

WEST MALLING PARISH COUNCIL

NOTICE IS HEREBY GIVEN OF THE
ANNUAL GENERAL MEETING OF THE PARISH COUNCIL
TO BE HELD ON WEDNESDAY 5TH MAY 2021 AT 7.30 PM

MEETING TO BE CONDUCTED BY ZOOM VIDEO CONFERENCE CALL – PLEASE CONTACT THE CLERK
BY 4PM ON WEDNESDAY 5TH MAY 2021 FOR DETAILS ON HOW TO GAIN REMOTE ACCESS

AGENDA – PART ONE

- 1 Apologies for Absence
- 2 Elections and Appointments
 - 2.1 To Elect Chairman – followed by signature of Acceptance of Office
 - 2.2 To Elect Vice-Chairman
 - 2.3 To confirm appointment of Tree Wardens
 - 2.4 To appoint/confirm appointment of representatives to:
 - West Malling Village Hall Management Committee
 - Kent Association of Local Councils
 - Parish Partnership Panel
 - Parking Liaison Group
 - Blaise Farm Liaison Group
 - Document Review Group
 - 2.5 To consider need for statutory or standing committees and to establish membership:
 - Amenities Committee
 - Finance & General Purposes Committee
 - Highways, Transportation & Streetlighting Committee
 - Planning Committee
- 3 Accounts – to approve end of year financial statement



Claire Christmas
Clerk to the Parish Council
9 High Street, West Malling
01732 870872
clerk@westmallingspc.org

AGENDA – PART TWO

- 1 **Apologies for Absence**
- 2 **Declarations of Interest** – to receive
- 3 **To approve the minutes** of the Parish Council Meeting held on 12th April 2021
- 4 **Matters Arising** from the minutes not otherwise on the agenda
- 5 **Chairman’s Announcements**
- 6 **Questions from members of the public and councillors**
- 7 **Policing Matters**
 - 7.1 **Policing Report** – to receive April report if available.
 - 7.2 **Other Policing Matters**

Matters requiring decisions

- 8 **Local Plan** – to receive update
- 9 **Rotary House** – to consider the appointment of legal representation for possible negotiations with KCC moving forward and to agree / approve wording of briefing instruction.
- 10 **West Malling Group Practice** – to note that the recent planning application for the Milverton site states that limited GP services were to be run from the Hollies for a period of 5 years. Members to consider communication with WMGP and the CCG.
- 11 **Welcome Back Fund** – to note receipt of further information from T&MBC. To consider ideas for use of the monies as well as those ideas provided by the Chamber of Commerce.
- 12 **Allotment Risk Assessment** - recommendation from the Amenities Committee to adopt the previously circulated draft risk assessment.
- 13 **Financial Matters**
 - 13.1 **Accounts for Payment** – to approve
 - 13.2 **Financial Statement**

Matters for Report

- 14 **To receive/approve**, as appropriate, the reports of committees and representatives:
 - 14.1 **Planning Committee** – to receive draft minutes of meetings held on 15th April 2021
 - 14.2 **Amenities Committee** – to receive draft minutes of meeting held on 19th April 2021
 - 14.3 **Malling Action Partnership (M.A.P.)**
 - 14.4 **Rotary House**
 - 14.5 **School Governors**

14.6 Malling Society

14.7 Chamber of Commerce / Christmas Lights Committee

14.8 Tonbridge & Malling Borough Council

14.9 KALC/NALC/ACRK

KALC – to note receipt of the April Chief Executive Bulletin – previously circulated

Administration

15 Meeting dates – all future meeting dates to be confirmed.

16 Report of Borough Councillors

17 Report of County Councillor

18 Correspondence - CPRE Countryside Voices, Spring 2021



Claire Christmas
Clerk to the Parish Council
9 High Street, West Malling
01732 870872