

# WEST MALLING PARISH COUNCIL

MINUTES OF A MEETING OF THE  
PARISH COUNCIL  
HELD ON 1<sup>ST</sup> OCTOBER 2018, 7.30 PM  
AT WEST MALLING VILLAGE HALL, WEST MALLING

**Present:** Mrs Trudy Dean (Chairman)  
Miss Gwyneth Barkham  
Mr Keith Bullard  
Mr Richard Byatt  
Mrs Linda Javens  
Ms Min Stacpoole  
Mr Nick Stapleton

**Also present** Borough Councillor Sasha Luck  
PCSO Dylan Mcelligott

Minute		Action by	Action taken	Response
18/548	<b><u>APOLOGIES FOR ABSENCE</u></b> were received from, Mr Larry Collins; Mrs Yvonne Smyth and Mr Peter Stevens			
18/549	<b><u>DECLARATIONS OF INTEREST</u></b> – none			
18/550	<b><u>MINUTES</u></b> – after an amendment at minute number [18/481] 'Mrs Javens declared an interest in the security measures at the village hall as her property backs onto the playing field,' the minutes of the meeting held on 10 <sup>th</sup> September 2018 were approved and signed.			
18/551	<b><u>MATTERS ARISING</u></b> from the minutes not otherwise on the agenda <ul style="list-style-type: none"> <li>[18/487.2] General discussion regarding the increased numbers of attacks on the elderly and whether there was sufficient support for victims. It is understood that Victim Support would be in touch with the victim at an early stage; Mrs Dean to check the extent of Victim Support involvement.</li> <li>[18/497.1] Miss Barkham enquired as to who would have use of the allotment compost toilet should one be agreed. This is to be further considered.</li> </ul>	TD		
18/552	<b><u>CHAIRMAN'S ANNOUNCEMENTS</u></b> – <ul style="list-style-type: none"> <li><b>Resignation:</b> Mr Larry Collins has indicated to the Clerk that he intends to resign from the Parish Council; he has agreed to put his resignation in writing. It was agreed that following the resignation of Mr Merchant, the 2 vacancies and interviews be run together. Interviews to be conducted by Mrs Dean, Mr Byatt, Miss Barkham and Mr Stapleton.</li> <li><b>Streetlights:</b> Mrs Dean, Mr Stapleton and the Clerk are to meet with Mr Bonner, WMPC streetlight contractor, on Friday 5<sup>th</sup> October.</li> <li><b>Local Plan workshops:</b> T&amp;MBC have arranged 2 events for local Parish and Town Councils. Mrs Dean is to attend the meeting on Wednesday 3<sup>rd</sup> October at Kings Hill Council Offices and Mr Byatt to attend the meeting on Thursday 4<sup>th</sup> October at Tonbridge Castle.</li> </ul>			
18/553	<b><u>QUESTIONS FROM MEMBERS OF THE PUBLIC</u></b> - none			

