

## WEST MALLING PARISH COUNCIL

### MINUTES OF A MEETING OF THE HIGHWAYS, TRANSPORTATION & STREETLIGHTING COMMITTEE HELD ON 27<sup>TH</sup> FEBRUARY 2017, 7.30PM AT 9 HIGH STREET, WEST MALLING

**Present:** Mr S Harriott (Chairman)  
Mrs T Dean  
Mr R Selkirk  
Mr K Bullard

**Also in attendance:**  
Residents of Churchfields

Minute		Action by	Action taken	Response
17/93	<b>APOLOGIES FOR ABSENCE</b> – Miss Barkham & Mrs Luck (Borough Councillor)			
17/94	<b>DECLARATIONS OF INTEREST</b> – none other than those routinely declared.			
17/95	<b>MINUTES</b> of the meeting held on 19 <sup>th</sup> December 2016 were approved and signed			
17/96	<b>MATTERS ARISING</b> from the minutes not otherwise on the agenda			
17/96.1	(16/720.1) Ryarsh Lane – potholes filled with tiles in un-adopted part of the road. PROW have been out to assess and have passed the complaint on to T&MBC as a fly tipping issue. Clerk to update the Committee at the next Highways meeting.	Clerk		
17/96.2	(16/720.2) T&MBC Parking – Double yellow lines, response still awaited from Mr Robert Styles together with safety report.	TMBC		
17/96.3	16/720.3) Noticeboards & Fingerposts – Planning application has now been granted. Quotes are being obtained for installation from a KCC list of installers.	RS/ Clerk		
17/96.4	(16/720.4) Streetlight structural survey - Quotes to be obtained from 3 companies	Clerk		
17/96.5	(16/720.5) Planters outside Therapy Rooms, Kings Street – concern had been expressed at the amount of space that the planters take up on the narrow path. Highways have advised the Therapy Rooms to remove the planters as their size is causing an obstruction of the pavement. Clerk to update Committee at next Highways meeting.	Clerk		
17/96.6	(16/721.3) Streetlight column 62 Frog Lane – there has previously been a question over ownership of this column, it has now been determined that ownership is already with the house owner. No further action to be taken.			
17/96.7	(16/725) Salt bins - Clerk has obtained a quote for the salt bins to be filled with salt and for salt levels to be checked twice more during the winter months. The quote has been agreed at the F&GP Committee meeting which sat in January and all Parish owned salt bins are now full.			
	Councillors agreed to change the order of the agenda items to allow the Churchfields parking survey item to be dealt with first as residents of Churchfields were in attendance..			
17/97	<b>CHURCHFIELDS PARKINGSURVEY</b>			
	Mr Selkirk outlined the background to the parking survey. The survey was initiated due to			

	<p>complaints from residents about the difficulty in finding a parking space in Churchfields, in particular since the parking permits were introduced in Offham Road and the parking charges were introduced in the Tesco short term car park. The Parish Council wanted to ensure that the complaints that they were receiving represented the majority view of Churchfields residents. The survey was produced online and in paper format; letters were put through all doors with Mr Selkirk and Mrs Dean visiting the street at a later date to speak to people that had not yet responded.</p> <p>Mr Harriott stressed that the purpose of this meeting was to consider what the next steps should be and whether or not to ask Full Council to recommend to T&amp;MBC that they start an initial informal consultation with the residents of Churchfields. T&amp;MBC and not the Parish Council, will make the final decision as to whether or not to consult further with residents.</p> <p>It was also noted that the process can take as much as 2 years and that the Church Centre redevelopment and the consequences on parking was also another factor to consider; a final decision may be delayed until the redevelopment was completed.</p> <p>Representations from residents:</p> <ul style="list-style-type: none"> <li>• Some residents had assumed it was one vote per household whereas in other households each individual resident had voted. This had produced an unfair result.</li> <li>• The warden of St Marys Court stated that the residents of the flats had not been consulted on an individual basis; the residents of the bungalows had been consulted. Parking permits would impact on contractors and carers; carers can visit residents up to 4 times a day. A parking scheme would impact on the Independent Living Scheme.</li> <li>• There are not enough parking spaces making the scheme ineffective, residents will be paying for permits but will still be unable to park.</li> <li>• Residents did not want to look out on white lines and bays which would detract from the character of the street which is within the conservation area.</li> <li>• The current practice of parking on the pavement by the green (near the Scared Crow) was raised as was the empty car parking spaces in Sandown Road; the spaces in Sandown Road are owned by Circle Housing Russet who also own St Marys Court and could potentially provide parking for carers.</li> </ul>		
	<p>After general discussion it was agreed that further clarification was needed on the following points:</p> <ul style="list-style-type: none"> <li>• How do T&amp;MBC consult residents, do they stipulate one vote per household or does each individual residents have a vote?</li> <li>• To look at the status of the empty parking spaces in Sandown Road, Circle Housing to be contacted.</li> <li>• To consider possible parking options for the green space / road near the Scared Crow.</li> </ul>	<p>RS SH</p>	
<p><b>17/98</b></p>	<p><b><u>STREETLIGHTING</u></b></p>		
	<ul style="list-style-type: none"> <li>• The majority of Phase 2 repairs have been completed; an update of progress was unavailable.</li> <li>• The Water Lane column replacement is scheduled to take place on 18<sup>th</sup> April 2017</li> <li>• Phase 3 – Quote to be received for Phase 3 work</li> </ul>		
<p><b>17/99</b></p>	<p><b><u>PARKING</u></b></p>		
<p><b>99.1</b></p>	<p><b><u>ILLEGAL PARKING AT HIGH STREET BUS STOPS</u></b></p>		
	<p>A meeting was held between Arriva, Nu-Venture and members of KCC about the ongoing issue of vehicles parking in illegally in the High Street. Bus drivers have been taking photos of the illegal parking and the bus company representatives were encouraged to send the photos to both the Parish Council and T&amp;MBC.</p> <p>It was agreed that the bus stop is in need of remarking.</p> <p>WMPC have asked T&amp;MBC for more parking enforcement and the enforcement officers have been more evident in recent weeks.</p>		
<p><b>99.2</b></p>	<p><b><u>PARKING LIAISON GROUP</u></b></p>		
	<p>Draft minutes of the meeting held on 18<sup>th</sup> January 2017 were received.</p> <p>Date of the next meeting – Wednesday 26<sup>th</sup> April 2017, 9am at The Clouts, 9 High Street, West Malling.</p>		

