

WEST MALLING PARISH COUNCIL

NOTICE IS HEREBY GIVEN OF A MEETING OF THE PARISH COUNCIL
TO BE HELD ON MONDAY 5TH DECEMBER, 7.30 PM.
AT WEST MALLING VILLAGE HALL, NORMAN ROAD, WEST MALLING

AGENDA

1. **Apologies for Absence**
2. **Declarations of Interest** – to receive
3. **To approve the minutes** of the Parish Council Meeting held on 7th November
4. **Matters Arising** from the minutes not otherwise on the agenda
5. **Chairman's Announcements**
6. **Questions from members of the public and councillors**
7. **Policing Matters**
 - 7.1 **Police Update** – to note receipt of November report – if available.
 - 7.2 **Other Policing Matters**

Matters requiring decisions

8. **Local Plan**
 - 8.1 **Updates** – to receive any updates including the submission of 65 new sites.
 - 8.2 **Request for a second public consultation** – to note that a response has been received from T&MBC to our letter dated 16th November which requested that T&MBC consider a further public consultation before the Local Plan progresses to the Reg 19 stage.
 - 8.3 **Green Belt extension** – for members to consider establishing a joint petition/campaign with East Malling & Larkfield Parish Council – to agree a way forward.
9. **West Malling Public Conveniences** – to receive an update if available.
10. **Donations**– to consider recommendation from the meeting of F&GP Committee that the Heart of Kent Hospice receive a donation in the sum of £300.

11. **Birling Road Appeal** - to note that Leybourne Parish Council is now in receipt of final legal and expert costs which now total £10,000 (£8,000 for Counsel and £2,000 for the planning consultant); previous estimated costs had been £6,000 of which WMPC had agreed to pay £2000. Members to consider an additional payment towards the costs; any payment would need to be made from reserves
12. **Litter picker contract** – to receive draft contract
13. Please note that due to the confidential nature of this item (staff matters) it may be advisable in the public interest that the public and press be temporarily excluded and asked to withdraw in accordance with the Public Bodies (Admission to Meetings) Act 1960.
- Salaries** – to note receipt of the 2022/23 National Salary Award and to receive recommendation from the F&GP committee that the award be implemented and back-pay (April 22) be taken from reserves (exact figures to be provided).
- Appraisals** – to receive report following the Clerk’s appraisal on 23rd November and to consider any recommendations. To note that the Assistant Clerk’s appraisal will take place on 9th December.
14. **WMPC Draft Budget 2023/24**
- 14.1 Consideration of draft committee budgets and
- 14.2 To note the effect of the Council Tax base 23/24 as advised by TMBC.(subject to this figure being provided)
- 14.3 To agree arrangements for finalising the budget.
15. **Kent Fire and Rescue Service - Safety and Wellbeing Plan 2023 public consultation** - to consider WMPC response. Deadline - Friday 13 January 2023 at 9am
Link to plan - <https://www.kent.fire-uk.org/report/safety-and-wellbeing-plan-2023>
Link to survey - <https://eu.surveymonkey.com/r/CCQS9WV>
16. **Extension of the 20mph zone** – to receive draft scheme
17. **Financial & Administrative Matters**
- 17.1 **Accounts for Payment**
- 17.2 **To note the following payment was made since the last Full Council Meeting** - £2,120.85 authorised at the F&GP meeting held on 21st November 2022
- 17.3 **Financial Statement up to 28th November 2022**

Matters for Report

18. **To receive/approve**, as appropriate, the reports of committees and representatives:
- 18.1 **Amenities Committee** – to receive, for information, the draft minutes of the meeting held on 14th November
- 18.2 **Finance & General Purposes Committee** - to receive, for information, the draft minutes of the meeting held on 21st November

- 18.3 Planning Committee** – to receive, for information, the draft minutes of the meeting held on 22nd November
- 18.4 Climate Change & Biodiversity Action group** – to receive, for information, the draft notes of the meeting held on 22nd November
- 18.5 Malling Action Partnership (M.A.P.)**
- 18.6 School Governors**
- 18.7 Malling Society**
- 18.8 Chamber of Commerce / Christmas Lights Committee** – to note that the next meeting will take place on Tuesday 6th December, 5.30 at The Swan.
- 18.9 Tonbridge & Malling Borough Council:**
Parish Partnership Panel – to note that the next meeting will take place on 9th February 2023
- 18.10 KALC/NALC/ACRK/CPRE**
KALC T&M meeting – to note that the next meeting will take place on Thursday 15th December at 7.30. This meeting will be held via Zoom.

Administration

- 19. Committee Meeting dates** – to agree/note dates for meetings where necessary and/or receive update on progress of:
 Planning – Tuesday 6th December – Clout – 2.30
 Amenities – Monday 12th December – West Malling Village Hall
 Highways – Monday 19th December – Clout
 Climate Change & Biodiversity Action Group – Monday 19th December

 January Full Council – 9th January
- 20. Report of Borough Councillors**
- 21. Report of County Councillor**
- 22. Correspondence**
 Countryside Voices Autumn / Winter 22/23 (available from the office)



Claire Christmas
 Clerk to the Parish Council
 9 High Street, West Malling
 01732 870872
clerk@westmallingspc.org