

WEST MALLING PARISH COUNCIL

MINUTES OF A MEETING OF THE HIGHWAYS, TRANSPORTATION & STREETLIGHTING COMMITTEE HELD ON 18TH JUNE 2018, 7.30PM AT 9 HIGH STREET, WEST MALLING

Present: **Mr B Merchant (Chairman)**
 Miss G Barkham
 Mr K Bullard
 Mr N Stapleton
 Mrs T Dean

Also Present: **Borough Cllr. Luck**

Minute		Action by	Action taken	Response
18/350	APOLOGIES FOR ABSENCE – none			
18/351	DECLARATIONS OF INTEREST – both Miss Barkham and Mr Bullard are residents of St Leonards Street.			
18/352	MINUTES of the meeting held on 30 th April 2018 were approved and signed.			
18/353	MATTERS ARISING from the minutes not otherwise on the agenda (18/260) Clerk is still awaiting response from T&MBC regarding a new date for the Parking Liaison Group. (18/113) Condition of St Leonards Street - Sunken drain in St Leonards Street. <i>Repaired subsequent to the meeting</i>			
18/354	STREETLIGHTING			
354.1	Phase 3 Outstanding work has now been completed except for 16 Police Station Road. Clerk to make contact with homeowners.			
354.2	Phase 4 The following columns were identified as 'poor in the recent structural survey. Column 3 - London Road Column 48 – St Leonards Street Column 10 – Town Hill Column 23 – King Street (already identified and factored into Phase 3) Work was scheduled to be completed on the 14 th June. Clerk to confirm that the work has been completed.			
354.3	Ownership of lights Query over ownership of a non-working streetlight on the footpath in between Norman Road and Epsom Close. Having looked at previous records it would appear that this light has in the past been maintained by WMPC. It was agreed that this streetlight be maintained by WMPC in the future.			

	Clerk to ask Streetlights to add this to the streetlight inventory and to repair the fault.			
354.4	<u>Column Numbering</u>			
	WMPC columns across the whole of the parish will need to be renumbered as they are currently a mix of an old and new numbering system which may make identification difficult. It was agreed that during this financial year, columns would only be renumbered as and when columns were replaced / painted. Numbering to be further considered in the 2019/20 financial year.			
18/355	<u>SPEEDWATCH</u>			
355.1	Further Speedwatch dates: Sunday 22 nd July: 9-10 am & 10.30 – 11.30 Sunday 5 th August: 9-10 am & 10.30 – 11.30 Clerk to email residents. The active Speedwatch sites are as follows: 4 on St Leonards Street, 2 on Town Hill 2 on Swan Street 2 on Offham Road.			
355.2	<u>Norman Road</u>			
	Due to insufficient sight lines, Norman Road is not a Speedwatch site however members are concerned about speeding traffic, or traffic that is moving too quickly for the road conditions. It was agreed that consideration be given to extending the 20mph speed limit into Norman Road. As the new Head of Highways at KCC has not yet been appointed, it was agreed to delay enquires with KCC until after the appointment has been made. Clerk to note next Highways agenda	Clerk	✓	
18/356	<u>ROAD SAFETY WEEK</u>			
	It was agreed to register for Road Safety Week – 19-25 th November. The theme for the week is 'Bike Smart'. It was agreed that WMPC could attempt to link the campaign with Speedwatch or undertake other promotional events.			
18/357	<u>ST LEONARDS STREET</u>			
	Further complaints received about the speed of traffic along St Leonards Street and safety concerns. KCC officer has agreed to speed checks using cables, this will enable KCC to work out an average speed so as to monitor the effectiveness of the new traffic calming scheme. Data will be shared with the Parish Council. Mobile speed device to be purchased with St Leonards Street being a primary West Malling site.			
18/358	<u>HACKNEY CARRIAGE & PRIVATE HIRE VEHICLES</u>			
	Members considered updated letter sent by the T&MBC Licensing Officer, Anthony Garnett and were in agreement with both identified concerns and proposed actions. These include: <ul style="list-style-type: none"> Licensing Enforcement - on a Friday / Saturday evening where resources allow at least once per month during the summer months – June – September 2018. Finishing in Tonbridge for the last train. Private Hire Vehicles parked up without a pre-book – 'secret shopper'/ email to all PHV drivers reminding them of law. Taxis in Swan Street - emails to all Private Hire Operators and drivers / working alongside door staff at licensed premises / meet with premises holders during enforcement visits Where to get a taxi – to produce a laminated notice to be given to all premises showing where the rank is and detailing that private hire vehicles must be pre-booked. 			

