

WEST MALLING PARISH COUNCIL

NOTICE IS HEREBY GIVEN OF A MEETING OF THE PARISH COUNCIL
TO BE HELD ON MONDAY 5TH NOVEMBER 2018, 7.30 PM
AT THE VILLAGE HALL, NORMAN ROAD, WEST MALLING

AGENDA

1. **Apologies for Absence**
2. **Declarations of Interest** – to receive
3. **To approve the minutes** of the Parish Council Meeting held on 1st October 2018
4. **Matters Arising** from the minutes not otherwise on the agenda
5. **Chairman's Announcements**
6. **Questions from members of the public and councillors**
7. **Policing Matters**
 - 7.1 **Policing Report** – to receive updated crime figures if available.
 - 7.2 **Other Policing Matters**

Matters requiring decisions

8. **Casual Vacancy** –
 - 8.1 Owing to the resignation of Mr Larry Collins, to note that there are now two casual vacancies
 - 8.2 T&MBC has notified that both vacancies may be filled by co-option at this meeting
 - 8.3 To receive and consider recommendation from interviewing panel and agree to appoint two candidates to the vacancies and open discussions with the unsuccessful candidates on projects they might wish to support.
9. **Local Plan** – to receive update
10. **Remembrance 2018** – to confirm arrangements
11. **West Malling Christmas Tree Festival** – to consider participation
12. **Donations** – to consider donation to 2374 (Ditton) Squadron ATC for their attendance at the Remembrance Parade in 2017 and 2018

13. **Highways England Lower Thames Crossing Consultation** – See link <https://highwaysengland.citizenspace.com/ltc/consultation/>. – Deadline 20th December 2018
14. **KCC Budget consultation 2019-2020** – See Link: www.kent.gov.uk/budget.
Deadline 21st November 2018
15. **West Malling Parish Council newsletter** – to consider way forward
16. **Financial & Administrative Matters**
 - 16.1 **Accounts for Payment**
 - 16.2 **To note the following payments made since the last Full Council Meeting**
£438.64 authorised at Amenities Committee on 8th October
 - 16.3 **Financial Statement**
 - 16.4 **External Audit 2017/18** to receive notice from external auditor PKF Littlejohn of completion of the audit for the year ended 31 March 2018– report attached.
 - 16.5 **Financial Information** – to receive from KCC “Inside Track” no. 254 (attached)
 - 16.6 **Budget 19/20** – to agree arrangements for setting Parish Council budget.

Matters for Report

17. **To receive/approve**, as appropriate, the reports of committees and representatives:
 - 17.1 **Amenities Committee** – to receive, for information, draft minutes of meeting held on 8th October 2018
 - 17.2 **Highways, Transportation & Streetlighting Committee** – to receive, for information, draft minutes of meeting held on 15th October 2018
 - 17.3 **Planning Committee** – to receive, for information, draft minutes of meeting held on 23rd October 2018
 - 17.4 **Macey’s Meadow Advisory Committee** – to receive a verbal report of the meeting held on 24th October
 - 17.5 **Malling Action Partnership (M.A.P.)**
 - 17.6 **Rotary House**
 - 17.7 **School Governors**
 - 17.8 **Malling Society** – to note AGM date of Tuesday 20th November and next committee meeting date of 8th January 2019.
 - 17.9 **Chamber of Commerce / Christmas Lights Committee** – to receive details of the Christmas Lights Festival to be held on Sunday 2nd December.

- 17.10 Tonbridge & Malling Borough Council Parish Partnership Panel** – to note next meeting date of 15th November and to consider WMPC representation.
- 17.11 KALC/NALC/ACRK**
KALC AGM – to note date of KALC AGM – to be held on Saturday 17th November at Ditton Community Centre
KALC-T&M - to note next meeting date of 10th January 2019 and to consider WMPC representation and to receive minutes of the meeting held on 4th October (previously circulated)
KALC News – to note receipt of KALC news October 2018
ACRK – to note AGM date of Tuesday 13th November. Respond by 6th November 2018
- 17.12 KCC**

Administration

- 18. Committee Meeting dates** – to agree/note dates for meetings where necessary and/or receive update on progress of:
- Amenities Committee – Monday 12th November 2018 (concentrating on Allotments)
- Finance & General Purposes Committee – Monday 19th November
- Planning Committee – Wednesday 28th November 2018 TBC
- Macey’s Meadow Advisory Committee – 23rd January 2019
- 19. Report of Borough Councillors**
- 20. Report of County Councillor**
- 21. Correspondence – see attached**



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