

# WEST MALLING PARISH COUNCIL

MINUTES OF A MEETING OF THE  
PARISH COUNCIL  
HELD ON 6<sup>TH</sup> MARCH 2017, 7.30 PM  
AT WEST MALLING VILLAGE HALL, WEST MALLING

**Present:** Mrs Trudy Dean  
Mr Richard Byatt  
Mr Larry Collins  
Mrs Linda Javens  
Mr Richard Selkirk  
Mr Peter Stevens  
Mrs Yvonne Smyth

**Also present:**  
Mrs Sasha Luck (Borough Council)

Minute		Action by	Action taken	Response
17/ 121	<b><u>APOLOGIES FOR ABSENCE</u></b> were received from Mr Ben Merchant, Mr Steve Harriott, Miss Barkham, Mr Bullard & Mrs Molly Potts from the Malling Society.			
17/ 122	<b><u>DECLARATIONS OF INTEREST</u></b> – none other than those routinely declared			
17/ 123	<b><u>MINUTES</u></b> of the meeting held on 6 <sup>th</sup> February 2017 were approved and signed			
17/ 124	<b><u>MATTERS ARISING</u></b> from the minutes not otherwise on the agenda - None			
124.1	<b>(60.1) Downs Mail</b> - A number of streets have not received the January edition of the Downs Mail; these streets include St. Leonards Street, Frog Lane, Woodland Close and Sandown Road. Since the last Full Council meeting, residents have been providing both Mrs Dean and the Clerk with street names and postcodes to enable Mrs Dean to report back to the Downs Mail which streets have not received their copy of the latest edition. Mrs Dean is to monitor the situation.			
124.2	<b>(61.1) London Road site</b> - Following on from a recent meeting between Mrs Dean and T&MBC, T&MBC are still to advise if a car park can be deemed an appropriate development for land which is in the green belt.			
124.3	<b>(62.2) Doctor's Surgery</b> – A date for a meeting with the Practice Manager / Partner is still to be set.			
17/ 125	<b><u>CHAIRMAN'S ANNOUNCEMENTS</u></b>			
	A local landowner has approached Mrs Dean regarding the use of his land for a car park to serve both his employees and other employees in West Malling. Mrs Dean is to arrange an exploratory visit which is open to all members.			
17/ 126	<b><u>QUESTIONS FROM COUNCILLORS</u></b>			
126.1	<b>Reordering of St Marys Church</b> – Mrs Javens asked if the plans for the reordering of the Church had progressed any further. Mrs Dean stated that the Church was still undergoing consultation with associated groups and that the Church would need to consider their feedback			

	before plans could be made public.			
126.2	<p><b>Recycling Banks in Tesco Car Park</b> – Mrs Smyth noted that the recycling truck had been out of action causing a backlog of recycling in the Tesco Car Park. It is the Council’s understanding that there is only one recycling truck serving this area, if the truck is out of action it causes a large amount of disruption to the recycling schedule.</p> <p>Clerk to check the recycling schedule for the High Street.</p> <p>Clerk to ask T&amp;MBC for the terms of the contract, in particular, what would T&amp;MBC do if the truck is out of action for a long time.</p>	Clerk	✓	
17/127	<b><u>POLICING MATTERS</u></b>			
	<p><b>Policing report</b> – crime figures for the month of December 2016 were discussed.</p> <p>Clerk to see if the headings on the website can be broken down to be more specific as the headings as they stand cover a very wide definition.</p>	Clerk		
17/128	<b><u>FREIGHT ACTION PLAN</u></b>			
	<p>Consultation on the future of freight movement within the County, looking at issues such as lorry parking, operation stack and the use of freight satnavs.</p> <p>Mr Collins explained the 1 hour rule which resulted in trucks leaving the docks, driving for the hour and then needing to find somewhere to park.</p> <p>Mr Byatt agreed to draft a response on behalf of WMPC – deadline 12<sup>th</sup> March 2017.</p> <p>See response below.</p> <p><b><u>Response to KCC Freight Action Plan Consultation - West Malling Parish Council</u></b></p> <p><i>“West Malling Parish Council (WMPC) welcomes the updating of Kent County Council’s Freight Action Plan for Kent. We support KCC’s efforts to tackle the problem of overnight lorry parking which as the report notes is a particular problem in the Tonbridge &amp; Malling district. Should KCC bring forward its plans for a “network of small lorry parks” we would expect early notification of the proposed sites.</i></p> <p><i>We do not support the proposed large-scale lorry park at Stanford West. We note that Operation Stack has not been implemented since August 2015 and that local parish councils are opposed to the plans. A lorry park addresses the symptoms rather than the causes of the problem. We believe there are better options that concreting over 250 acres of farmland and would refer KCC to the Smarter Options than Stanford website <a href="http://soskent.org.uk">http://soskent.org.uk</a>.</i></p> <p><i>We support KCC’s attempts to keep freight traffic on the strategic road network. As part of this we also support improvements to the network through the construction of east-facing slip roads in the vicinity of Junction 5 of the M25. Connecting the M26 to the A21 would remove large numbers of HGVs from communities along the A25 which suffer from noise, pollution and disruption.</i></p> <p><i>We would ask KCC to use their powers with Highways England to look at the possibility of a direct additional left in left out junction with M20 for the former Aylesford Newsprint site. The redevelopment of the site without such a link is highly likely to lead to unacceptable noise, pollution and traffic dangers for residents of Larkfield near Leybourne Way, the alternative routes of New Hythe Lane, Lunsford Lane and the A20 are already at overcapacity.</i></p> <p><i>We support the requirement for lorries to carry lorry specific satnavs.</i></p> <p><i>We suggest that Lorry Watch needs to be supported by Police enforcement if it is to be effective.</i></p>	RB	✓	