<b>18/554</b>	<b><u>QUESTIONS FROM COUNCILLORS -</u></b>			
	<b>Illuminated Signs:</b> A resident has mentioned to Mrs Javens the illuminated sign in the window of the new nail bar in West Street. It was thought that an internal sign (such as this one) could be illuminated but that shop front signage could not be. The nail bar have also displayed an A Board near Hicks estate agents and have previously attached an advertising 'sail' to the railings. Clerk to discuss the A Board with KCC.	<b>Clerk</b>		
<b>18/555</b>	<b><u>POLICING MATTERS</u></b>			
<b>555.1</b>	<b>Policing report</b> – updated crime figures to be circulated.			
<b>555.2</b>	<b>Kent Police Rural Liaison Team</b> – the most recent report was noted.			
<b>555.3</b>	<p><b>Other Policing matters –</b> PCSO Dylan Mcelligott addressed the members. He reported:</p> <ul style="list-style-type: none"> <li>• A spate of burglaries within West Malling; incidents have been reported in Norman Road, Lavenders Road and Yates Garden. PCSO suggested that residents take precautions such as chains on doors, motion-censor lights and cameras.</li> <li>• High number of thefts from Tesco.</li> <li>• Sheep and horses on Lavenders Road towards A228. Clerk to inform East Malling Parish Council.</li> <li>• Speedwatch sessions have been undertaken by the Police in West Malling. Members were encouraged to report to PCSO Mcelligott any cars that are being driven at excessive speed, in particular cars that are seen speeding on a regular basis.</li> <li>• PCSO Mcelligott confirmed that laughing gas canisters are now an issue in this Parish and others.</li> </ul>	<b>Clerk</b>		
<b>18/556</b>	<b><u>CASUAL VACANCY</u></b>			
	<ul style="list-style-type: none"> <li>• The resignation of Mr Ben Merchant was formally noted. T&amp;MBC have been notified and will advise the Parish Council if they can co-opt after the deadline of 10<sup>th</sup> October.</li> </ul>			
<b>18/557</b>	<b><u>LOCAL PLAN</u></b>			
	<ul style="list-style-type: none"> <li>• Approved by T&amp;MBC at Full Council. As the plan stands there is to be no car park for employees at Brickfields or dedicated housing for local people in Offham Road.</li> <li>• A 6 week consultation will run from early October for a period of 6 weeks. T&amp;MBC are hoping to submit the plan before Christmas and would be looking for approval in the Spring/Summer.</li> <li>• General discussion regarding whether or not WMPC should have representation at the Inquiry, possibly a planning consultant.</li> <li>• It was agreed to hold an exhibition of the areas being put forward in the Local Plan plus those sites originally identified in the Final Call for Sites. Public meeting to be held at West Malling Primary School on Sunday 14<sup>th</sup> October between 12 noon and 4 pm.</li> <li>• It was agreed that largescale maps be produced and that Matt Christmas of Roth Creative be asked to undertake this as a commercial job. The Clerk declared an interest in this as Matt Christmas is her husband.</li> </ul>			
<b>18/558</b>	<b><u>REMEMBRANCE 2018</u></b>			
	<ul style="list-style-type: none"> <li>• Three more volunteers are needed to assist with the afternoon road closures. Clerk to approach Tesco – <i>subsequent to the meeting Tesco confirmed that they would be able to provide 3 volunteers.</i></li> <li>• A resident has expressed an interest in funding a Tommy, silent soldier silhouette.</li> <li>• It was agreed that WMPC would fund the individual wreaths that sit on the war graves.</li> </ul>			

<b>18/559</b>	<b><u>KALC COMMUNITY AWARDS SCHEME 2019</u></b>			
	It was agreed that the parish Council adopt the KALC Community awards Scheme 2019. A decision on the recipient of the award would be deferred to another meeting of Full Council.			
<b>18/560</b>	<b><u>EQUAL OPPORTUNITIES POLICY</u></b>			
	It was agreed to adopt the policy as per the draft.			
<b>18/561</b>	<b><u>DONATIONS</u></b>			
	Music at Malling – A donation request and supporting accounts have been submitted to the Parish Council. It was agreed that a donation in the sum of £1000 be made, the donation being offered on the basis that it be used to help cover the costs of the school and young musicians element of the festival.			
<b>18/562</b>	<b><u>CHURCHYARD ALLOTMENTS</u></b>			
	It is understood that the Diocese have received an offer for the land on which the allotments are currently sited. Following discussion, it was agreed that at this stage the Parish Council would express an interest in buying the land so as to service the Church and wider community. The possibility of the land being used as a car park was discussed as there is a lack of parking for events such as Music at Malling, weddings and christenings.			
<b>18/563</b>	<b><u>BELLWAY APPLICATION – LAVENDERS ROAD/SWAN STREET</u></b>			
	It was agreed that the Parish Council would oppose the Bellway application for 80 houses on land between West Malling station, Swan Street and Lavenders Road. It was further agreed that the Chairman of the Planning Committee and the Chairman of the Council be authorised to undertake activity to advertise the application and to encourage public responses.  WMPC response to be agreed at the planning committee meeting on 23 <sup>rd</sup> October.  Borough Councillor Luck stated that she had 'called in' the application.			
<b>18/564</b>	<b><u>FINANCIAL MATTERS</u></b>			
<b>564.1</b>	<b>Accounts for payment</b> - totalling £12689.21 were approved - see attached. To note the following payments made since the last Full Council Meeting £889.47 authorised at Finance & General Purposes Committee on 17 <sup>th</sup> September.			
<b>564.2</b>	<b>Financial Statement</b> – bank reconciliation as of 23 <sup>rd</sup> September was received – see attached			
<b>564.3</b>	<b>Litter picker, salary in lieu of annual leave</b> – It was agreed that Mr John Collins be paid the sum of £172.26 in lieu of annual leave.			
<b>18/565</b>	<b><u>MATTERS FOR REPORT</u></b>			
<b>565.1</b>	<b>Amenities Committee</b> – verbal report received of the meeting held on 24 <sup>th</sup> September 2018.  <b>Litter pick</b> – a reminder of the litter pick which is scheduled for Saturday 27 <sup>th</sup> October, 10am – 12 noon. Tesco have agreed to send 4 members of staff. Event to be publicised on social media, KM Village Correspondent and an email to be sent to everybody on the Parish Council database.  <b>Ball Park</b> – planning permission has been granted for the removal of the 2 cherry trees.  <b>Recycling 'Bring' Sites in the Borough</b> – T&MBC's new waste & recycling service will commence next year and as a result T&MBC will be reducing the level of 'bring' sites throughout the Borough. West Malling High Street site will remain.			

