

WEST MALLING PARISH COUNCIL

**NOTICE IS HEREBY GIVEN OF A MEETING OF THE PARISH COUNCIL
TO BE HELD ON MONDAY 6TH JULY 2020, 7.30 PM.**

**MEETING TO BE CONDUCTED BY ZOOM VIDEO CONFERENCE CALL – PLEASE CONTACT THE CLERK
BY 4PM ON MONDAY 6TH JULY FOR DETAILS ON HOW TO GAIN REMOTE ACCESS**

AGENDA

1. **Apologies for Absence**
2. **Declarations of Interest** – to receive
3. **To approve the minutes** of the Parish Council Meeting held on 1st June 2020
4. **Matters Arising from the minutes** not otherwise on the agenda
5. **Chairman’s Announcements**
6. **Questions from members of the public and councillors**
7. **Policing Matters**
 - 7.1 **Police Update** – to receive May Parish Newsletter – previously circulated
 - 7.2 **Other Policing Matters**

Matters requiring decisions

8. **Local Plan** - to agree arrangements for West Malling Parish Council representation at TMBC Local Plan EIP hearings in October/ November.
9. **Rotary House** – to discuss potential Co-options to Rotary House Committee.
10. **Children’s Play Area, Norman Road**
 - 10.1 – in view of the latest Government guidance, to consider the possible re-opening of the play area, steps to be taken and time frame
 - 10.2 - to agree updated risk assessment
11. **The Farmhouse – Application to Vary a Premises Licence** - to agree response

12. **Model Code of Conduct Consultation** – to consider response – deadline 17th August
13. **Highways Committee Risk Assessment** – to agree
14. **Financial & Administrative Matters**
 - 14.1 **Accounts for Payment**
 - 14.2 **Financial Statement up to 30th June**
 - 14.3 **Audit 2018/19** – to note that the external auditor report and certificate has been received from PKF Littlejohn LLP with no matters reported
 - 14.4 **Audit 2019 /2020** – to complete Section 1 Annual Governance Statement 2019/20 for audit purposes (deadline 31st July 2020)
 - 14.5 **Audit 2019 /2020** – to complete Section 2 Accounting Statements 2019/20 for audit purposes (deadline 31st July 2020)

Matters for Report

15. **To receive/approve**, as appropriate, the reports of committees and representatives:
 - 15.1 **Amenities Committee** - to receive, for information, draft minutes of meeting held on 8th June 2020
 - 15.2 **Planning Committee** - to receive, for information, approved minutes of meeting held on 10th June and draft minutes of the meeting held on 24th June 2020
 - 15.3 **Malling Action Partnership (M.A.P.)**
 - 15.4 **School Governors**
 - 15.5 **Malling Society**
 - 15.6 **Chamber of Commerce / Christmas Lights Committee**
 - 15.7 **Tonbridge & Malling Borough Council**
Draft Climate Change Strategy – to note WMPC response submitted using delegated powers under Section 101 (1) Local Govt Act 1972
 - 15.8 **KALC/NALC/ACRK/CPRE**
KALC – to note receipt of the June KALC news – previously circulated

Administration

16. **Committee Meeting dates** – to agree/note dates for meetings where necessary and/or receive update on progress of:
- Full Council – Monday 7th September 2020
Amenities – Monday 13th July 2020 – (concentrating on allotments)
Planning Committee Tuesday 28th July - tbc
- Blaise Farm Liaison Meeting – Tuesday 8th September in the Gibson Room TMBC - tbc
17. **Report of Borough Councillors**
18. **Report of County Councillor**
19. **Correspondence –**
Opens Space – Summer 2020



Claire Christmas
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