

WEST MALLING PARISH COUNCIL

**NOTICE IS HEREBY GIVEN OF A MEETING OF THE PARISH COUNCIL
TO BE HELD ON MONDAY 1ST NOVEMBER 2021, 7.30 PM.
AT WEST MALLING VILLAGE HALL, NORMAN ROAD WEST MALLING**

AGENDA

1. **Apologies for Absence**
2. **Declarations of Interest** – to receive
3. **To approve the minutes** of the Parish Council Meeting held on 4th October 2021 and the minutes of the extraordinary meeting held on 14th October 2021.
4. **Matters Arising** from the minutes not otherwise on the agenda
5. **Chairman's Announcements**
6. **Questions from members of the public and councillors**
7. **Policing Matters**
 - 7.1 **Police Update** – to note receipt of September report if available.
 - 7.2 **Other Policing Matters**
Kent PCC Consultation - <https://www.smartsurvey.co.uk/s/PCC2021/> Deadline 12th November.

Matters requiring decisions

8. **Local Plan** - to receive update.
9. **Rotary House**

Please note that due to the confidential nature of this item (potential purchase of land / building) it may be advisable in the public interest that the public and press be temporarily excluded and asked to withdraw in accordance with the Public Bodies (Admission to Meetings) Act 1960.

 - 9.1 To note that the Parish Council submitted a bid with supporting documentation to Sibley Pares (agents to KCC) on 21st October.
 - 9.2 To report on any updates received from KCC since that date and agree a way forward.
10. **West Malling Public Toilet Provision / Welcome Back Fund** – to receive update following Mrs Dean and Mr Stapleton's meeting with the leader of T&MBC, Matt Boughton.

Mrs Dean has offered to meet the TMBC costs of reopening the existing toilets through funding from her KCC Members Community Fund to a maximum of £5,000. This is to fund the toilets until the end of March. Matt Boughton has suggested that the Parish Council should agree a licence to operate the toilets to the year end.

A draft licence has been supplied by Kevin Toogood of TMBC and is attached. Members will need to agree, amend or refuse this licence at this meeting. Costs for insurance of the site until April is £99.16 including insurance premium tax (IPT). Cleaning costs and utility costs are awaited.

If the toilets are reopened, The Council must reconsider the spending of the £10,000 Welcome Back Fund which must be committed by March 2022.

11. **West Malling Volunteers Scheme** - to receive a verbal report of the meeting held on 14th September and to agree a way forward.
12. **Climate Emergency** – to consider re-starting meetings of the Climate Emergency Group and to reconsider membership.
13. **Remembrance Day / Armistice Day** - to confirm arrangements
14. **Planning:**
 - 14.1 – **Broadwater Farm Planning Application** – to consider response.
<https://publicaccess2.tmbc.gov.uk/online-applications/PLAN/21/02719/OAEA>
 - 14.2 – **Section 106 agreements** – to agree the list of potential section 106 requirements as previously agreed by the Planning Committee on 26th October
15. **Local Government Boundary Commission for England - Electoral Review** – to agree WMPC response
Deadline 13th December 2021
<https://www.lgbce.org.uk/all-reviews/south-east/kent/tonbridge-and-malling>
<https://consultation.lgbce.org.uk/node/27207>
16. **Financial & Administrative Matters**
 - 16.1 **Accounts for Payment**
 - 16.2 **To note the following payment was made since the last Full Council Meeting - £255.60** authorised at the extraordinary meeting held on 14th October 2021.
 - 16.3 **Financial Statement up to 28th October 2021**
 - 16.4 **External Audit 2020/21** to receive notice from external auditor PKF Littlejohn of completion of the audit for the year ended 31 March 2021– report attached.

Matters for Report

17. **To receive/approve**, as appropriate, the reports of committees and representatives:

- 17.1 **Amenities Committee** - to receive, for information, the agreed minutes of the September meeting and the draft minutes of the meeting held on 11th October 2021
- 17.2 **Highways Committee** – to receive, for information, draft minutes of the meeting held on 18th October 2021
- 17.3 **Planning Committee** - to receive, for information, the agreed minutes of the September meeting and the draft minutes of the meeting held on 26th October 2021
- 17.4 **Macey’s Meadow Advisory Committee** – to receive a verbal report of the meeting held on 27th October
- 17.5 **Malling Action Partnership (M.A.P.)**
- 17.6 **School Governors**
- 17.7 **Malling Society**
- 17.8 **Chamber of Commerce / Christmas Lights Committee**
- 17.9 **Tonbridge & Malling Borough Council** – Parish Partnership Panel – to receive draft minutes of the meeting held on 2nd September (previously circulated) and to note that the next meeting is to be held on Thursday 4th November.
- 17.10 **KALC/NALC/ACRK/CPRE**

KALC

To note receipt of KALC News September 2021

To note receipt of CEO Bulletin October 2021

To note that the KALC AGM will be held on Saturday 13th November via Zoom.

Administration

- 18. **Committee Meeting dates** – to agree/note dates for meetings where necessary and/or receive update on progress of:
 - Amenities (concentrating on allotments) – Monday 8th November 2021
 - Finance & General Purposes - Monday 15th November 2021
 - Planning Committee - Tuesday 23rd November 2021

 - December Full Council – Monday 6th December 2021
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- 19. **Report of Borough Councillors**
- 20. **Report of County Councillor**



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