	<i>We support the creation of small lorry parks for overnight accommodation being coupled with better enforcement on inappropriate parking, and removal of lay-bys without toilet facilities. WMPC supports the use of restrictions and planning conditions/developer agreements to protect communities from the damage caused by HGV movements. We would expect to see these measures used in particular for the major housing schemes being proposed in Tonbridge &amp; Malling."</i>			
<b>17/129</b>	<b><u>ARRIVA BUS SERVICES</u></b>			
	<p>Changes to services are to be introduced on 1<sup>st</sup> April 2017. Arriva conducted a public consultation in Maidstone but did not consult further afield despite the fact that these changes will impact on areas outside of Maidstone.</p> <p>The number 77(Kings Hill to Tonbridge) will no longer run during the off peak period or on Saturdays and Sundays. A new number 73 bus is being introduced to run from Kings Hill to the Airfield Estate but this does not run further down past Mereworth.</p> <p>The number 72 route will be revised to run between Clare Park and West Malling High Street via London Road and Town Hill instead of using West Malling train station and Swan Street. The only buses to use the train station will be Kings Hill Connect Services X1 and X2 which run from Maidstone via the motorway and on to Kings Hill.</p> <p>Clerk to write to Arriva to express concern at the lack of consultation.</p>	Clerk	✓	
<b>17/130</b>	<b><u>PROPOSAL FOR PUBLIC SPACE PROTECTION ORDER</u></b>			
	<p>Public Space Protection Orders will replace previous arrangements and are intended to control and restrict anti-social behaviour or potential anti-social behaviour in public spaces. There are measures to tackle dog fouling which replace current Dog Control Orders and these measures will be Borough wide as will other orders such as exclusion of dogs from Borough owned play areas. T&amp;MBC are proposing additional orders in specific locations which the Borough Council consider to have specific issues, for instance, unauthorised BBQ's, camping and swimming. West Malling has not specifically been named within the proposal. These orders are to be enforced by officers appointed by T&amp;MBC and not by Police Officers; the breach of an order will result in a Fixed Penalty notice in the sum of £50 if paid within 10 days or £80 if paid after 10 days.</p> <p>It was agreed that Mr Selkirk draft a response to the proposal asking for clarification on the following:</p> <ul style="list-style-type: none"> <li>• How will this be enforced on non T&amp;MBC land such as Manor Country Park which is owned by KCC?</li> <li>• How does the PSPO work alongside Local Byelaws, which may for instance allow BBQ's?</li> <li>• It is understood that Kent Police do not wish to be involved in the enforcement of these orders, how can the proposal be introduced, managed and enforced without the support of the Police?</li> <li>• How many enforcement officers will be employed, what are their working hours and how much will their employment cost?</li> </ul>	RS	✓	
<b>17/131</b>	<b><u>ANNUAL PARISH MEETING</u></b>			
	<p>This is the statutory annual meeting where members of the public can attend to hear what the Parish Council has been doing over the last year. It is a good opportunity to feature and discuss a particular topic. It was agreed that the Neighbourhood Plan would be a relevant topic for discussion and that CPRE ought to be approached to see if a member of their team could give a presentation.</p> <p>Clerk to contact CPRE</p> <p>It was agreed that the date of the Annual Parish Meeting be the 8<sup>th</sup> May at 7.30.</p>	Clerk	✓	
<b>17/132</b>	<b><u>FINANCIAL MATTERS</u></b>			
<b>132.1</b>	<b>Accounts for payment</b> - totalling £2929.65 were approved- see attached.			
	It was agreed that the invoices in respect of Elm Management should be further considered at			

