

## WEST MALLING PARISH COUNCIL

### MINUTES OF A MEETING OF THE HIGHWAYS, TRANSPORTATION & STREETLIGHTING COMMITTEE HELD ON 20<sup>TH</sup> AUGUST 2018, 7.30PM AT 9 HIGH STREET, WEST MALLING

**Present:**        **Mr B Merchant (Chairman)**  
                      **Miss G Barkham**  
                      **Mr K Bullard**  
                      **Mr N Stapleton**

Minute		Action by	Action taken	Response
18/449	<b><u>APOLOGIES FOR ABSENCE</u></b> – Cllr. Dean and Borough Cllr. Luck			
18/450	<b><u>DECLARATIONS OF INTEREST</u></b> – both Cllr. Barkham and Cllr. Bullard are residents of St Leonards Street.			
18/451	<b><u>MINUTES</u></b> of the meeting held on 18 <sup>th</sup> June were approved and signed.			
18/452	<b><u>MATTERS ARISING</u></b> from the minutes not otherwise on the agenda  (18/357) St Leonards Street, use of cables to monitor speed are to be installed. Members discussed how they operate and were in agreement that the cables are multi directional and would therefore measure speed in both directions.  (18/356) Cllr. Barkham asked if thought had been given to publicising Road Safety Week. Clerk to speak to PCSO to see if he will be involved and to check Road Safety Week website for potential events. This year's event is on the theme of 'Think Bike'.  (18/358) Cllr. Barkham asked if the parish council had had any feedback from Mr Garnett, the T&MBC Licensing officer, regarding enforcement, secret shopper etc. Clerk to ask Mr Garnett for an update.	<b>Clerk</b>     <b>Clerk</b>		
18/453	<b><u>STREETLIGHTING</u></b>			
453.1	<b><u>Phase 3</u></b> Outstanding work has now been completed except for 16 Police Station Road; Clerk is to contact the owners of the property to discuss installation of a new lantern. Clerk has asked Streetlights to come out and have a look at the property so as to be able to advise on positioning. It was agreed that Streetlights could invoice for works completed to date.			
453.2	<b><u>Phase 4</u></b> The following columns were identified as 'poor in the recent structural survey and have now been replaced Column 3 - London Road Column 48 – St Leonards Street Column 10 – Town Hill Column 23 – King Street (already identified and factored into Phase 3)  Column 48 – St Leonards Street, has a bus sign on it and the contractor was concerned that it			

	<p>was too 'busy' with the new heritage embellishments; contractor had suggested that the bus stop sign be placed on another post next to the column.</p> <p>Members agreed that the column should stay as it is, with the bus stop sign to remain rather than adding an additional post to the street.</p> <p>Clerk to advise Streetlights</p>			
<b>453.3</b>	<b><u>Energy Cooperative</u></b>			
	<p>Streetlights have approached West Malling Parish Council (and others) with regards to a potential energy cooperative. It was agreed to refer this matter to F&amp;GP. Clerk to note agenda.</p> <p>It was further agreed that the contract with Streetlights be reviewed in the near future and that Mr Bonner be asked to attend a meeting to discuss the way forward. It would be beneficial if Mr Bonner could attend the October meeting as this would assist with budgeting.</p> <p>Clerk to liaise with Mr Bonner</p>	Clerk	✓	
<b>18/454</b>	<b><u>SPEEDWATCH</u></b>			
<b>454.1</b>	<p>Further Speedwatch dates:</p> <p>Successful Speedwatch session on Sunday 5<sup>th</sup> August. Next session arranged for 3<sup>rd</sup> September which will concentrate on St Leonards Street.</p> <p>Additional volunteers are needed to ensure the scheme is successful. It was agreed that a leaflet be designed and distributed. Aim is to have 10 volunteers signed up.</p> <p>The active Speedwatch sites are as follows:  4 on St Leonards Street,  2 on Town Hill  2 on Swan Street  2 on Offham Road.</p> <p>Status of Offham Road sites to be checked as these are not appearing on website.</p>			
<b>454.2</b>	<b><u>Norman Road</u></b>			
	<p>Due to insufficient sight lines, Norman Road is not a Speedwatch site however members are concerned about speeding traffic, or traffic that is moving too quickly for the road conditions. It was agreed that consideration be given to extending the 20mph speed limit into Norman Road. As the new Head of Highways at KCC has not yet been appointed, it was agreed to delay enquires with KCC until after the appointment has been made.</p> <p>Clerk to note next Highways agenda</p>	Clerk	✓	
<b>18/455</b>	<b><u>ST LEONARDS STREET - RESURFACING WORK</u></b>			
	<p>Resurfacing works starting on 28<sup>th</sup> August for 3 days and 1 night were noted. Manor Country Park and café to remain open as usual.</p> <p>Members expressed concern as to whether or not this will stop issues of vibration, but were pleased to note that the ironworks will be reset as part of the surface treatment process.</p> <p>Clerk / Cllr. Stapleton to publicise road closure on social media.</p>	Clerk	✓	
<b>18/456</b>	<b><u>RE-INSTATEMENT OF PUBLIC FOOTPATHS</u></b>			
	<p>Clerk has raised with KCC the following footpaths / roads that are in need of re-instatement:</p> <ul style="list-style-type: none"> <li>• High street – outside The Clock Shop/One Smile. Defect still outstanding following works undertaken by South East Water</li> <li>• High Street – outside Scott House. Defect has been reported to UKPN (loose bricks)</li> <li>• 55 Swan Street – KCC are attempting to trace owner of property.</li> <li>• Amano – both Swan Street &amp; Police Station Road. Emergency work undertaken on Swan Street to make safe.</li> </ul> <p>Clerk to monitor progress.</p> <p>Pothole on school approach road reported again.</p>			
<b>18/457</b>	<b><u>PUBLIC TRANSPORT</u></b>			

