

WEST MALLING PARISH COUNCIL

NOTICE IS HEREBY GIVEN OF A MEETING OF THE PARISH COUNCIL
TO BE HELD ON MONDAY 2ND OCTOBER 2017, 7.30 PM
AT THE VILLAGE HALL, NORMAN ROAD, WEST MALLING

AGENDA

- 1 **Apologies for Absence**
 - 2 **Declarations of Interest** – to receive
 - 3 **Casual Vacancies**
 - 3.1 **Resignation** – to receive notification from Mr Harriott of his immediate resignation from the Parish Council with effect from 5th September 2017
 - 3.2 to note that there is now a casual vacancy
 - 3.3 T&MBC has notified that the vacancy may now be filled by co-option.
 - 4 **To approve the minutes** of the Parish Council Meeting held on 4th September 2017
 - 5 **Matters Arising** from the minutes not otherwise on the agenda
 - 6 **Chairman's Announcements**
 - 6.1 **Parish Walk update**
 - 7 **Questions from members of the public and councillors**
 - 8 **Policing Matters**
 - 8.1 **Policing Report** – to receive updated crime figures if available
 - 8.2 **Other Policing Matters** – to note transfer of PCSO Harrison
- Matters requiring decisions**
- 9 **Local Plan** – to receive update and consider way forward
 - 10 **Hedge Cutting Ryarsh Lane (PROW MR136)** – to consider recommendation from Finance & General Purpose Committee to cut the Ryarsh Lane hedge for the sum of £180
 - 11 **Donations** – to consider a recommendation from the F&GP Committee for a donation in the sum of £1000 to be made to Music @ Malling.
 - 12 **T&MBC Draft Parish Charter** – to consider response – draft attached.
 - 13 **The Twitch** – to consider recommendation from F&GP as to way forward
 - 14 **Innovation fund** – to agree options of noticeboards and fingerposts to suit budget. Information to follow
 - 15 **Draft policy documents and risk assessments** - to consider draft policy documents for Health and Safety & Grievance Procedure – documents to be circulated

- 16 Confidential Item** – to agree a motion that in view of the confidential nature of the business to be transacted it is advisable in the public interest that the public and press be temporarily excluded and asked to withdraw in accordance with the Public Bodies (Admission to meetings) Act 1960
16.1 Staffing issues

17 Financial & Administrative Matters

- 17.1 Accounts for Payment**
- 17.2 Financial Statements** - for the month of September 2017
- 17.3 To consider attendance of both the Clerk and Assistant Clerk at the KALC Finance Conference on 12th October 2017**
- 17.4 Financial Information** – to receive from KCC “Inside Track” no. 248 –previously circulated.

Matters for Report

- 18 To receive/approve**, as appropriate, the reports of committees and representatives:
- 18.1 Amenities Committee** – to receive, for information, approved minutes of meeting held on 11th September 2017
- 18.2 Finance & General Purpose Committee** – to receive, for information, draft minutes of meeting held on 25th September 2017
- 18.3 Planning Committee** – to receive, for information, approved minutes of meeting held on 26th September 2017
- 18.4 Malling Action Partnership (M.A.P.)**
- 18.5 Rotary House**
- 18.6 School Governors**
- 18.7 Malling Society** – to note next scheduled meeting date of Tuesday 24th October
- 18.8 Chamber of Commerce / Christmas Lights Committee** – to receive update
- 18.9 Tonbridge & Malling Borough Council** – to receive draft minutes of the Parish Partnership meeting held on 7th September (previously circulated) and to note the next meeting date of 16th November.
- 18.10 KALC/NALC/ACRK**
 To note KALC meeting date of 12th October 2017 and to confirm attendance.

Administration

- 19 Committee Meeting dates** – to agree/note dates for meetings where necessary and/or receive update on progress of:

Amenities Committee – Monday 9th October (concentrating on Churchyards)
 Highways, Transportation & Streetlighting Committee – Monday 16th October 2017 (at The Clout, 9 High Street)
 Planning Committee – Tuesday 24th October 2017

Macey's Meadow Advisory Committee – Wednesday 18th October 2017

20 Report of Borough Councillors

21 Report of County Councillor



**Claire Christmas
Clerk to the Parish Council
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