	the next F&GP meeting. Clerk to note for agenda	Clerk	✓	
132.2	<b>Financial Statement</b> – was received – see attached.			
17/ 133	<b><u>MATTERS FOR REPORT</u></b>			
133.1	<b>Amenities Committee</b> – receipt was noted, for information of the draft minutes of the meeting held on 13 <sup>th</sup> February 2017. <b>(17/80) Report from Rev Green:</b> Draft Churchyard Management Plan was approved by St Marys PCC Listing of the War Memorial			
133.2	<b>Highways, Transportation &amp; Streetlighting Committee</b> – receipt was noted, for information of the draft minutes of the meeting held on 27 <sup>th</sup> February 2017.  <b>Churchfields Parking Consultation</b> – a number of residents were in attendance. Following discussion, it was agreed not to make a recommendation to Full Council as a number of issues needed to be resolved. Enquiries to be made as to: <ul style="list-style-type: none"> <li>• Whether T&amp;MBC during their consultations would consult each resident of a complex such as St Mary's Court.</li> <li>• The status of the car parking space in Sandown Road</li> <li>• To consider possible parking options for the green space / road near the Scared Crow.</li> </ul> <b>Short Stay Car Park</b> – there is to be a review of the car parking arrangements. Feedback is required from the shop owners to ensure that their views are taken into account.			
133.3	<b>Planning Committee</b> – receipt was noted, for information of the draft minutes of meeting held on 28 <sup>th</sup> February 2017. Applicants were in attendance in respect of 3 Offham Road & 101 / 103 St Leonards Street; both applications were supported by the Parish Council following a Highways report (3 Offham Road) and the submission of amended plans for the St Leonards Street application.  Mr Selkirk attended the Area 2 Committee on 1 <sup>st</sup> March at which The Malling Jug application was granted.			
133.4	<b>Malling Action Partnership</b> – no report			
133.5	<b>Rotary House</b> – no report			
133.6	<b>School Governors</b> – no report			
133.7	<b>Malling Society</b> – no report			
133.8	<b>Christmas Lights Committee</b> – no report			
133.9	<b>Chamber of Commerce</b> – no report			
133. 10	<b>Tonbridge &amp; Malling Borough Council</b> – report received from the meeting of the Parish partnership Panel on 18 <sup>th</sup> February 2017. Parish Charter: The Parish Charter had never been formally adopted and it was recommended that both the Borough and Parish Councils would be best served by moving forward to create a better framework. Mr Selkirk to draft a letter to T&MBC to include the following: <ul style="list-style-type: none"> <li>• T&amp;MBC to provide details on the process for agreeing a Charter</li> <li>• At what stage can Parish Councils expect to see the Charter being formulated.</li> <li>• The role of KALC in discussions.</li> </ul>	RS	✓	
133. 11	<b>KALC/NALC/ACRK</b> – receipt was noted of: KALC Parish News February 2017 (already circulated)  Information was provided on KALC training courses, in particular, those courses aimed at new			

	<p>Councillors. Clerk to contact KALC to discuss the possibilities of running training locally, perhaps on a Saturday.</p>	<b>Clerk</b>		
<p><b>17/ 134</b></p>	<p><b><u>MEETING DATES</u></b></p> <p>Amenities Committee – Monday 13<sup>th</sup> March 2017 (concentrating on allotments)</p> <p>Finance &amp; General Purposes Committee – Monday 20 March 2017 (at The Clout, 9 High Street)</p> <p>Planning Committee – Tuesday 28 March 2017</p> <p>Highways, Transportation &amp; Streetlighting Committee – Monday 24<sup>th</sup> April 2017 (at The Clout, 9 High Street)</p> <p>Macey’s Meadow Advisory Committee – Wednesday 5 April 2017</p>			
<p><b>17/ 135</b></p>	<p><b><u>REPORT OF BOROUGH COUNCILLOR</u></b> See attached report</p>			
<p><b>17/ 136</b></p>	<p><b><u>REPORT OF COUNTY COUNCILLOR</u></b></p>			
	<p>Mrs Dean reported:</p> <ul style="list-style-type: none"> <li>• <b>KCC budget</b> – the KCC budget was passed at the accepted maximum without referendum. Social Services budget falls short and the school’s budget sees an 8% reduction.</li> <li>• <b>Manor Country Park</b> – It will be too expensive to glaze the café. The pilot scheme to allow businesses to park in the overflow car park is to start in November.</li> </ul>			
	<p>There being no other business, the Chairman thanked members for attending and closed the meeting at 9.12</p> <p><b>Signed</b>.....</p> <p><b>Dated</b>.....</p>			

