase price of Rotary House. Deadline for submission of EOI is 20th September, deadline for a full application is 11th October 2023.
 - 9.4 - to delegate F&GP Committee to identify further sources of grant funding from the Government Debt management Office / PWLB lending facility (operated by DMO) and others and prepare any necessary applications.
NB: Any loan agreement would be subject to Full Council approval and possibly public consultation.

10. West Malling Public Conveniences

10.1 – King Street – to note receipt of email from Stuart Edwards dated 14th July 2023 and subsequent correspondence. To note that WMPC has agreed, in principle, to purchasing the site subject to agreeing terms. To note that WMPC has requested a face to face meeting with Matt Boughton and TMBC officers and has also requested that TMBC Cabinet consider approving putting any income from the future sale of the King Street toilets towards the cost of new provision in West Malling. To consider terms and conditions as provided by TMBC and to agree a way forward.

10.2 – Potential New Toilet Block - to note receipt of email from Stuart Edwards dated 9th August 2023 and to note that TMBC's acceptance that there is nothing to prohibit the use of the site preferred by WMPC for new toilets. To note suggested action to be taken by WMPC and to consider the way forward.

To note that Mrs Dean, in her capacity as Borough Councillor for West Malling has written to Head of TMBC Planning to request, without prejudice, that in the event that TMBC are minded to approve the London Road application for 140 car units, consideration be given to requesting a developer contribution towards public toilet provision.

11. Allotment Policy Document 2023 – 2027 – to note receipt of the updated policy and to receive a recommendation from the Amenities Committee that the updated policy be adopted.

12. Four Year Plan Meeting – to review and agree the agenda for the informal meeting taking place on 23rd September, 9.30 – 12.30. Timings to be confirmed.

13. Ball Park – supply and installation of backboard – recommendation from the Amenities Committee that the sum of £555.00 be taken from reserves (South East Water compensation)

14. KCC Consultations:

14.1 Kent's Community Warden Consultation. Deadline 3rd October
www.kent.gov.uk/communitywardenreview

14.2 KCC's Budget Consultation. Deadline 6th September.
www.kent.gov.uk/budget

14.3 Emerging Local Transport Plan. Deadline 18th September
www.kent.gov.uk/ltp5.

14.4 Kent Family Hub Services Consultation. Deadline 13th September.
www.kent.gov.uk/familyhubservices

15. Office Matters

15.1 The Clout Rental Agreement – to note that a draft agreement has been provided by the Trustees of the property – to agree a way forward.

15.2 Clerk's Study Leave – to agree

16. Financial & Administrative Matters

16.1 Accounts for Payment - to receive

16.2 To note that payments in the sum of £5,051.31 were authorised at the Planning Committee meeting on 21st July and that payments in the sum of £5,883.76 were authorised at the Amenities Committee meeting on 14th August.

16.3 Financial Statement up to 31st August 2023 – to receive

Matters for Report

17. **To receive/approve**, as appropriate, the reports of committees and representatives:
- 17.1 **Highways Committee** – to receive, for information, the draft minutes of the meeting held on 19th June (unavailable at the July meeting).
 - 17.2 **Amenities Committee** – to receive, for information, the agreed minutes of the meeting held on 10th July and draft minutes of the meeting held on 14th August.
 - 17.3 **Planning Committee** – to receive, for information, the agreed minutes of the meeting held on 27th June (unavailable at the July meeting); agreed minutes of the meeting held on 21st July and the draft minutes of the meetings held on 25th July and 1st September.
 - 17.4 **Macey’s Meadow Advisory Committee** – to receive a verbal report of the meeting held on 23rd August
 - 17.5 **Broadwater Action Group**
 - 17.6 **Malling Action Partnership (M.A.P.)**
 - 17.7 **School Governors**
 - 17.8 **Malling Society**
 - 17.9 **Chamber of Commerce / Christmas Lights Committee** – to note that the next meeting is to be held on 19th September – to agree attendance of Parish Council representative.
 - 17.10 **Tonbridge & Malling Borough Council:**
Parish Partnership Panel – to note that the last meeting took place on 31st August 2023 and to receive a verbal report from Mr. Mann.
 - 17.11 **KALC/NALC/CPRE**
KALC T&M meeting – to note that the next meeting date is scheduled for 28th September (AGM).

Administration

18. **Committee Meeting dates** – to agree/note dates for meetings where necessary and/or receive update on progress of:
- Amenities – Monday 11th September – West Malling Village Hall, 7.30pm
F&GP – Monday 18th September at The Clout
Planning – Thursday 28th September – West Malling Village Hall, 7.30pm (Cllr. Taylor in attendance)
Climate Change & Biodiversity Action Group – Thursday 28th September 6.45 - tbc
19. **Report of Borough Councillor**
20. **Report of County Councillor**