	<p>Clerk to contact Jo Sonnex at T&amp;MBC to obtain up to date parking figures                  Clerk to book room.                  There is to be a review of the parking charges scheme and Mrs Dean reiterated the importance of business owners advising the Parish Council if their business has been impacted by the parking charges. All responses / feedback would be confidential and businesses would not be expected to detail exact profit or loss but to give figures as a percentage.</p>	Clerk Clerk	✓	
<b>17/100</b>	<b><u>SPEEDWATCH</u></b>			
	<p>West Malling Parish Council currently shares speed watch equipment with East Malling and Larkfield. Mrs Dean has purchased additional Speedwatch equipment (using KCC Community Fund) ensuring that West Malling, East Malling and Larkfield now have their own equipment.</p>			
<b>17/101</b>	<b><u>FREIGHT ACTION PLAN</u></b>			
	<p>To be considered at Full Council on 6<sup>th</sup> March 2017                  Clerk to note.</p>	Clerk	✓	
	<b><u>JOINT PARISH COUNCILS TRANSPORT CONSULTATIVE GROUP</u></b>			
<b>17/102</b>	<p>Draft minutes of meeting held on 23<sup>rd</sup> January 2017 were received. The 'Thameslink' service was noted; from 2018 there will be an all-day service from Maidstone East to Cambridge, 2 trains an hour calling at West Malling, Borough Green then fast to London Bridge, St Pancras and then on to Cambridge.                  The date of the next meeting, 30<sup>th</sup> March 2017 was noted – tbc.</p>			
<b>17/103</b>	<p><b><u>QUESTIONS FROM MEMBERS OF THE PUBLIC AND COUNCILLORS</u></b></p> <ul style="list-style-type: none"> <li>• Mrs Dean reported on the changes to Arriva timetables and services including the loss of the direct service from Kings Hill to Tonbridge.</li> <li>• Leybourne Chase bus – letter to be written to KCC &amp; T&amp;MBC requesting that the bus run via West Malling High Street so as to benefit local businesses.</li> <li>• Mrs Dean reported that the streetlight outside Lavenders is leaning and needs to be straightened.</li> </ul> <p>Clerk to speak to Ken Bonner</p>	Clerk  Clerk		
	<p><b>Next meeting of this committee</b> – it was agreed that this would be Monday 24<sup>th</sup> April 2017 @ 9 High Street.</p>			
	<p>There being no further business the Chairman thanked members for attending and closed the meeting at 9.10</p> <p>Signed.....</p> <p>Date.....</p>			

<b>Highways and Transportation Committee</b>				
<b>Income</b>		<b>Budget 2016-17</b>	<b>YTD</b>	
TMBC s136 allocation		1647.00	1647.00	
	<b>Total</b>	<b>1647.00</b>	<b>1647.00</b>	
<b>Expenditure</b>		<b>Budget</b>		
Energy		6120.00	7026.74	£2833.87 ref: last year
Maintenance contract		6000.00	3281.61	
Upgrading of Mercury Lights		10000.00	37.50	Note: £10,000 funded by Safeguarded sums
Phased repair programme		10000.00	10826.75	UK Power included
Visual structural inspection		5000.00	0.00	
Column painting		0.00	0.00	Removed at F&GP/Council Jan 2016
One off repairs		3000.00	1375.00	
Seasonal (Salt, Floodsax)		250.00	299.96	
WMPC signage		5000.00	97.50	Added at F&GP (innovation fund)
	<b>Total</b>	<b>45370.00</b>	<b>22945.06</b>	
<b>Surplus/-deficit</b>		<b>-43723.00</b>	<b>-21298.06</b>	