

WEST MALLING PARISH COUNCIL

NOTICE IS HEREBY GIVEN OF A MEETING OF THE PARISH COUNCIL
TO BE HELD ON MONDAY 4TH APRIL 2022, 7.30 PM.
AT THE CLOUT, 9 HIGH STREET WEST MALLING

AGENDA

1. **Apologies for Absence**
2. **Declarations of Interest** – to receive
3. **To approve the minutes** of the Parish Council Meeting held on 7th March
4. **Matters Arising** from the minutes not otherwise on the agenda
5. **Chairman's Announcements**
6. **Questions from members of the public and councillors**
7. **Policing Matters**
 - 7.1 **Police Update** – to note receipt of March report - previously circulated.
 - 7.2 **Other Policing Matters**

Matters requiring decisions

8. **Local Plan** - to receive update.
9. **Rotary House**

Please note that due to the confidential nature of this item (potential purchase of land / building) it may be advisable in the public interest that the public and press be temporarily excluded and asked to withdraw in accordance with the Public Bodies (Admission to Meetings) Act 1960.

 - 9.1 To report on any updates received from KCC and to agree a way forward.
 - 9.2 To note receipt and to consider the pre-application planning advice letter received from T&MBC.
10. Please note that due to the confidential nature of this item (legal matters) it may be advisable in the public interest that the public and press be temporarily excluded and asked to withdraw in accordance with the Public Bodies (Admission to Meetings) Act 1960.
Legal Matters – to update members and to note scheduled meeting date with insurance representative

11. **West Malling Public Conveniences**
 - 11.1 **Kings Street toilets**- to note that the Licence between WMPC & T&MBC to manage the toilets has been extended to the end of June. The toilets will be funded by the remaining KCC funding.
 - 11.2 **Potential sites for new toilets** - to agree the list of possible sites to be sent to T&MBC.
12. **Tonbridge & Malling Active Travel Strategy – cycle routes** – to consider response as drafted by Mr Stevens. Deadline 18th April 2022 <https://tmbc.inconsult.uk/system/home>
13. **Parish Infrastructure Statement (Planning Obligations Protocol)** – to note receipt of email from T&MBC dated 15th March which asks that parishes complete an infrastructure statement by 16th June 2022. To consider how to progress this.
14. **KCC Bus Consultation** – to consider response Deadline 20th April 2022
[Bus Funding Reduction | Let's talk Kent](#)
15. **Section 137 Policy** – recommendation from the F&GP Committee that the draft document be adopted by Full Council
16. **Queen's Platinum Jubilee** – to consider arrangements to mark the Queen's Platinum Jubilee in June 2022. Bank Holiday dates - Thursday 2nd June & Friday 3rd June
17. **Annual Parish Meeting** – to consider date and topic for special presentation. This is to be held between 1st March and 1st June inclusive.
18. Please note that due to the confidential nature of this item (Clerk's salaries) it may be advisable in the public interest that the public and press be temporarily excluded and asked to withdraw in accordance with the Public Bodies (Admission to Meetings) Act 1960.

2021/22 National Salary Award – to note confirmation of the salary award applicable from April 2021 as agreed by the National Joint Council for Local Government Services and to consider the recommendation of the F&GP Committee regarding staff salaries.
19. **Financial & Administrative Matters**
 - 19.1 **Accounts for Payment**
 - 19.2 **To note the following payment was made since the last Full Council Meeting** - £3281.62 (cheque 2410 subsequently cancelled) authorised at the Amenities meeting held on 14th March 2022 & £3763.68 authorised at the F&GP meeting on 21st March 2022.
 - 19.3 **Financial Statement up to 31st March 2022**

Matters for Report

20. **To receive/approve**, as appropriate, the reports of committees and representatives:
 - 20.1 **Amenities Committee** - to receive, for information, draft minutes of the meeting held on 14th March

- 20.2 **Climate Change & Biodiversity Action Group** – to receive, for information, draft minutes of the meeting held on 21st March
- 20.3 **F&GP Committee** – to receive, for information, draft minutes of the meeting held on 21st March
- 20.4 **Planning Committee** – to receive, for information, draft minutes of the meeting held on 22nd March
- 20.5 **Malling Action Partnership (M.A.P.)**
- 20.6 **School Governors**
- 20.7 **Malling Society**
- 20.8 **Chamber of Commerce / Christmas Lights Committee**
- 20.9 **Tonbridge & Malling Borough Council:**
Parish Partnership Panel – to note that the next meeting is scheduled for 26 May 2022 and that it will focus on the subject of general policing and anti-social behaviour.
- 20.10 **KALC/NALC/ACRK/CPRE**
KALC events programme for April & May
KALC News February 2022
NALC – to note letter regarding Smaller Council Committee
- 20.11 **KCC** – Environment Briefing for January

Administration

- 21. **Committee Meeting dates** – to agree/note dates for meetings where necessary and/or receive update on progress of:
Amenities – 11th April 2022 (concentrating on the Churchyard) – the Clout
Highways / C&BAG - tbc
Planning – Tuesday 26th April 2022 - the Clout

May Full Council/AGM – Monday 9th May 2022
- 22. **Report of Borough Councillors**
- 23. **Report of County Councillor**
- 24. **Correspondence – to receive:**
Letter of thanks from Home-Start & Citizens Advice
Open Space – the Spring 22 magazine from the Open Spaces Society



Claire Christmas
Clerk to the Parish Council
9 High Street, West Malling
01732 870872
clerk@westmallingspc.org