

WEST MALLING PARISH COUNCIL

MINUTES OF A MEETING OF THE HIGHWAYS, TRANSPORTATION & STREETLIGHTING COMMITTEE HELD ON 21ST AUGUST 2017, 7.30PM AT 9 HIGH STREET, WEST MALLING

Present: **Mr S Harriott (Chairman)**
 Mr R Selkirk,
 Mr K Bullard
 Miss G Barkham

Also in attendance:
Borough Councillor Sasha Luck – co-opted member

Minute		Action by	Action taken	Response
17/454	APOLOGIES FOR ABSENCE – Mrs Dean			
17/455	DECLARATIONS OF INTEREST – it was noted that Mr Bullard and Miss Barkham are both residents of St Leonards Street (minute number 17/463).			
17/456	MINUTES of the meeting held on 24 th April 2017 and 19 th June 2017 were approved and signed.			
17/457	MATTERS ARISING from the minutes not otherwise on the agenda			
457.1	(17/357.1) Ryarsh Lane – broken tiles used to fill potholes. Both KCC & T&MBC have said that the tiles / potholes are on private land and therefore they will not remove the debris. Clerk to speak with both KCC & T&MBC to state that the debris is dangerous.	Clerk	✓	
457.2	(17/357.2) T&MBC Parking – Double yellow lines, response still awaited from Mr Robert Styles together with safety report. Clerk to ask T&MBC to put this on the agenda for the Parking Liaison meeting on 29 th September 2017	TMBC Clerk	✓	
457.3	(17/357.3) Awaiting installation quote from Broxap, plus getting comparison quotes from companies who have the Street works accreditation.	RS/ Clerk		
457.4	(17/357.5) Churchfields Parking Permit survey – Contact has been made with the local Circle representative and a meeting is to be arranged to discuss parking within the immediate vicinity of St Mary's Court and other areas run by Circle within West Malling. Clerk to arrange meeting. <i>Subsequent to the meeting, a meeting date of the 29th September was finalised.</i>	Clerk	✓	
457.5	(17/231) Weight limits in West Malling – Clerk to contact KCC to clarify weight restrictions within West Malling.	Clerk		
17/458	STREETLIGHTING			
458.1	Phase 3			

	Phase 3 is being undertaken and it is believed that work is near completion, awaiting confirmation from Streetlight contractors. Clerk to request an updated progress report. Future works will be dependent on the result of the structural survey. Streetlight number 128, Malling Road; having considered the quote received from UKPN to disconnect this streetlight (£5168 plus VAT, including same day reinstatement) it was agreed that the column be capped and not disconnected.	Clerk		
458.2	<u>Structural Survey</u>			
	Clerk has accepted the quote from Cable Test Ltd; streetlight inventory and additional information has been sent and is all in order. Starting date to be confirmed.			
458.3	<u>Laser – Payment of Electricity Costs</u>			
	The Clerk explained that since laser transferred the parish electricity supplier from EDF to Npower, the Parish Council have been waiting for updated invoices; these invoices have now been received and date back to October 2016. It was agreed that invoices only be paid once the Clerk is happy that <i>all</i> outstanding invoices have been received by the Parish Office; the Clerk is currently waiting clarification on one account.			
17/459	<u>PARKING</u>			
459.1	<u>Circle Housing</u>			
	A meeting is to be arranged between representatives of Circle Housing and West Malling Parish Council to discuss parking within West Malling in areas owned and run by Circle Housing. <i>Subsequent to the meeting, a meeting date of the 29th September 2017 at 12 noon was agreed with both the local Circle representative and the Circle Housing Services Manager.</i>	Clerk	✓	
459.2.	<u>Parking Liaison Group</u>			
	The new meeting date of 29 th September 2017 at 2.30 was noted. Clerk to ask Jo Sonnex at T&MBC for updated parking figures, plus an update on all action points from the last meeting.	Clerk	✓	
17/460	<u>RELOCATION OF BENCH HIGH STREET / TOWN HILL</u>			
	T&MBC have received requests from bus users that the bench at the Town Hill end of the High Street be relocated directly next to the bus stop. The bin will be relocated at the same time. Members had no objections to this, but asked the Clerk to check the following: Is the bench owned by T&MBC or KCC? Do they have permission to move the bench as it falls under KCC Highways? Who does the checks for utility cablework / pipework? If the bench needs repair, can it be brought up to standard and is so, is it more economical to have a new bench?	Clerk	✓	
17/461	<u>SPEEDWATCH</u>			
	The recent campaign to enlist more volunteers was successful with at least 10 new volunteers. Mr Selkirk is to set up an introductory meeting with all volunteers and online training can commence once the equipment is delivered.			
17/462	<u>PRIVATE HIRE DRIVER CONDUCT</u>			
	Due to complaints received by both the Parish Council and T&MBC, the Clerk is to write to local taxi companies asking for their cooperation and adherence to road traffic regulations. Mr Garnett, the licensing officer at T&MBC, is keen to work alongside the Parish Council to resolve issues that have been raised; Mr Garnett is to produce a letter outlining steps to be taken. Mr Garnett has confirmed that the Code of Conduct is to be updated shortly, workshops with taxi drivers will commence at the end of August and the draft policy document will go to the Licensing Committee on 28 th September. Booklets for drivers and companies will also be produced. Clerk confirmed that T&MBC were unable to advise how many parking tickets have been issued to licensed taxi drivers; it has been confirmed that as part of the PCN process, T&MBC record a vehicles make, model and registration, but not whether the vehicle is a licenced taxi.	Clerk		