565.2	<p><b>Finance &amp; General Purposes Committee</b> - receipt was noted, for information of the draft minutes of the meeting held on 17<sup>th</sup> September 2018.</p> <p>There were no questions.</p>			
565.3	<p><b>Planning Committee</b> - receipt was noted, for information of the draft minutes of the meeting held on 25<sup>th</sup> September</p> <p>Mr Byatt drew members' attention to the following application which the planning committee have objected to:  <b>[18/541.3]</b> - The Crest 44 King Hill West Malling ME19 4PL Demolition of existing dwelling &amp; domestic outbuildings &amp; erection of 3 detached dwelling houses, 3 detached garages and associated alterations to access, parking, turning &amp; landscaping.</p>			
565.4	<p><b>Malling Action Partnership</b> – no report</p>			
565.5	<p><b>Rotary House</b> – no report</p>			
565.6	<p><b>School Governors</b> – no report</p>			
565.7	<p><b>Malling Society</b> – the next meeting date of Tuesday 23<sup>rd</sup> October was noted and draft minutes of the meeting held on 18<sup>th</sup> July were received.</p>			
565.8	<p><b>Chamber of Commerce / Christmas Lights Committee</b> – no report</p>			
565.9	<p><b>Tonbridge &amp; Malling Borough Council</b></p> <ul style="list-style-type: none"> <li>• <b>Parish Partnership Panel meeting</b> - minutes of the meeting held on 6<sup>th</sup> September were received.</li> <li>• <b>Local Plan Consultation Meetings</b> – to be held on the 3<sup>rd</sup> and 4<sup>th</sup> October. Mr Byatt and Mrs Dean to attend.</li> </ul>			
565.10	<p><b>KALC/NALC/ACRK</b></p> <ul style="list-style-type: none"> <li>• <b>KALC-TM</b> – meeting date of the 4<sup>th</sup> October was noted.</li> </ul>			
565.11	<p><b>KCC</b></p> <ul style="list-style-type: none"> <li>• <b>Big Conversation / Bus Summit</b> – in excess of 2500 comments have been received. Meeting date of 30<sup>th</sup> October noted.</li> <li>• <b>Parish Seminar</b> – date of Friday 2<sup>nd</sup> November was noted. Mr Bullard hoped to be in attendance.</li> </ul>			
18/566	<p><b><u>MEETING DATES</u></b></p> <p>Amenities Committee – Monday 8<sup>th</sup> October (concentrating on Churchyard)</p> <p>Highways &amp; Transportation Committee – 15<sup>th</sup> October</p> <p>Planning Committee – Tuesday 23<sup>rd</sup> October</p> <p>Macey's Meadow Advisory Committee – 24<sup>th</sup> October</p>			
18/567	<p><b><u>REPORT OF BOROUGH COUNCILLOR</u></b> - see below</p>			
18/568	<p><b><u>REPORT OF COUNTY COUNCILLOR</u></b> – see below</p>			
	<p>There being no other business, the Chairman thanked members for attending and closed the meeting at 10.02</p> <p><b>Signed..... Dated.....</b></p>			

