

WEST MALLING PARISH COUNCIL

NOTICE IS HEREBY GIVEN OF A MEETING OF THE PARISH COUNCIL
TO BE HELD ON MONDAY 4TH OCTOBER 2021, 7.30 PM.
AT WEST MALLING VILLAGE HALL, NORMAN ROAD WEST MALLING

AGENDA

1. **Apologies for Absence**
2. **Declarations of Interest** – to receive
3. **Casual Vacancy**
 - 3.1 T&MBC has notified that the vacancy may be filled by co-option at this meeting
 - 3.2 To note that one application has been received to date.
4. **To approve the minutes** of the Parish Council Meeting held on 6th September 2021 and the minutes of the Extraordinary meeting held on 27th September.
5. **Matters Arising** from the minutes not otherwise on the agenda
6. **Chairman's Announcements**
7. **Questions from members of the public and councillors**
8. **Policing Matters**
 - 8.1 **Police Update** – to note receipt of August report – previously circulated
 - 8.2 **Other Policing Matters**

Matters requiring decisions

9. **Local Plan** - to receive update.
10. **Rotary House**

Please note that due to the confidential nature of this item (potential purchase of land / building) it may be advisable in the public interest that the public and press be temporarily excluded and asked to withdraw in accordance with the Public Bodies (Admission to Meetings) Act 1960.

 - 10.1 To agree the Parish Council bid to KCC for the Rotary House site. This will include a number of conditions that WMPC will need to apply as a result of lack of information. Members are asked to check emails as updates may be sent.
 - 10.2 To discuss further meeting dates which may be necessary before the bid is submitted.

11. **West Malling Public Toilet Provision/Welcome Back Fund** – to receive update
12. **West Malling Volunteers Scheme** - to receive a verbal report of the meeting held on 14th September and to agree a way forward.
13. **Climate Emergency** – to consider re-starting meetings of the Climate Emergency Group and to reconsider membership.
14. **Remembrance Day / Armistice Day** - to confirm arrangements
15. **Retirement Present for Mr Keith Bullard** – to consider arrangements for the presentation of retirement gift.
16. **Financial & Administrative Matters**
 - 16.1 **Accounts for Payment**
 - 16.2 **To note the following payments made since the last Full Council Meeting**
£1678.82 authorised at Amenities Committee on 13th September and £4006.56 authorised at the Extraordinary meeting held on 27th September.
 - 16.3 **Financial Statement up to 30th September 2021**
 - 16.4 **External Audit 2020/21** to receive notice from external auditor PKF Littlejohn of completion of the audit for the year ended 31 March 2021– report attached.

Matters for Report

17. **To receive/approve**, as appropriate, the reports of committees and representatives:
 - 17.1 **Amenities Committee** - to receive, for information, the draft minutes of the meeting held on 13th September 2021
 - 17.2 **Planning Committee** - to receive, for information, draft minutes of the meeting held on 28th September 2021
 - 17.3 **Malling Action Partnership (M.A.P.)**
 - 17.4 **School Governors**
 - 17.5 **Malling Society**
 - 17.6 **Chamber of Commerce / Christmas Lights Committee**
 - 17.7 **Tonbridge & Malling Borough Council** – Parish Partnership Panel – to receive draft minutes of the meeting held on 2nd September.
 - 17.8 **KALC/NALC/ACRK/CPRE**

KALC

To note receipt of KALC News August 2021

To note KALC T&M Area Committee meeting will be held on Thursday 21st October via Zoom and to receive draft minutes of the meeting held on 22nd July 2021

To note KALC Learning & Development Survey and to consider response.

<https://www.surveymonkey.co.uk/r/WT3SJLG> Deadline 8th October

Administration

18. **Committee Meeting dates** – to agree/note dates for meetings where necessary and/or receive update on progress of:

Amenities (concentrating on Churchyard) – Monday 11th October 2021

Highways - Monday 18th October 2021

Planning Committee - Tuesday 26th October 2021

Full Council:

November Full Council – Monday 1st November 2021

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19. **Report of Borough Councillors**
20. **Report of County Councillor**



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