	Clerk to contact the KCC Highway Steward regarding the bollard that has been removed from outside of The Swan as this allows for pavement parking. Clerk to arrange a meeting between Mr Garnett, Mr Harriott and Mr Selkirk.	Clerk Clerk		
17/463	<u>ST LEONARDS STREET TRAFFIC CALMING MEASURES</u>			
	Mr Bullard and Miss Barkham declared an interest in this matter, however, no decision making was to take place at this meeting. Mrs Dean was unable to attend the meeting and therefore provided an update report for the members: <ul style="list-style-type: none"> • KCC resurfacing work should now be finished. Mrs Dean is frustrated that the patching work and the traffic calming work could not be coordinated between KCC and their contractor. • Mrs Dean has asked for a review of the extent of the new double white lines to see if they can be shortened to allow for more on-street parking, however the technical advisor is not willing to support a decrease as he feels that the current situation gives the driver the best forward sight lines for safety. • The Vehicle Activated Sign has been ordered by KCC, there is an 18 week wait for UKPN to attend to connect the sign. • The traditional speed signs have been chased and are on order. • Cats eyes - Mrs Dean requests further feedback from residents as to whether or not they are sitting too proud in the road. • Increase of speed - KCC will not conduct tests until the full scheme is implemented, KCC will not fund tests as they do not have the proof of accidents / injuries; Mrs Dean has agreed to fund speed tests if KCC still refuse to fund them once the full scheme is implemented. WMPC now has a number of volunteers for Speedwatch, these volunteers need to complete the online training and once this is done Speedwatch can commence either using Larkfield equipment or West Malling equipment once it arrives. • If after the scheme is fully implemented, speeds are still unacceptably high, Mrs Dean will consider funding a second VAS at the northern end of the Street or consider any other action thought appropriate. • Mrs Dean is arranging a meeting with Roger Wilkin, Head of Highways at KCC to discuss this project and how these pitfalls can be avoided in the future. 			
17/464	<u>JOINT PARISH TRAFFIC CONSULTATIVE GROUP</u>			
	The next meeting date is scheduled for 27 th September 2017; Mr Bullard volunteered to attend on behalf of the Parish Council and Miss Barkham expressed an interest in attending if work commitments allow. The Police Speedwatch co-ordinator and the PCC Commissioner will be speaking at this meeting.			
17/465	<u>QUESTIONS FROM MEMBERS OF THE PUBLIC & COUNCILLORS –</u> Mr Selkirk asked if there had been any update regarding the hole in the High Street – <i>subsequent to the meeting, information was received that the road will need to be closed to fix a Southern Water issue.</i> Miss Barkham asked if there had been any update with regards to table and chairs licences. Clerk to chase KCC Cllr Luck noted that Highways England have announced works on the M20 junctions 3 to 5 to upgrade to an All-Lane Running smart motorway. Work is due to commence in March 2018 and be completed by early 2020. Public Information Exhibitions have been announced - Clerk to enquire if an exhibition can be held in West Malling.	Clerk Clerk	✓	
	Next meeting of this committee – the next scheduled date is Monday 16th October 2017 @ 9 High Street.			
	There being no further business the Chairman thanked members for attending and closed the meeting at 8.55			

	Signed.....			
	Date.....			

Highways and Transportation Committee					
Income		Budget 2017-18	YTD	Budget 2016-17	End of Year
TMBC s136 allocation				1647.00	1647.00
Members Grant - Speed sign			6000.00		
	Total	0.00	6000.00	1647.00	1647.00
Expenditure		Budget 2017/18	YTD	Budget 2016-17	End of Year
Energy		7500.00	0.00	6120.00	7026.74
Maintenance		6000.00	2187.74	6000.00	3281.61
Upgrading of Mercury Lights				10000.00	37.50
Phased repair programme		20000.00	11091.00	10000.00	10826.75
Visual structural inspection				5000.00	0.00
One off repairs		3000.00	136.75	3000.00	1375.00
Seasonal (Salt, Floodsax)		400.00	0.00	250.00	299.96
WMPC Signage				5000.00	97.50
	Total	36900.00	13415.49	45370.00	22945.06
Surplus/-deficit		-36900.00	-7415.49	-43723.00	-21298.06