## West Malling Parish Council

<b>Accounts for Payment 1st October 2018</b>			<b>cheques to be drawn</b>
Streetlights (single cheque 5534)		£ 97.75	<b>£ 117.30</b>
(invoice 9846 - repairs to column 101)	VAT	£ 19.55	
Invoice 9866 Phase 3 - less column 57)		£ 5,095.00	<b>£ 6,114.00</b>
(safeguarded 17/18)	VAT	£ 1,019.00	
Antique Bronze Ltd (cheque 5535)		£ 1,962.40	<b>£ 2,354.40</b>
Invoice 4829 - works to war memorial plaque)	VAT	£ 392.40	
KCC Laser (cheque 5536 )		£ 540.08	<b>624.21</b>
Electricity supply 1/8/18 - 31/8/18)	VAT	£ 84.13	
Open Spaces Society (cheque 5537)			<b>£ 45.00</b>
(Subscription renewal 18/19)			
West Malling Village Hall (cheque 5538)			<b>£ 66.00</b>
(Committee room hire fee July - September '18)			
Castle Water (cheque 5539)			<b>£ 253.38</b>
(Allotment water charges 1st July - 31st December)			
Mrs Claire Christmas - authorisation to pay via Faster Payments			<b>£1,717.40</b>
(Clerk - net salary for October £1716.20 + faxes £1.20)			
Mrs Sarah Howard authorisation to pay via Faster Payments			<b>£336.35</b>
(Asst. Clerk - net salary for October £336.35 )			
Mr John Collins - authorisation to pay via Faster Payments			<b>£206.79</b>
(Handyman - time in lieu of annual leave 22 hours + 11 'extra' hours from September - net payment)			
HMRC - authorisation to pay via Faster Payments			<b>£758.18</b>
(Deductions from salaries - October)			
Nest - authorisation to pay pension contributions by Direct Debit for October '18			
Employer's contributions			<b>£ 43.73</b>
Employee's contributions			<b>£ 52.47</b>
(Employees's contributions have already been deducted from salary)			
			<b><u>£ 12,689.21</u></b>

<b>WEST MALLING PARISH COUNCIL</b>				
<b>Financial Statement to be presented to Full Council 1 October 2018</b>				
<b>Reconciliation</b>				
Balance b/f from 2017/18				£ 91,892.24
<u>plus</u>				
total receipts 1.04.18-31.03.19				£ 125,672.97
<u>less</u>				
total payments 1.04.18-31.03.19				£ 63,440.21
			<b>Total</b>	<b>£ 154,125.00</b>
Deposit account				£ 91,095.71
Current account			£65,365.39	
less unrepresented cheques			£2,336.10	
				<u>£ 63,029.29</u>
			<b>Total</b>	<b>£ 154,125.00</b>
<b><u>Unrepresented Cheques</u></b>			<b><u>Date Issued</u></b>	
5498 Kent Asbestos	£	144.00	09/07/2018	
5504 MAP	£	50.00	09/07/2018	
5520 Water Choice	£	11.77	10/09/2018	
5522 Gavin Jones	£	1,195.86		
5525 Malling Memorial	£	45.00		
5529 Four Season	£	84.72		
5530 Gavin Jones	£	104.04		
5531 PKF Littlejohn	£	480.00		
5533 ELM	£	<u>220.71</u>		
		<u>£ 2,336.10</u>		

## Report of Borough Councillor

### Councillor's Report

Do not know if this will include West Malling Doctors  
Extra appointments now available at G P practises in West Kent from 1st October, appointments can be booked for weekends, Bank Holidays and evenings

Sent Andy Bracey photo of the Ryarsh Lane Car Park, at 9.20 there were 20 spaces left.  
He agreed that is the right number most morning, and they are releasing 7 permits, will review it again later in the month.

Closing the road at Kings Hill, north of Orwell Spike from 23<sup>rd</sup> October for 6 days, a gas connection.  
Diversions via West Malling and bypass

The Public Consultation starts 1<sup>st</sup> October on the Local Plan required by Regulation 19.  
The Council is organising 2 drop in sessions where the members of the public can discuss the Local Plan with the Officers. It has been arranged for 15<sup>th</sup> and 17<sup>th</sup> October. Details on Tonbridge & Malling web site.

This is not a Parish Council problem, but the resident is concerned. The closure of Swan Street, with the Christmas Light "switch on ". They will not be able to use the access to their property in an emergency

## County Councillors Report: October 2018

**1. Approximately 11% of Kent's Schools are either in deficit or are expecting to be in deficit** during the next three years. It is worrying that both Holmesdale and Aylesford Schools are predicted to be in deficit by 2019/20. Part of the problem is that Government have only partially funded the 3.5% pay rise.

**2. Bellway have applied for permission to build 80 houses** on land immediately outside the frontage of West Malling Station, between the station, Swan Street and Lavenders Road, with access onto Swan Street. The deadline for comments is 19<sup>th</sup> October. West Malling Parish Council is opposing the application on the grounds that it will harm the setting of the Abbey, a Scheduled Ancient Monument, disturb the peace of Lavenders Road area – a designated Quiet Lane, and increase the already considerable traffic on Swan Street. Go to the special page on West Malling Parish Council website for details and a link to the TMBC planning site to register your comments. [www.westmallingspc.org](http://www.westmallingspc.org).

