

WEST MALLING PARISH COUNCIL

NOTICE IS HEREBY GIVEN OF A MEETING OF THE PARISH COUNCIL
TO BE HELD ON MONDAY 7TH DECEMBER, 7.30 PM.

MEETING TO BE CONDUCTED BY ZOOM VIDEO CONFERENCE CALL – PLEASE CONTACT THE CLERK
BY 4PM ON MONDAY 7TH DECEMBER 2020 FOR DETAILS ON HOW TO GAIN REMOTE ACCESS

AGENDA

1. **Apologies for Absence**
2. **Declarations of Interest** – to receive
3. **To approve the minutes** of the Parish Council Meeting held on 2nd November 2020
4. **Matters Arising from the minutes** not otherwise on the agenda
5. **Chairman’s Announcements**
6. **Questions from members of the public and councillors**
7. **Policing Matters**
 - 7.1 **Police Update** – to receive November update if available
 - 7.2 **Annual Policing Survey** – to note the launch and to consider potential Parish Council response. The survey runs from 1 December until 5th January and can be found at:
www.makingkentsafer.co.uk
 - 7.3 **Other Policing Matters**

Matters requiring decisions

8. **Local Plan** – to receive update if available
9. **Wates Appeal**
 - 9.1 - to report back on appeal proceedings
 - 9.2 - to authorise payment of costs arising from legal representation at the appeal.
10. **The Scared Crow, 79, Offham Road**
 - 10.1 – **Planning application for Change of Use** - to note the application for a change of use from existing public house to housing and to consider WMPC response. Deadline 15th December 2020
<https://publicaccess2.tmbc.gov.uk/online-applications/PLAN/20/02539/FL>

10.2 – Asset of Community Value – to decide on whether to apply for registration of the Scared Crow as an Asset of Community Value.

11. Provision of Public Toilets in West Malling – to decide in the light of the costs now provided, whether WMPC wishes to accept ownership of the public toilets in King Street. Annual costs for budget purposes is anticipated to be in the region of £16,750

12. WMPC Draft Budget

12.1 Consideration of draft committee budgets and

12.2 To note the effect of the Council Tax base 21/21 as advised by TMBC.(subject to the figure being provided)

12.3 Consideration of the following list of projects which will / could involve WMPC budget provision in 2021/2 and decide what additional information councillors need before making the final decision on the level of budgetary provision in January:

Costs of Wates action including any award of costs of appellants.

Costs of representation at the EIP on the Local Plan.

Acquisition of lease or ownership of Rotary House, Norman Road.

Acquisition of public toilets in King Street (if agreed) .

Any costs associated with acquisition of Scared Crow (if ACV agreed)

13. Confidential Item – to agree a motion that in view of the confidential nature of the business to be transacted it is advisable in the public interest that the public and press be temporarily excluded and asked to withdraw in accordance with the Public Bodies (Admission to meetings) Act 1960

Staff matters – appraisals

14. West Malling Christmas Trees Risk Assessment – to ratify assessment previously circulated..

15. Section 137 Donation - to consider a recommendation from the F&GP Committee for a donation in the sum of £500 to be made to Home-Start, South West Kent.

16. KALC Community Awards Scheme

16.1 2021 Scheme - for Council to consider adopting the 2021 scheme and to consider nominations. Closing date for nominations is Friday 12th February 2021.

16.2 2020 Scheme – to consider arrangements for the presentation of the 2020 award.

17. Financial & Administrative Matters

17.1 Accounts for Payment

17.2 Financial Statement up to 30th November 2020

17.3 External Audit 2019/20 to receive notice from external auditor PKF Littlejohn of completion of the audit for the year ended 31 March 2020– report attached.

Matters for Report

18. To receive/approve, as appropriate, the reports of committees and representatives:

- 18.1 **Amenities Committee** - to receive, for information, the draft minutes of the meeting held on 9th November 2020
- 18.2 **Finance & General Purposes Committee** - to receive, for information, the draft minutes of the meeting held on 16th November 2020
- 18.3 **Planning Committee** - to receive, for information, draft minutes of the meeting held on 24th November 2020
- 18.4 **Malling Action Partnership (M.A.P.)**
- 18.5 **School Governors**
- 18.6 **Malling Society**
- 18.7 **Chamber of Commerce / Christmas Lights Committee**
- 18.8 **Tonbridge & Malling Borough Council** – to note receipt of the minutes of the meeting held on 12th November.
- 18.9 **KALC/NALC/ACRK/CPRE**
KALC – to note that the T&M KALC Committee meeting will be held on Thursday 10th December.
KALC News - to note receipt of November KALC news – previously circulated

Administration

- 19. **Committee Meeting dates** – to agree/note dates for meetings where necessary and/or receive update on progress of:

 Amenities – Monday 14th December 2020 – (concentrating on Churchyard)
 Highways, Transportation & Streetlights – Monday 21st January 2020
 Planning Committee Tuesday 22nd December 2020

 Full Council – Monday 4th January 2020
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- 20. **Report of Borough Councillors**
- 21. **Report of County Councillor**
- 22. **Correspondence**
CPRE – Countryside Voices – Autumn / Winter 2020 – Hard copy in office
Action with Communities in Rural Kent – Oast to Coast – Winter 20. Previously circulated



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