

WEST MALLING PARISH COUNCIL

**NOTICE IS HEREBY GIVEN OF A MEETING OF THE PARISH COUNCIL
TO BE HELD ON MONDAY 6TH DECEMBER 2021, 7.30 PM.
AT WEST MALLING VILLAGE HALL, NORMAN ROAD WEST MALLING**

AGENDA

1. **Apologies for Absence**
2. **Declarations of Interest** – to receive
3. **To approve the minutes** of the Parish Council Meeting held on 1st November 2021
4. **Matters Arising** from the minutes not otherwise on the agenda
5. **Chairman's Announcements**
6. **Questions from members of the public and councillors**
7. **Policing Matters**
 - 7.1 **Police Update** – to note receipt of November report as previously circulated.
 - 7.2 **Other Policing Matters**

Matters requiring decisions

8. **Local Plan**
 - 8.1 - to receive update.
 - 8.2 - to receive a recommendation from the Planning Committee that the Parish Council write to T&MBC requesting that the Parish and Borough Council meet so as to discuss the draft plan moving forward.
9. **Rotary House**

Please note that due to the confidential nature of this item (potential purchase of land / building) it may be advisable in the public interest that the public and press be temporarily excluded and asked to withdraw in accordance with the Public Bodies (Admission to Meetings) Act 1960.

 - 9.1 To report on any updates received from KCC since that date and agree a way forward.
10. **West Malling Public Toilet Provision**
 - 10.1 - to receive an update since WMPC took on the management of the public conveniences.
 - 10.2 - to agree the draft Risk Assessment

11. Amenities

11.1 – recommendation from the Amenities Committee to consider a contribution towards emergency tree works recently undertaken at the Churchyard. Work undertaken to the London Plane tree has cost a total of £2,046.

11.2 - recommendation from the Amenities Committee that the sum of £58 be taken from reserves to cover the additional costs of the Churchyard tree survey.

11.3 - recommendation from the Amenities Committee that the sum of £224.89 be taken from reserves for the cutting of the Ryarsh Lane hedge; this is to enable the hedge to be cut by hand (rather than tractor and flail) as this is deemed more suitable. The previously agreed tender cost being £450 and the new cost being £674.89.

11.4 – to give consideration to advertising for a handyman/person to assist with the everyday jobs within the parish.

12. Climate Emergency Group

12.1 to receive the written report of the meeting held on 15th November.

12.2 to agree a committee structure for the Climate Emergency meetings moving forward.

12.3 to consider whether WMPC should declare a climate emergency

12.4 to consider whether WMPC should commit to becoming carbon neutral by 2030-50.

13 Gladman Appeal - to decide whether the WMPC wishes to make a witness statement at the Appeal on the 16th/ 17th December.

14 KALC Community Awards Scheme

14.1 2022 Scheme - for Council to consider adopting the 2022 scheme and to consider nominations. Closing date for nominations Monday 14 February 2022.

14.2 2021 Scheme – to consider arrangements for the presentation of the 2021 award.

15 WMPC Draft Budget

15.1 Consideration of draft committee budgets and

15.2 To note the effect of the Council Tax base 22/23 as advised by TMBC.(subject to this figure being provided)

15.3 Please note that due to the confidential nature of this item (potential purchase of land / building) it may be advisable in the public interest that the public and press be temporarily excluded and asked to withdraw in accordance with the Public Bodies (Admission to Meetings) Act 1960.

Staff matters including recommendation from the F&GP Committee following the Clerk's pay review and outcome of appraisals.

16. Financial & Administrative Matters

16.1 Accounts for Payment

16.2 To note the following payment was made since the last Full Council Meeting - £2267.91 authorised at the F&GP meeting held on 15th November 2021.

16.3 Financial Statement up to 30th November 2021

17. **To receive/approve**, as appropriate, the reports of committees and representatives:
- 17.1 **Amenities Committee** - to receive, for information, the draft minutes of the meeting held on 8th November 2021
 - 17.2 **F&GP Committee** – to receive, for information, draft minutes of the meeting held on 15th November 2021
 - 17.3 **Planning Committee** - to receive, for information, the draft minutes of the meeting held on 23rd November 2021
 - 17.4 **Malling Action Partnership (M.A.P.)**
 - 17.5 **School Governors**
 - 17.6 **Malling Society**
 - 17.7 **Chamber of Commerce / Christmas Lights Committee**
 - 17.8 **Tonbridge & Malling Borough Council:**
Parish Partnership Panel – to receive a verbal report of the meeting held on 4th November.
To note receipt of the Winter edition of the Tonbridge & Malling Community Safety Partnership newsletter – previously circulated.
 - 17.9 **KALC/NALC/ACRK/CPRE**
KALC
To note receipt of KALC News September 2021
To note receipt of CEO Bulletin November 2021
To receive the draft minutes of the KALC T&M meeting held on 21st October - circulated

Administration

18. **Committee Meeting dates** – to agree/note dates for meetings where necessary and/or receive update on progress of:
Amenities (concentrating on Churchyard) – Monday 13th December 2021
Highways - Monday 20th December 2021
Planning – no December meeting

January Full Council – Monday 10th January 2021
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19. **Report of Borough Councillors**
20. **Report of County Councillor**



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