	<ul style="list-style-type: none"> • Parking Enforcement – parking enforcement to programme some out of office hours enforcement. • Hackney Carriage Vehicles – no room on rank. T&MBC are considering a traffic order which could result in existing bus stops being used as a Hackney Carriage Rank after the buses have stopped running. <p>Traffic order to create taxi rank after the last bus has run – Clerk to list on Full Council agenda for consideration and to contact both West Malling Taxis and Nu Venture for their opinions.</p>	Clerk	✓	
18/359	<u>PUBLIC TRANSPORT</u>			
	<p>Rural Transport Services - KCC Big Conversation consultation is taking place from 13th to 7th August. See link to consultation: www.kent.gov.uk/roads-and-travel/travelling-around-kent/big-conversation</p>			
18/360	<u>JOINT PARISH TRAFFIC CONSULTATIVE GROUP</u>			
	<p>Minutes of the meeting held on 21st May were received.</p> <p>The next meeting is scheduled for 26th September 2018 where it is hoped that Tom Tugendhat will be in attendance; questions regarding the J5 slips, the M20 smart motorway, railway and bus services will be put to him. There will also be an update on the Local Plan.</p>			
18/361	<u>ACCOUNTS FOR PAYMENT</u>			
	<p>Accounts for payment - totalling £926.62 were approved - see attached.</p>			
18/362	<u>QUESTIONS FROM MEMBERS OF THE PUBLIC & COUNCILLORS –</u>			
	<ul style="list-style-type: none"> • It was noted that the ‘Stop’ sign at the end of Swan Street and the Give Way ahead sign outside Swan Opticians had not yet been turned back round to face the correct way. Clerk to report again. • Cllr Luck reported that the long term car park now has a significant number of spare spaces during the week. T&MBC are to release more business permits. • Miss Barkham questioned the car parking spaces marked as ‘private’ outside the new houses in Mill Yard. Clerk to check planning permission. 			
	<p>Next meeting of this committee – the next scheduled date is Monday 20th August @ 9 High Street.</p>			
	<p>There being no further business the Chairman thanked members for attending and closed the meeting at 9.02</p> <p>Signed.....</p> <p>Date.....</p>			

West Malling Parish Council					
Accounts for Payment 18th June 2018					cheques to be drawn
Kent County Council (cheque 5492)		£	540.08		£624.21
Electricity supply 1/5/18 - 31/5/18)	VAT	£	84.13		
Preema Cleaning Services (cheque 5493)		£	80.00		£ 96.00
(Clean up of waste following travellers)	VAT	£	16.00		
Water Choice (cheque 5494)					£ 206.41
(allotment water - 4 Dec 17-12th June 2018)					
				TOTAL	£926.62

Highways and Transportation Committee						
Income		Budget 2018-19	YTD	Budget 2017-18	End of Year	
Members Grant - Speed Equipment		600.00	600.00		600.00	
Members Grant - Speed sign					6000.00	
Total		600.00	600.00	0.00	6600.00	
Expenditure		Budget 2018/19	YTD	Budget 2017/18	End of Year	
Energy		6656.00	1024.05	7500.00	5307.90	
Energy (Oct-March)				3139.36	3139.36	safeguarded 2016/17
Maintenance		5000.00	1126.68	6000.00	4375.48	
Phased repair programme		10000.00	3444.00	20000.00	11845.00	
Phased repair programme 16/17				11146.00	11146.00	safeguarded 2016/17
Visual structural inspection					7340.74	
One off repairs		4200.00		3000.00	611.50	
Seasonal (Salt, Floodsax)		300.00		400.00	245.50	
Speedwatch materials		200.00				
Speed Sign					6979.04	
Speed watch equipment			600.00			
Total		26356.00	6194.73	51185.36	50990.52	
Surplus/-deficit		-25756.00	-5594.73	-51185.36	-44390.52	