

WEST MALLING PARISH COUNCIL

MINUTES OF A MEETING OF THE HIGHWAYS, TRANSPORTATION & STREETLIGHTING COMMITTEE HELD ON 17TH AUGUST 2020, 7.30PM VIA ZOOM CONFERENCE CALL

Present: Mr N Stapleton (Chairman)
Ms G Barkham
Mr K Bullard

Also Present Ms S Margetts

Minute		Action by	Action taken	Response
20/340	APOLOGIES FOR ABSENCE – Mrs T Dean and Mr D Thompson			
20/341	DECLARATIONS OF INTEREST – none			
20/342	MINUTES of the meeting held on 16 th June were approved and are to be signed at a later date.	NS	✓	
20/343	<p>MATTERS ARISING</p> <p>[20/255] – Speeding petition – a link to the petition has now been received (we are awaiting the pdf/hardcopy of the signatures) and it is hoped that a Zoom meeting with KCC and residents can be arranged so as to discuss the issues and potential solutions. It was agreed that all parish councillors would be asked to attend the meeting.</p> <p>[20/257] – Parking in Churchfields - questionnaire to be sent to residents, awaiting approval of the draft questionnaire and way forward. Mr Stapleton to speak with Mrs Dean.</p>			
20/344	STREETLIGHTING			
	<p>Phased repairs 20/21 – there are still 4 lanterns to be replaced on the High Street, these replacements have been delayed due to a shortage in materials caused by Covid-19.</p> <p>Swan Street, additional column – it was agreed that the Clerk proceed with a planning application and to request an updated quote from UKPN.</p> <p>Structural Survey – the Clerk reported that the last independent structural survey was carried out in the Summer of 2017 at a cost of £1625; this report identified columns that were of high, medium and low risk and the report was in addition to the yearly condition report which Streetlights are contracted to provide.</p> <p>Members were asked to consider for budget purposes (October meeting onwards) if they wished to budget for another independent structural survey or if they were satisfied to rely solely on Streetlights to provide the annual report.</p> <p><i>Subsequent to the meeting, Zurich insurance confirmed that 'It would not be an insurance requirement that the street lights have an independent inspection on top of those already</i></p>			

	<p><i>carried out by the contractor. We just ask that you are following all necessary h&s advice by the relevant authority. The report from the contractor you use would be sufficient to prove the items are checked and in good condition. Please keep a copy of this on file'.</i></p> <p>Streetlights have recently undertaken their annual inspection report and we are aware that 2 columns will need to be replaced during this financial year. Clerk to request a copy of the report and costs for the 2 new columns.</p>	Clerk	✓	
20/345	<u>SPEEDWATCH</u>			
	<p>Since the last meeting there have been 4 Speedwatch sessions – data as below.</p> <p>1st July - 276 vehicles passed by, with 65 recorded as speeding. 7th July - 352 vehicles passed by, with 74 recorded as speeding. 21st July - 385 vehicles passed by, with 77 recorded as speeding. 29th July - 264 vehicles passed by, with 52 recorded as speeding.</p> <p>Mr Stapleton to contact Kent Police again regarding clarification of the Town Hill site (West Malling Garage side), a potential new site from the junction with Swan Street / High Street towards Town Hill and to seek confirmation on whether 2 sites can now be used post lockdown.</p>	NS	✓	
20/346	<u>WMPC HIGHWAY IMPROVEMENT PLAN</u>			
	<p>Following the submission of the West Malling Highway Improvement Plan, Mr. Stapleton and the Clerk met with KCC representatives on 29th July so as to discuss the plan in more detail; we are awaiting their feedback.</p> <p>It was noted that faded road markings (point 7 on the plan) should be reported to KCC via the portal.</p>			
20/347	<u>NATIONAL TRANSPORT SURVEY</u>			
	<p>To be considered at the October meeting of the Highway's Committee.</p> <p>https://kccconsultations.inconsult.uk/consult.ti/NTH2020_21/consultationHome</p> <p>Deadline 28th February 2021</p>			
20/348	<u>JOINT PARISH COUNCILS TRAFFIC CONSULTATIVE GROUP</u>			
	<p>The next meeting date of 24th September was noted. Mr Bullard to attend if possible and to seek confirmation of agenda items.</p>			
20/349	<u>QUESTIONS FROM MEMBERS OF THE PUBLIC</u> - none			
20/350	<u>QUESTIONS FROM COUNCILLORS</u>			
	<p>The online Walking, Cycling and Safer Roads Survey undertaken by Tom Tugendhat MP was briefly discussed. It was agreed that Mr Tugendhat be notified of the outcome of the road safety / speeding meeting with KCC.</p>			
20/351	<u>FINANCE</u>			
	<p>The committee budget sheet was noted – see below.</p> <p>The Clerk reported that a cheque had been raised as a deposit for the manufacture of the fingerboards and noticeboards; it was agreed that a fresh planning application be made due to delays and time constraints.</p>	Clerk	✓	
	Next meeting of this committee – 19th October 2020			

There being no further business the Chairman thanked members for attending and closed the meeting at 8.15pm

Signed.....

Date.....

Highways and Transportation Committee					
	Budget 2020-21	YTD	Budget 2019-20	End of Year	
Income					
Total	0.00	0.00	0.00	0.00	
Expenditure	Budget 2020-21	YTD	Budget 2019-20	End of Year	
Energy	7489.00	1784.29	7489.00	4701.97	
Maintenance	5000.00	1160.48	5000.00	3480.96	
Painting & numbering of columns	1408.00	352.00	1408.00	1056.00	
Phased repair programme	7530.00	385.00	10190.00	9025.00	
Additional Swan Street Streetlight	5993.00				
Town Hill				4599.00	
One off repairs	2000.00	371.50	2000.00	684.00	
Seasonal (Salt, Floodsax)	300.00		300.00		
Fingerposts and Noticeboard (safeguarded)		1058.85			
Speedwatch materials (safeguarded)	100.00		100.00	155.48	(128.70 postage)
Total	29820.00	5112.12	26487.00	23702.41	
Surplus/-deficit	-29820.00	-5112.12	-26487.00	-23702.41	