**3. I have given a grant of £2500 to Larkfield Community Group** for the first six months of their costs in starting activities at the Methodist Hall.

**4. I shall be running my Dragons Den event again in November**, date to be announced, when Community Groups can bid for a share of £10,000 grant. Application forms available from [:Anne.charman@kent.gov.uk](mailto:Anne.charman@kent.gov.uk).

**5. I photographed the Kings Hill mobile speed Indicator devices which run on solar panels.** They are available at £3,500 but do not require the cumbersome battery packs needed to keep the County Councils current model operating. However KCC have advised that they do not allow the use of the solar panel model by volunteers as they are too dangerous during relocation. It therefore appears that we must use the KCC prescribed version, unless the Kings Hill contractors will agree to relocate them on our behalf. I will make enquiries on this issue.

**6..Tonbridge Town councillors are requesting an extension of the 20mph scheme** as part of the redesign of the Tonbridge Station. I have asked to receive the criteria and a map of the area being put forward for extension.

**7..Highways England have agreed to reopen the M20 early on Sunday 11<sup>th</sup> November** to facilitate local Remembrance events. They will complete the work the following weekend of 16-19 November if necessary.

**8.The Police requested a higher speed limit to be applied to the bypass.** They stated that they were having difficulty enforcing the 50mph because of the construction of the road and the lack of places suitable for operating mobile cameras. In response I opposed the idea on road safety grounds. KCC has subsequently advised the Police that it cannot support the suggestion.

**9.KCC is creating a priority phone calls system for emergency highway faults,** and other callers will be advised to use the website or wait rather longer than at present.

**10 The CCG has clarified that stroke cases will still be taken to the nearest hospital** for triage and stabilisation first before transfer if necessary to acute stroke units located at Darent Valley, Maidstone and William Harvey Hospitals

**11. Following the recent fatality from the Lunsford Lane bridge** and previous incidents, a resident has asked if posters for the Samaritans could be displayed, and Childline, or Its OK not to be OK Campaign. Is this something the Parish Council would support?

**12. Well Street East Malling** will be closed on October 8<sup>th</sup> for up to 3 days for ducting work by BT Openreach.

**13.King Hill will be closed north of Orwell Spike** for up to 6 days beginning on October 23<sup>rd</sup> for gas connection by SGN

**14. Temporary closures in Aylesford High Street** for up to 3 days each begin on 27<sup>th</sup> October and 3<sup>rd</sup> November for ducting and cable laying for BT Openreach

#### **14. EVENTS**

**Saturday 6<sup>th</sup> October 10.30 to 12.30pm Clare Lake East Malling.** Final Volunteer morning of the season when we shall be tidying up Clare Lake for the autumn, planting some bulbs and pond. Please bring garden equipment like gloves, rakes, shears, secateurs, brooms etc but NO POWER TOOLS PLEASE.

**Sunday 7<sup>th</sup> October David Thornevell is leading a Parish Walk** at 2.15pm starting from New Hythe Railway Station car park along the Riverside to Abbey Meads and back round via the Country Park finishing around 4.40pm. Wear stout shoes. All welcome.

**Saturday and Sunday 13<sup>th</sup> and 14<sup>th</sup> October** Autumn Extravaganza at Gret Comp Garden 11-5pm featuring 40 nurserymen, artists and craftspeople. Tickets £8 Adults, £7 concessions ( 20% reduction for RHS members), children 5 to 17 £3,

**Saturday 20th October and 27<sup>th</sup> October Flu jabs for Adults only at Kings Hill surgery.** Both days will have a morning clinic from 8.30 to 12.30pm and on 20<sup>th</sup> there will be an additional surgery in the afternoon from 2 till 5pm.

**Saturday 20<sup>th</sup> October Quiz at Lunsford School** for Larkfield Community Group

**Larkfield Community Group**

**Craft and Chat Group** every Monday at the Methodist Hall, New Hythe Lane from 10 till 12pm. 32 A SESSION. Some materials supplied for beginners.

**Bingo** every Thursday 1.30 to 3pm at the Methodist Hall New Hythe Lane.

**Saturday 10th November Malling Community Choir and Eynsford Concert Band present 'Coming Home'**, featuring the music that won the war, at The Malling School at 7pm Tickets from West Malling Community Choir website. £5 per adult, children free of charge. Profits to the Royal British Legion.