## West Malling Parish Council

<b>Accounts for Payment - 6th March 2017</b>					<b>cheques to be drawn</b>	
Viking Direct (cheque 5275)		VAT	£ 32.22	£	<b>38.66</b>	
(invoice 447304 - stationery)			£ 6.44			
Mervyn Carr (cheque 5276)				£	<b>120.00</b>	
(repair to trim trail - labour & materials)						
John Collins (cheque 5277)				£	<b>259.20</b>	
36 hours @ £7.20. 6.2.17 - 2.3.17						
Litter picking, & other duties)						
(cheque 5278 & 5279 dated 20/3/17)					<b>£1,809.26</b>	
Clerks' net salary (March) plus reimbursement for postage, stakes & first aid kit)						
Carole D'Silva (cheque 5280 dated 20/3/17)				£	<b>116.40</b>	
(Tax rebates February & March)						
Mr R Selkirk (cheque 5281)				£	<b>24.39</b>	
(Reimbursement of January MailChimp fees)						
Mr Peter Cosier (cheque 5282)				£	<b>9.99</b>	
(Reimbursement for compost)						
Craigdene Ltd (Cheque 5283)			£ 195.00	£	<b>234.00</b>	
(Invoice 1609/17 playground / ball park inspection)			£ 39.00			
Danwood (cheque 5284)			£ 25.00	£	<b>30.00</b>	
(invoice 4180687 Photocopies January 2017)		VAT	<u>£ 5.00</u>			
HMRC - authorisation to pay via Faster Payments				£	<b>258.89</b>	
(Deductions from Clerks' salaries March 2017)						
Nest - authorisation to pay pension contributions by Direct Debit for March '17						
Employer's contributions				£	<b>16.03</b>	
Employee's contributions				£	<b>12.83</b>	
(Employees's contributions have already been deducted from salary)						
			<b>TOTAL</b>		<b>£2,929.65</b>	

<b>WEST MALLING PARISH COUNCIL</b>						
<b>Financial Statement to be presented to meeting on 6 March 2017</b>						
<b>Reconciliation</b>						
Balance b/f from 2015/16						£ 115,467.93
<u>plus</u>						
total receipts 1.4.16-23.02.17						101,734.15
<u>less</u>						
total payments 1.4.16-23.02.17						£ 110,684.32
					<b>Total</b>	<b><u>£ 106,517.76</u></b>
<b>Bank Accounts as at 23.02.17</b>						
Deposit account						£ 100,414.75
Current account				£8,246.40		
	less unrepresented cheques			£642.23		
	Less cancelled cheques			<u>£1,501.16</u>		<u>£ 6,103.01</u>
					<b>Total</b>	<b><u>£ 106,517.76</u></b>
<b>Direct Debits</b>						
Plusnet			£13.49			
NEST			£57.75			
HMRC			<u>£245.89</u>			
			£317.13			
<b>Unrepresented Cheques</b>						
1.12.14	J5 Slips		£ 50.00			
20.6.16	KCC		£ 97.20			
03.10.16	Carole D'silva		£ 58.20			
21.11.16	Carole D'silva		£ 364.83			
6.2.17	KALC		<u>£ 72.00</u>			
			£ 642.23			

West Malling Parish Council 6<sup>th</sup> March 2017

Councillor's Report

Reference about the Taxi parking, in my February report, concerning resident's complaints about Private Hire Vehicles.

Mr Garnett has replied to the resident:

Licensing Officers were out on the 28<sup>th</sup> January 8-11pm, and spoke too many of the drivers, concerning parking in front of the taxi stand, double parking and safety checks on their vehicles. Over the next few months they intend to go out on a Friday and Saturday night with the Police and talk to the taxi drivers they meet.

I have copy of the letter; I believe Trudy has one also.

There is a problem with one of the bank recycling vehicles again

It is a pleasure to walk to work, I thank Peter Cosier for taking in hand the Village Green and all the helpers who planted the bulbs, it is full of early spring bulbs

Richard Selkirk raised the issue of some groups having free use of Tonbridge Castle meeting Rooms.

Been in touch with Adrian Stanfield who oversees the castle booking:

There are concessionary uses, but there are no groups who are getting free usage.

Copies of e-mail sent to Richard.