

WEST MALLING PARISH COUNCIL

NOTICE IS HEREBY GIVEN OF A MEETING OF THE PARISH COUNCIL
TO BE HELD ON MONDAY 9TH JANUARY 7.30 PM.
AT WEST MALLING VILLAGE HALL, NORMAN ROAD, WEST MALLING

AGENDA

1. **Apologies for Absence**
2. **Declarations of Interest** – to receive
3. **To approve the minutes** of the Parish Council Meeting held on 5th December
4. **Matters Arising** from the minutes not otherwise on the agenda
5. **Chairman's Announcements**
6. **Questions from members of the public and councillors**
7. **Policing Matters**
 - 7.1 **Police Update** – to note receipt of December report – if available.
 - 7.2 **Other Policing Matters**

Matters requiring decisions

8. **WMPC Draft Budget 2023/24**
 - 8.1 **Council Tax Base** – to receive notification from T&MBC that the Council Tax Base for West Malling for 2023/24 is 1,222.75 (this being the number of equivalent Band D properties).
 - 8.2 To consider in detail each committee budget which will be finalised and precept set at an extraordinary meeting to be held on Monday 16th January.
9. **Local Plan**
 - 9.1 **Updates** – to receive any updates.
 - 9.2 **Green Belt extension petition / campaign** – to receive an update if available.

10. **Neighbourhood Plan** – recommendation from the Planning Committee that consideration be given to the formation of a working group which will help facilitate the Neighbourhood Plan process, the group to be made up of 2 members from the Planning committee and 1 from both the Highways and Amenities committees.
11. **West Malling Public Conveniences** – to receive an update if available.
12. **Highways Matters**
 - 12.1 **Highways Committee Risk Assessment** – recommendation from the Highways Committee that the draft Risk Assessment be adopted.
 - 12.2 **Salt bins** – recommendation from the Highways Committee that £75.00 be taken from reserves to cover the cost of an additional salt collection and distribution.
13. **KALC Community Awards Scheme 2023** - for Council to consider adopting the 2023 scheme and to consider nominations (closing date for nominations is **Tuesday 28th February 2023**)
14. **Bus Services** – to receive a verbal report of the meeting held on Monday 19th December and to note that the Community Transport Grant deadline has been extended to 12th February.
www.kent.gov.uk/communitytransportgrant and information about community transport in general, is available here: www.kent.gov.uk/communitytransport.
15. Please note that due to the confidential nature of this item (staff matters / legal matters) it may be advisable in the public interest that the public and press be temporarily excluded and asked to withdraw in accordance with the Public Bodies (Admission to Meetings) Act 1960.

Staff Appraisal
Legal Matters
16. **Kent Fire and Rescue Service - Safety and Wellbeing Plan 2023 public consultation** - to consider WMPC response. Deadline - Friday 13 January 2023 at 9am
Link to plan - <https://www.kent.fire-uk.org/report/safety-and-wellbeing-plan-2023>
Link to survey - <https://eu.surveymonkey.com/r/CCQS9WV>
17. **Financial & Administrative Matters**
 - 17.1 **Accounts for Payment** - to receive and to note that the payment to SLCC for Clerk's membership exceeds the budgeted figure, this is due to an increase in membership fee which is linked to salary. The sum of £59.00 to be taken from reserves.
 - 17.2 **Financial Statement up to 31st December 2023**

Matters for Report

18. **To receive/approve**, as appropriate, the reports of committees and representatives:
 - 18.1 **Highways Committee** - to receive, for information, the draft minutes of the meeting held on 19th December

- 18.2 Planning Committee** – to receive, for information, the draft minutes of the meetings held on 6th and 16th December
- 18.3 Climate Change & Biodiversity Action group** – to receive, for information, the draft notes of the meeting held on 19th December
- 18.4 Malling Action Partnership (M.A.P.)**
- 18.5 School Governors**
- 18.6 Malling Society**
- 18.7 Chamber of Commerce / Christmas Lights Committee** – to receive a verbal report of the meeting held on Tuesday 6th December.
- 18.8 Tonbridge & Malling Borough Council:**
Parish Partnership Panel – to receive the draft minutes of the meeting held on 3rd November and to note that the next meeting will take place on 9th February 2023.
Tonbridge & Malling Community Safety Partnership Winter newsletter – to note receipt (previously circulated).
- 18.9 KALC/NALC/ACRK/CPRE**
KALC T&M meeting – next meeting date to be advised.

Administration

- 19. Committee Meeting dates** – to agree/note dates for meetings where necessary and/or receive update on progress of:
Extraordinary Full Council – Monday 16th January - Clout
Amenities – Monday 23rd January – West Malling Village Hall
Planning – Tuesday 24th January – West Malling Village Hall
Macey's Meadow Advisory Committee – Wednesday 25th January – West Malling Village Hall
Climate Change & Biodiversity Action Group – Tuesday 31st January, 7pm – Clout.
- February Full Council – 6th February
- 20. Report of Borough Councillor**
- 21. Report of County Councillor**
- 22. Correspondence**
Open Space Autumn / Winter 2022 (available from the office)
Pilsdon at Malling Autumn newsletter (circulated via email)



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