

# WEST MALLING PARISH COUNCIL

COUNCILLORS ARE HEREBY SUMMONED TO ATTEND A MEETING OF  
THE AMENITIES COMMITTEE TO BE HELD ON  
MONDAY 10 MARCH 2025 7.30PM  
WEST MALLING VILLAGE HALL, NORMAN ROAD, WEST MALLING

## AGENDA

### MEMBERSHIP

Trudy Dean; Yvonne Smyth; Peter Stevens;  
Gwyneth Barkham; Min Stacpoole;  
Sara Margetts

Co-opted members: Malcolm Doyle; Isobel  
Macdonald; John Musker; Linda Javens; Peter  
Yeomans, Jane Field

- 1 **To receive Apologies for Absence**
- 2 **Declarations of Interest**
- 3 **Minutes** - to receive and approve for signature the minutes of the meeting held on Monday 10 February 2025
- 4 **Matters Arising** from the minutes not otherwise on the agenda
- 5 **Churchyard** – to receive update
- 6 **Allotments** – to receive update
- 7 **Toilets** - to receive update
- 8 **Macey's Meadow**
  - 8.1 **Draft Risk Assessment** – to agree amended draft risk assessment
  - 8.2 **Request to volunteer** – Duke of Edinburgh Award Scheme
  - 8.3 **Metal Detecting Policy** – to agree Policy
  - 8.4 **Draft Volunteer Risk Assessment** – to agree amended draft risk assessment
- 9 **Playing Field**
  - 9.1 **Football Training** – request for use of the pitch from April – September for evening training
  - 9.2 **Routine Play Equipment Inspection** – to receive report
  - 9.3 **Tennis Courts - Jimmy's Tennis** – to consider renewal of Licence
  - 9.4 **Request for use of Playing Field for Team Building Day** – Saturday 26 April 2025
  - 9.5 **Complaint regarding Football on Sunday morning** – complaint from Tennis Club
- 10 **Cricket Meadow** – to receive update
- 11 **Ball Park** – to receive update
- 12 **Village Green** – to receive update
- 13 **Village Hall**
  - 13.1 **Report by Village Hall Representative**

- 13.2 West Malling Village Hall Committee** - to receive notification of the resignation of the Chair and Secretary from the Village Hall Management Committee. To discuss the way forward to appointing replacement members.
- 14 Waste/Recycling Services**
  - 14.1 Litter Pick** – to agree date for litter pick
- 15 Public Rights of Way** – to receive update
- 16 St Leonard's Tower** – to receive update
- 17 Finance**
  - 17.1 Budget Statements**
  - 17.2 Accounts for Payment**
  - 17.3 Safeguarded Sums** – to review current safeguarded sums and to review sums to be safeguarded from 2024/25
- 18 Questions from Members of the Public and Councillors**
- 19 Date of next meeting** – Monday 14 April 2025

Tuesday 4 March 2025



**Claire Christmas**  
**Clerk to the Parish Council**  
**9 High Street, West Malling**  
**tel: 01732 870872**  
**e-mail: [clerk@westmallingspc.org](mailto:clerk@westmallingspc.org)**