457.1	<b>Rural Transport Services</b>			
	KCC Big Conversation consultation. Response submitted by Cllr. Stevens			
457.2	<b>Arriva bus 72</b>			
	<p>Bus service has been reduced to 1 bus per hour with no Sunday service. Complaints received to date from residents:</p> <ul style="list-style-type: none"> <li>• This is a well-used route that should maintain a half hourly service.</li> <li>• Bus stops throughout the route are now very busy to the point that the driver has on occasions refused to allow passengers to board. This is made worse by the fact that the buses do not run to time or do not turn up, creating a backlog of passengers.</li> <li>• Single decker buses.</li> <li>• The bus does not arrive at all and residents have to wait another hour. Suspicion that if running late the driver will use the bypass.</li> </ul> <p>Clerk to write to Arriva addressing the above and refer to Full Council on the receipt of a response.</p>	Clerk		
457.3	<b>Low Carbon, Ultra Low Emissions Funding</b>			
	<p>The KCC funding scheme which is available to Hackney Carriage Vehicles and Private Hire Vehicles was noted.</p> <p>Clerk to send details to West Malling Taxis</p>	Clerk		
18/458	<b><u>JOINT PARISH TRAFFIC CONSULTATIVE GROUP</u></b>			
	<p>Next meeting date of 26<sup>th</sup> September was noted.</p> <p>Cllr. Bullard hoped to be able to attend on behalf of WMPC</p>			
18/459	<b><u>QUESTIONS FROM MEMBERS OF THE PUBLIC &amp; COUNCILLORS –</u></b>			
	<p>Cllr. Merchant announced his intention to step down as Chairman of the Highways Committee. Cllr. Stapleton indicated his willingness to stand as Chairman, all members were in agreement and it was agreed that this be formalised at Full Council in September.</p> <p>Cllr. Bullard indicated his willingness to stand as Vice Chairman.</p>			
	<b>Next meeting of this committee – the next scheduled date is Monday 15<sup>th</sup> October @ 9 High Street.</b>			
	<p>There being no further business the Chairman thanked members for attending and closed the meeting at 9.22</p> <p>Signed.....</p> <p>Date.....</p>			

<b>Highways and Transportation Committee</b>					
<b>Income</b>	<b>Budget 2018-19</b>	<b>YTD</b>	<b>Budget 2017-18</b>	<b>End of Year</b>	
Members Grant - Speed Equipment	600.00	600.00		600.00	
Members Grant - Speed sign				6000.00	
<b>Total</b>	<b>600.00</b>	<b>600.00</b>	<b>0.00</b>	<b>6600.00</b>	
<b>Expenditure</b>	<b>Budget 2018/19</b>	<b>YTD</b>	<b>Budget 2017/18</b>	<b>End of Year</b>	
Energy	6656.00	2086.78	7500.00	5307.90	
Energy (Oct-March)			3139.36	3139.36	safeguarded 2016/17
Maintenance	5000.00	1126.68	6000.00	4375.48	
Phased repair programme	10000.00	8594.00	20000.00	11845.00	
Phased repair programme 16/17			11146.00	11146.00	safeguarded 2016/17
Visual structural inspection				7340.74	
One off repairs	4200.00		3000.00	611.50	
Seasonal (Salt, Floodsax)	300.00		400.00	245.50	
Speedwatch materials	200.00				
Speed Sign				6979.04	
Speed watch equipment		600.00			
<b>Total</b>	<b>26356.00</b>	<b>12407.46</b>	<b>51185.36</b>	<b>50990.52</b>	
<b>Surplus/-deficit</b>	<b>-25756.00</b>	<b>-11807.46</b>	<b>-51185.36</b>	<b>-44390.52</b>	