

## WEST MALLING PARISH COUNCIL

NOTICE IS HEREBY GIVEN OF A MEETING OF THE PARISH COUNCIL  
TO BE HELD ON MONDAY 4<sup>TH</sup> DECEMBER 2017, 7.30 PM  
AT THE VILLAGE HALL, NORMAN ROAD, WEST MALLING

### AGENDA

- 1 **Apologies for Absence**
- 2 **Declarations of Interest** – to receive
- 3 **Election of vice-Chairman**
- 4 **To approve the minutes** of the Parish Council Meeting held on 6<sup>th</sup> November 2017
- 5 **Matters Arising** from the minutes not otherwise on the agenda
- 6 **Chairman's Announcements**
- 7 **Questions from members of the public and councillors**
- 8 **Policing Matters**
  - 8.1 **Policing Report** – to receive updated crime figures.
  - 8.2 **Other Policing Matters** – to note new West Malling PCSO, Dylan Mcelligott

#### Matters requiring decisions

- 9 **Tenders** – to consider recommendation from the meeting of F&GP Committee on 20th November 2017
- 10 **Draft Budget** – to consider draft budget for financial year 2018 / 2109 (precept requirement to be notified to T&MBC by 19<sup>th</sup> January 2017)
- 11 **Committee membership** – to agree committee membership for Cllr Stacpoole & Cllr Stapleton– current committee members list to follow
- 12 **Local Plan** – to receive update and consider way forward
- 13 **Donations** –
  - 13.1 To consider a recommendation from the F&GP Committee for a donation in the sum of £300 to be made to the Heart of Kent Hospice.
  - 13.2 To consider a donation to 2374 Sqn ATC for their participation in the Remembrance Parade
- 14 **Draft risk assessment** - to consider draft risk assessment for the role of litter picker.
- 15 **Allotment deposit** – to consider recommendation from F&GP Committee to increase deposits from £25.00 to £50.00 for all new tenants.
- 16 **WMPC Meeting representation** – to consider WMPC representation at the following meetings:  
Parking liaison meeting, Blaise Farm liaison group & Neighbourhood Plan

17 **Storage fees** – to consider payment of storage fees to Malling Memorial Institute in the sum of £50 per annum.

18 **Financial & Administrative Matters**

18.1 **Accounts for Payment**

18.2 **Financial Statements** - for the month of November 2017

**Matters for Report**

19 **To receive/approve**, as appropriate, the reports of committees and representatives:

19.1 **Amenities Committee** – to receive, for information, approved minutes of meeting held on 13<sup>th</sup> November 2017

19.2 **Finance & General Purposes Committee** – to receive, for information, draft minutes of meeting held on 20<sup>th</sup> November 2017

19.3 **Planning Committee** – to receive, for information, draft minutes of meeting held on 28<sup>th</sup> November 2017

19.4 **Malling Action Partnership (M.A.P.)**

19.5 **Rotary House**

19.6 **School Governors**

19.7 **Malling Society** – to note next meeting date of Tuesday 9<sup>th</sup> January and to receive report.

19.8 **Chamber of Commerce / Christmas Lights Committee** – to receive update on Christmas lights festival 2017

19.9 **Tonbridge & Malling Borough Council Parish Partnership Panel** to receive the minutes of the meeting held on 16<sup>th</sup> November  
To note the next meeting date of 15<sup>th</sup> February 2018 (deadline for agenda items is Friday 26<sup>th</sup> January)

19.10 **KALC/NALC/ACRK**  
To note date of next T&M KALC meeting – 4<sup>th</sup> January 2018

**Administration**

20 **Committee Meeting dates** – to agree/note dates for meetings where necessary and/or receive update on progress of:

Amenities Committee – Monday 11<sup>th</sup> December (concentrating on Churchyard)  
Highways & Transportation Committee – Wednesday 13<sup>th</sup> December 2017 (at The Clout, 9 High Street) Note change of date  
Planning Committee – Tuesday 19<sup>th</sup> December 2017

Macey's Meadow Advisory Committee – Wednesday 31<sup>st</sup> January 2018

- 21 **Report of Borough Councillors**
- 22 **Report of County Councillor**
- 23 **Correspondence** – Countryside Voice, CPRE Winter 2017 magazine  
KCC Local Account for Kent Adult Social Care April 2015 – March 2016



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